

Agenda
Regular Meeting and Study Session
February 19, 2013
Cascade Conference Room
Snohomish Hall 304
4:30 p.m.

Estimated Time (p.m.)

- 4:30 **Call to Order and Introduction of Guests** – Quentin Powers
- 4:35 **Public Comments (2 min. each)** – Quentin Powers
- 4:45 **Study Session**
- Strategic Plan – Tom Mesaros, President & CEO, The Alford Group
- 5:45 **Approval of Meeting Minutes:** November 1, 2012 – Quentin Powers
Next meeting: Regular meeting: March 14, 2013, 4:30 p.m.
- 5:47 **New Business – First Consideration**
- Consideration of New Vision Statement and Revised Strategic Plan – Jim Mulik
 - Consideration of Tenure Status – David Cordell
 - Consideration of Continuing Probationary Status – David Cordell
- 6:05 **Board Updates (2 min. each)**
- Faculty Representative – Margaret West
 - Classified Representative – Patti Pollardo
 - Student Representative – Guillermo Zapata
- 6:15 **“Meet and Greet” Social**
- 6:30 **President’s Report** – Dr. Jean Hernandez
- 6:40 **Board Discussion** – Quentin Powers
- 6:55 **Executive Session** – Quentin Powers
- 8:00 **Adjournment**

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

Edmonds Community College will schedule meetings in locations that are free of mobility barriers. Interpreters for deaf individuals and recorded information for blind individuals can be provided when adequate notice is given to the Office of the President, 425-640-1516.

DRAFT

**Edmonds Community College
Draft Strategic Goals for Board of Trustees Study Session
February 19, 2013**

Our Mission

Edmonds Community College strengthens our diverse community by helping students access educational and career opportunities in a supportive environment that encourages success, innovation, service and lifelong learning.

Our Vision

Transform Lives through Exemplary, Nationally-recognized Educational and Career Pathways

Or

Transform Lives and Create a Prosperous Community through Exemplary, Nationally-recognized Educational Pathways

Our Values

Collaboration and Communication
Responsibility and Accountability
Innovation and Creativity
Inclusion and Respect

1) **Strengthen our Diverse Community**

Edmonds Community College provides programs, resources, services, and learning environments, which reflect and strengthen individuals and groups in our diverse global community.

- a) By June 2014, implement a college-wide equity and inclusion plan.
- b) By June 2014, implement an annual community relations plan.
- c) By December 2014, mitigate barriers to employment and student success at the college.

2) **Provide Educational Opportunities**

Edmonds Community College provides programs, resources, services, and learning environments that enable individuals to achieve their unique educational goals.

- a) By December 2014, update and revise methodology for each instructional program (e.g., degrees and certificates) and student support service and activity areas to be reviewed via an ongoing, systematic process.
- b) By June 2014, implement cyclical reviews for all instructional programs and student support service and activity areas, in order to evaluate the alignment of student/community needs with resource allocations for these programs, services, and areas.
- c) By December 2014, establish matrix for evaluating cost effectiveness for each program and service offered.

3) **Help Students Access Career Opportunities**

Edmonds Community College provides programs, resources, services, and learning environments that enable individuals to improve their career readiness and advancement.

- a) By March 2014, implement a comprehensive and coordinated plan that includes industry, educational institutions, and community partnerships to enhance and provide input on curriculum and content for our students to improve transitions into careers or into further education.
- b) By December 2015, increase industry and college partnerships that will advance students opportunities to gain real work experiences and connect with industry representatives.

4) **Support Student Success**

Edmonds Community College provides programs, resources, services, and learning environments that increase achievement and reduce achievement gaps for all students.

- a) By December 2013, establish required orientation and advising programs for all first time college degree/certificate-seeking students.
- b) By December 2013, implement a comprehensive service-oriented plan that provides professional development opportunities, evaluation/assessment of all services for students, and streamlines business processes to meet student needs more readily.
- c) By June 2015, mitigate barriers for all degree/certificate seeking students to reduce the time to completion.

5) **Encourage Innovation, Service, and Lifelong Learning**

Edmonds Community College provides programs, resources, services, and learning environments that foster innovation, sustainability, service, and lifelong learning.

