

Board of Directors Meeting Minutes

June 2, 2026 | 4:30-6 PM

Attendees: Sherri Anderson, Steve Carter, Brian Donaldson, Nicole Galipeau, Wil Johnson, Jeff King, Linda Krese, Libby Lewis, Steve Pennington, John Pribble, Oliver Whitehead

Absent: Nick Davenport, Doug Fair, Shashank Kalokhe, Abraham Mathew, Jen Meyers, Bob Terwilliger, Megan Wood

Staff: Lillian Sherman, Ryan Davis, Ciela Valle-Olguin, Monique Wiesmuller-Kaneyasu, Karen Magarelli, Katie McKenna

Guests: Dr. Amit B Singh, Tiffany Mphepo, Kyra McCoy and Nursing and Allied Health Staff and Students

Minutes

4:37 pm Meeting called to order by Brian Donaldson

4:38 pm Mission Moment - *Nursing Students & Kyra McCoy*

4:48 pm Board President - Brian Donaldson

- Brian spoke about INSPIRE and said it was a great success and thanked the staff and committee.
- Approval of minutes from April 7th Meeting
 - Libby Lewis moved, Linda Krese 2nd. Motion passed unanimously; no abstentions.
- Thank you to the ASEC student rep. Tiffany Mphepo. She shared her gratitude for being on the board this year. Lillian thanked her for her help in getting the generous \$250,000 gift for SAFE Harbor and for speaking at INSPIRE.

4:54 pm Board Ops - Linda Krese

- New Board Members - Christine Frizzell and Wil Johnson.
- Slate of Officers for Executive Committee
 - She opened the floor for nominations or changes to proposed terms, slate, people.
 - Gave notice that Jennifer Myers is leaving the board and proposed a new Secretary, Abraham Matthew.
- Renewed cohorts of board members with expiring terms who plan to continue - Sherri Anderson, Doug Fair, and Nicole Galipeau, Bob Terwilliger, and Libby Lewis
- Brian Donaldson moved to approve all three items on Ops agenda together. Steve Pennington 2nd. Motion passed unanimously; no abstentions.

4:58 pm College President Address - Dr. Amit B. Singh

- He spoke about the end of year push to do everything we need for grants etc to utilize funds and fulfill requirements before the June 30 deadline.
- Commencement is happening June 18th and moving back to Angel of the Winds, expecting 500 students.
- Lillian asked Dr. Singh to comment on the issues that the Co-op Parent Education programs are facing throughout the CTC system.
- Dr. Singh will be travelling to the UK to work on partnerships and just came back from Estonia.
- Brian acknowledged that branding/marketing of the college is so much better than before. "We are everywhere in news, social media and becoming less hidden."
- Dr. Singh finished by mentioning we will exceed Pre-Pandemic enrollment levels for the first time since 2020.

5:06 pm Executive Director Report - Lillian Sherman

- Lillian started by thanking all of the board members for the "extraordinary ride" of her first year and outlined the summer planning and what is on the horizon.
- The Foundation Staff will have a retreat next week at the new Lynnwood Neighborhood Center.
- The Foundation will be moving to a new database and fundraising platform, Bloomerang. This will improve prospecting, communication and reporting.
- She spoke about her upcoming goal to visit with donors, community partners and each board member.
- Lillian will be attending a Momentum for Boards conference and 4 staff will be attending the WAFL conference with our CTC Foundation colleagues.
- Board survey - Please fill out by 6/5/26 to help us baseline what we have learned as a group, and how we can use both aggregate and individual responses to improve & move forward.
- Exec committee will meet in August to outline for the new year
- The meeting calendar for next year is out. Invites will be coming soon.
- She let everyone know to stay tuned that committees may look a little different next year.
- Brian let everyone know that Steve Carter is also taking a break from the board, but will continue on the Programs Committee.

5:15 pm Finance - Jeff King, Lillian Sherman and Ryan Davis

- 26-27 Budget
 - Jeff King Introduced Ryan and Lillian and thanked them.
 - Lillian explained the goals of the process to understand every line of both expense and income and use it as a road map for where we are heading.
 - The SAFE Harbor campaign is not represented in the annual budget.
 - Ryan Davis presented all numbers on each budget. Key points - no projections on investments; likely to cover the projected net income loss and it is good practice to not calculate this in; College support is increasing by 43%; Operational expenses are decreasing by 4%; we have reserves to cover a year like one projected for 15-20 years worth.
- Board Designated Fund use
 - Lillian introduced discussion and mentioned we are working on agreements and ongoing conversations as part of an interactive process. We will not change

program support line items this year, but would like to fund these from board designated funds.

- Ryan explained there are three kinds of board designated funds and proposed use from each of the three categories and why.
- Steve Pennington applauded the changes and is excited about how we can build excitement and clarity on funding these programs.
- Sherri Anderson asked if the three sections actually separate accounts or just different sections of one account? Ryan explained the differences and mentioned that better understanding of these three funds will lead to better utilization and investment of these funds.
- Votes on Finance agenda
 - Steve Carter moved to approve the budget and the board designated use proposal. Nicole Galipeau 2nd. Motion passed unanimously; no abstentions.

5:42 pm Programs- Nicole Galipeau

- Kickstarter/Hospitality Grants
 - Nicole spoke about how proud she was of the new plan and implementation of the new systems that included the creation and utilized a new rubric system. We had a lot of great applications and new grantees.
 - We made better educated decisions about where the money is going and where the revenue stream is coming from.
 - Steve Carter mentioned he loved the quality of the applications and that the rubric and communications seems to have been helping. In spite of broader AI utilization, “it still works and the need or lack of need is still clear.”
 - Lillian gave details of some applications that were funded through different streams or not funded.
- Scholarships
 - Ciela went over stats and spoke to changes to the rubric and the application. Feedback is looking good so far. The total allocation numbers may change as we go along.
 - Lillian mentioned we are starting to work on institutional research for impact reports to measure our impact.

5:54 pm Development - Katie McKenna and Sherri Anderson

- Quick update that SAFE Harbor is launching this week and short discussion on Triton Heroes coming in October. Be on the lookout for more information.

Meeting adjourned at 6:02 pm