

EDMONDS COLLEGE RENTAL RATES						
General Rental Rates						
		Regular Rates		Not-for-Profit Rates		
Location Type	Capacity	1st 3 Hours	Hrly Thereafter	1st 3 Hours	Hrly Thereafter	Notes
Classroom	20-72	\$144	\$48	\$115	\$38	
Computer Use		Daily/\$50 per classroom		Daily/\$50 per classroom		Please Request.
Sm Conference	7-10	\$120	\$30	\$90	\$30	
Med Conference	49	\$240	\$50	\$192	\$50	
		Regular Rates		Not for Profit Rates		
		1st 4 Hours	Hrly Thereafter	1st 4 Hours	Hrly Thereafter	
XL Conference: WWY 202	300	\$499	\$150	\$299	\$100	
		1st 8 hours	Hrly Thereafter			
Courtyard	3 max	\$60	\$30			
Athletic Venues		Standard Facility Rates		Game Rate	Day Rate	Admin Fee
Location	Capacity	1st 4 Hours	Hrly Thereafter	3 hours Max	15 Hr Max	Per Contract
Field	200	N/A	\$95	\$225	\$950	\$40
Hitting Facility	60	N/A	\$65	N/A	\$600	\$40
Aerobics	35	\$100	\$30	N/A	\$200	\$40
Gym	900	N/A	\$85	N/A	N/A	\$40
Weight Room	25	\$150	\$45	N/A	\$300	\$40
Concessions		\$60	\$20	N/A	\$100	\$10
		1st 3 Hours	Hrly Thereafter			
Classroom	35	\$144	\$30		\$260	\$40
		1st 8 hours	Hrly Thereafter	Daily		
Parking				\$2		
Lobby	2 max	\$60	\$30			
Security Services		Minimum Days Advance Notice Required: 18 Days				
		Reg Hrly	Holiday Hrly			
Security Officer	2 min	\$65	\$130			
Security Officer Off Duty	2 min	\$65	\$130			
Contact Information						
General Inquiries		425.640.1781	Scheduling Office			
Black Box Theatre		425.640.1629	Blackbox Theatre			
Event Planning Guidelines						

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Staffing Rates					
Technology Staffing	Minimum Days Advance Notice	Hours of Availability	Hrly Rate per Weekday Occurrence	Min 5 Hours per Weekend Occurrence	After 5 hours Weekend Occurrence
PreEvent Walkthrough	2 business days	During Business Hours Only	No Charge		
Technician After Hours	10 business days		\$50	\$350	\$50
Custodial Staffing	Minimum Days Advance Notice	Hours of Availability	WWY 202 per Occurrence	Classrooms per Occurrence	Excessive Cleaning per Occurrence
Non-Standard Set Up Fee - Reg Hrs	5 business days		\$75	\$45	
Non-Standard Set Up Fee - After Hrs/weekends	10 business days		\$100		
After event - Cleaning Fee - Reg Hrs	On Demand		\$50	\$25	
After event - Cleaning Fee - After Hrs/weekends	On Demand		\$75	\$50	
				Hrly Rate	Hrly Rate
Pre-scheduled on site custodial during events [after hours/weekends]	14 business days			\$50	
Unscheduled - Call back/Call in service	On Demand			\$45	\$55 + Hours worked

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The Black Box Theatre		
Fees listed include use of the Black Box Theatre and its facilities [Green Room, Dresssing Rooms, and Lobby].		
Equipment use is subject to approval of Theatre Manager.		
Event Rental Charges and Fees	Hourly	Weekly
House Capacity: 169-200 depending on set up/event		
RENTAL DEPOSIT [Due with application] *Up to \$1000 due with signed agreement	*50%	*50%
Booking Fee required on all rentals	\$ 50	\$ 50
Events with use of onsite Technical Systems		
For Profit General Public	\$ 75	\$ 2,600
Non-Profit 502(c) 3 Organizations	\$ 65	\$ 2,400
Resident For Profit	\$ 55	\$ 1,800
Resident Non-Profit	\$ 45	\$ 1,600
Internal	-	Negotiated
Events without Technical Systems		
For Profit General Public/Non-Profit Organizations	\$ 25	\$ 900
Resident For Profit/Non-Profit Organizations	\$ 20	\$ 700
Internal	\$ -	Negotiated
Technical Services or Personnel (hourly per person)		Hourly
Additional General Theatre Technician or House Manager		\$ 25
Professional Sound Mixer [required for advanced concerts set ups and musicals]		\$ 50
Box Office Services/staff/ External Guests		\$ 50
Box Office Services/staff/ Internal Guests		\$ 25
Lobby Only Rental		Hourly
[Theatre rental includes use of the lobby; however the lobby itself is also available on its own.]		
Lobby Only Rental - as is [does not include staff, set up, furniture moving or restore]		\$ 75
Theatre Staff for Lobby only rental		\$ 25
Inquire for Additional Services and Staff Options		
Overtime will be charged after 8 hours worked in one day AND for any work required between 12:00 AM and 6:00AM.		
OT rates are 1.5 times hourly rates. Holidays are based on state designated holidays.		
Staffing and provisional decisions for each event/production will be made at the sole discretion of the Theatre Director and guaranteed to the theatre by the renter.		

EDMONDS COLLEGE RENTAL RATES			
Monroe Hall [Material Science]			
These are the fees you pay for use of the facility and its furniture and equipment. All direct costs for staff [including staff to operate the equipment] and materials used are CHARGED in addition to the base fee. These charges will be billed on actual costs.			
Type of Facility	Standard Room Rates		
Non-Profit rates are less 20%	1st 4 hours	Hourly Rate after 4 hours	Daily Rate
General Shop [102]	\$200	\$50	\$350
Wood Shop [103]	\$150	\$38	\$263
Digital Design Lab [110]	\$150	\$38	\$263
Metallography Lab [111]	\$150	\$38	\$263
Rapid Proto Lab [112]	\$150	\$38	\$263
Composites Lab [119]	\$200	\$50	\$350
Classroom [121]	\$144	\$36	\$252
Entire Facility [Monroe Hall]	\$750	\$188	\$1,313
Wireless Internet	incl	incl	incl
Parking charged separately for outside guests.	\$2/spot	\$2/spot	\$2/spot