- a) By December 2013, develop a plan that encourages and supports innovative and sustainable practice across the campus and that creates a framework to support and encourage collaboration for all employees to better promote innovative and sustainable practices in teaching and learning across the curriculum and in general operational processes and systems. By March 2014, implement this plan. (See goal 2b above for including innovative and sustainable practices).
- b) By December 2013, develop a plan that promotes a culture of lifelong learning that encourages and facilitates adult continuous education and intellectual curiosity.
- c) By December 2013, establish programs that promote service ethics by providing an environment and opportunities for service to our global community and/or profession.



Washington Community College District 23

Board of Trustees

Special Meeting Minutes November 1, 2012

DRAFT

Trustees Present: Wayne Brown, Diana Clay, Quentin Powers, Dick Van Hollebeke, and Emily Yim
Others Present: Arlene Anderson, Wayne Anthony, Josh Armstrong, Mark Cassidy, Pat Copeland, David Cordell, Jean Hernandez, Susan Loreen, Kevin McKay, Patty Michajla, Marian Paananen, Patti Pollardo, George Smith, Carol Summers, Margaret West, Winnie Wong, and Guillermo Zapata

Call to Order and Introduction of Guests

The November 1, 2012 Board of Trustees meeting was called to order at 4:35 p.m. by Chair Quentin Powers.

Public Comments

No public comments

Community Conversation

Economic Alliance for Snohomish County – Troy McClelland, Executive Director

Troy McClelland provided an overview of the Economic Alliance for Snohomish County (EASC) which is a merger of the Everett Chamber of Commerce, The South Snohomish County Chamber of Commerce and the Economic Development Center of Snohomish County. By merging these groups into one, it provides a single voice representing the Snohomish County.

The three priorities are advocacy, development and connection. EASC is marketing the Snohomish County Region as “The Aerospace Capital of North America.” Additional areas of emphasis include:

- Education and Workforce
- Transportation and Infrastructure
- Competitiveness

President Hernandez serves on the EASC board. The College is responsive to the needs of the community through aerospace training at the Washington Aerospace Training and Research (WATR) Center, and the expansion of engineering degrees by partnering with Central Washington University.

Trustee Powers suggested that an annual update from the EASC be provided to the Board.

Approval of Minutes

Attachment A

Motion: Trustee Clay moved and Trustee Brown seconded the approval of the September 13, 2012 meeting minutes.

Approved

Next Meeting

February 19, 2013, 4:30 p.m.

Old Business – Action

Approval of Pharmacy Technician AAS-T Degree (RN 12-11-1) – Pat Copeland

Attachment B

The Pharmacy Technician AAS-T degree was presented for first consideration and discussion at the September 13, 2012 board meeting. No further discussion.

Action: Trustee Van Hollebeke moved and Trustee Clay seconded the approval of Resolution No. 12-11-1.

Approved

Approval of Practical Nurse Certificate (RN 12-11-2) – Pat Copeland

Attachment C

The Practical Nurse Certificate was presented for first consideration and discussion at the September 13, 2012 board meeting. No further discussion.

Action: Trustee Clay moved and Trustee Van Hollebeke seconded the approval of Resolution No. 12-11-2.

Approved

Approval of 2013 Board of Trustees Meeting Schedule (RN 12-11-3) – Quentin Powers

Attachment D

The Board previously reviewed the 2013 meeting schedule at the September 13, 2012 board meeting. Trustee Van Hollebeke requested that a study session focusing on student success be held.

Action: Trustee Van Hollebeke moved and Trustee Clay seconded the approval of Resolution No. 12-11-3.

Approved

Approval of Student Member on Board of Trustees (RN 12-11-4) – George Smith

Attachment E

Information regarding the approval of a student member on the Board of Trustees was presented on September 13, 2012. The student trustee will be a voting member of the Board but will not be included in all of the executive sessions. The term will be for one year, July 1 – June 30. Student government will solicit nominees and submit three names to the Governor's office for appointment.

Action: Trustee Van Hollebeke moved and Trustee Clay seconded the approval of Resolution No. 12-11-4.

