

# Memorandum of Understanding and Mutual Cooperation

Between



Shinil High School

And



Edmonds Community College

**Shinil High School** (hereafter called "**Shinil**") and Edmonds Community College (hereafter called "Edmonds CC") have the common interest of promoting international education programs.

This **Memorandum of Understanding (MOU)** provides a mechanism for the parties to cooperate in developing short-term education and training programs based on Shinil's academic needs, faculty exchange arrangements, and cooperation in admittance of Shinil students to Edmonds CC.

## 1. Party's Responsibilities

Shinil and Edmonds CC shall agree on short term education and training programs based on their respective academic needs.

### Shinil shall be responsible for:

- Identifying eligible students who meet the mutually agreed upon standards for admission.
- Advising students regarding the Edmonds CC programs and requirements
- Training students who sincerely want to go to Edmonds CC by having them attend an English program before beginning regular coursework at Edmonds CC.
  - Students whose English proficiency is not sufficient to start regular coursework at Spring semester admission cycle will be considered for the Intensive English Program (IEP) at Edmonds CC before being admitted to degree program coursework. After successful completion of the Edmonds CC IEP program, students can start regular courses in the Fall or subsequent admission cycle
- Coordinate the Application for Admission with EDUFAMILY, a third party agency which will offer incentives or scholarships for Shinil students.

### Edmonds CC shall be responsible for:

- Establishing acceptable short term education and training programs meeting Shinil needs.
  - Set Edmonds CC admission standards for programs.
  - Collaborate with Shinil in identifying, advising and admitting bachelor's degree-seeking students for successful transition to university studies at Edmonds CC.
  - Provide all information and documents required for Application for Admission.
2. Either party may terminate this agreement by providing 30 days written notice to the other party. All students will be permitted to complete their planned academic program.
  3. Details and implementation regarding the mutual exchange and cooperation by both, Edmonds CC and Shinil will be enhanced and determined through additional agreement(s) that will be entered into by the representatives of all parties involved, in accordance to the rules and regulations of each institution, and subject to the availability of resources of both institutions.
  4. Neither Party may incur, commit or authorize financial expenditure on behalf of the other. Each Party will be responsible for its own costs associated with any activities relating to this agreement.

5. Nothing shall diminish the full autonomy of either institution, nor will any constraints be imposed by either upon the other in carrying out this MOU. Each party to this Agreement shall be responsible for its own acts and/or omissions and those of its officers, employees and agents. No party to this Agreement shall be responsible for the acts and/or omissions of entities or individuals not a party to this Agreement.

This MOU shall become effective when the representatives of both institutions and a representative of the cooperating agency have affixed their signatures to this document.

For Shinil High School

For Edmonds Community College

For EDUFAMILY

Principal

Executive Vice President for  
Instruction

Director

Mr. Byungchul Shin

Charlie Crawford, Ph.D.

Nam Hyuk (Brian) Jo



Date:

13th Sept. 2018

Date:

9-4-18

Date:

13th Sept. 2018

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