Approved

New Business – Action

Consideration and Approval of Music Lesson Fee Increase (RN 12-11-5) – Kevin McKay

Attachment F

Kevin McKay presented the background for the music lesson fee increase request of \$38 for Music 150 and 250 classes. The fee increase will help to offset the account that has been running at a loss.

Action: Trustee Van Hollebeke moved and Trustee Clay seconded the approval of Resolution No. 12-11-5.

Approved

Board Updates

Classified Representative – Patti Pollardo

Attachment G

Student Representative – Guillermo Zapata

Attachment H

Faculty Representative – Margaret West

Attachment I

President's Report – Dr. Jean Hernandez

Attachment J

In addition to the attached monthly president's report, Dr. Hernandez provided the following comments:

- The Foundation auction and gala will be held on February 23. The Trustees were encouraged to attend. The Board will contribute a wine basket for the auction again this year.
- An employee holiday party will be held on December 11 in Woodway 202.

Monitoring Report

Annual Financial Report – Kevin McKay and Marian Paananen

Attachment K

Copies of the 2011-2012 Annual Financial Report were distributed to the Board. Marian Paananen presented an overview of the report, and the Board provided comments.

Bookstore Update – Kevin McKay

A committee was formed to review the requests for proposals (RFPs). Three proposals were received for the new bookstore operation, two were competitive. The bookstore issue is an industry issue throughout all of the colleges, not an employee issue. The bookstore or any other auxiliary services at the College can't operate at a loss. Over a year and a half period, Vice President Kevin McKay met with the bookstore staff to see how the business model could be turned around. Over the past three years it was operating at a loss. Administrative staff met with the employees as the RFP was being written to outside vendors to receive their feedback. The RFP had a strong element to protect our employees. It was a unanimous decision to award the contract to Barnes and Noble. The transition timeline was the timeframe that would provide the least disruption. The tentative timeline includes the takeover being completed by December 17. The Barnes and Noble services will be comprehensive, and a broader mix of textbooks will be offered. The College will be able to offer a large expansion, and the new ownership will help us to bring the prices down. It will provide a better buy back for students.

Vice President Mark Cassidy spoke about the reduction in force (RIF) of employees related to bringing on Barnes and Noble. They would be eligible to become employees of Barnes and Noble. Once employees are put on RIF status, they would remain on the RIF list for two years if they wish to stay with Barnes and Noble. Further employment specifications and benefits were explained by Mr. McKay.

Board Discussion – Quentin Powers, Chair

- The Association of Community College Trustees (ACCT) National Legislative Summit will take place in Washington DC, February 11-14, 2013. Dr. Hernandez and three Trustees will attend.
- Trustee Yim spoke about the ACCT Trust Fund Board Grant and requested that the college submit a proposal to possibly receive this funding to support our best practices in diversity.

Trustees Yim and Van Hollebeke will work with college staff to determine the feasibility of submitting a proposal.

- Trustee Van Hollebeke reported that the WATR Center presentation provided at the ACCT National Leadership Congress in Boston last month went well. He added that Trustee Yim was elected as a member of the ACCT national board of directors. Seattle will host the Fall 2013 ACCT National Leadership Conference October 2-5, 2013. Dr. Hernandez expressed a desire to try to plan an activity on our campus surrounding our best practices. Trustee Yim would like to include a WATR Center tour.
- Trustee Van Hollebeke will be a speaker at the Student Legislative Academy this Saturday at Highline Community College. He will speak to students on the collaboration and cooperation for a united message and how to express their concerns to legislators.

Executive Session

At 7:00 p.m. the Board entered into executive session for the purpose of discussing labor relations. No action was taken as a result of the executive session.

At 7:37 p.m. the Board entered into open session.

Study Session

College Master Plan – Kevin McKay

Kevin McKay, Vice President of Finance and Operations, provided an update on the College Master Plan. Discussion included:

- **Lynnwood Golf Course.** The College is not moving forward with the golf course proposed plan as the City has presented as there is nothing that represents the College's interest. The College would give up the driving range to help pay the cost for converting parking for the golf course. In turn, they would give us some parking and would change their entrance. Overall, the College would lose parking. The City has paid their bond but they are not showing any profit on their books so there is no money for the College. There are issues to work out. Some of the ground is not buildable. The College owns about 60 percent of the property.
- **204th Street extension to Hwy 99.** This project is moving forward and will take approximately one year followed by the roundabout project at the intersection of 68th and 204th. The project will be funded by the City. There will be some traffic disruption during the construction. Dr. Hernandez will connect with Joyce Eleanor of Community Transit to discuss the bus transit center.
- **Gateway Hall (formerly Beresford Building)** – The third floor will be an executive suite for the President's Office and College Relations and Advancement. The new board room will be located in that area. Allied Health will be located on the first and second floors. The remodel will be the lowest cost for these offices, and the relocation will free up space for other offices.
- **The Science, Engineering and Technology (SET) building** predesign phase is moving forward and should be completed by the end of March.
- The **international program** will move into the first floor of Woodway Hall.

Mr. McKay provided a large map showing the ten-year plan of campus projects with timelines, and listed the several new building and remodel projects that have been completed over the past several years. The Master Plan spans from 2005-2015. Upon completion of the strategic plan we will engage a consultant to help us develop the next ten-year Master Plan project. A board member will be involved in that committee. The College is required to have a facility Master Plan.

Adjournment

The meeting was adjourned at 8:15 p.m.

ATTACHMENTS AVAILABLE UPON REQUEST

Quentin Powers, Chair

Date Approved

ATTEST:

Dr. Jean Hernandez, Secretary

ATTACHMENT G

BOARD OF TRUSTEES

Monthly Meeting Report

WPEA

November 1, 2012

- President Hernandez, Mark Cassidy and WPEA have come to an agreement on the mitigation of the 3% temporary salary reduction (TSR). It will be announced officially soon by President Hernandez or Mark Cassidy. There will be a SkillSoft training package available for classified employees to assist them with offsetting the TSR. Each employee has the choice to avail of this training. I hope everyone will take advantage of this opportunity to enhance their skills.
- With regard to outsourcing our college Bookstore, I have been waiting to receive a meeting announcement for the committee members to review the vendor proposals in response to the bookstore RFPs. You can't imagine how shocked I was instead to read Kevin McKay's email asking us all to help him welcome Barnes & Noble (R&N) as the vendor who was awarded the contract to take over and run our college bookstore. Better yet, B&N will be taking over December 17, 2012 rather than Spring Quarter 2013, which is the original time we were given.

My name was given to Mark and Kevin by WPEA President Dave Shiel as an individual he definitely wanted on the committee and that if he had anyone else he would advise Mark and Kevin. I was not included on the committee. As a result, there were NO classified employees on the committee to review the proposals and have the opportunity to be a part of the final decision. I would have liked to have waited until spring to have B&N take over rather than now. Although the process began appropriately by the college, I feel that the process went downhill a bit after the RFP was sent out to the vendors. It seems that it was done too hurriedly and was not open and transparent. Classified employees had no say as to our opinion about who would be the best vendor.

(Below, please find Kevin McKay's statement after my report. This was at the beginning of his bookstore report.)

Kevin McKay offered a public apology stating that in a meeting with WPEA President Dave Shiel, along with Mark Cassidy and Kevin, Mr. Schiel indicated that he was going to include Patti in that process and would provide Kevin with the names of classified representatives that were also to be involved in the process. Those names were not provided. Kevin indicated that Mr. Shiel was again asked for the names but did not receive them. Kevin stated that it was a misunderstanding and he would have liked to have had Patti on the committee as well as other classified staff.

- Again, we understand why the decision was made to outsource our college bookstore. However, I hope if there is any other outsourcing being considered, that both the college and union have realized the mistakes made from this first experience and will be completely transparent from the beginning rather than asking us not to talk about it to anyone.

Respectfully submitted by: Patti Pollardo, WPEA Chief Job Representative, Edmonds Community College Bargaining Unit

ATTACHMENT H
BOARD OF TRUSTEES
Monthly Meeting Report

Associated Students

November 1, 2012

- **COMPLETED**

- **Hosting guest speaker Angela Davis:** I am extremely proud to announce that we at Edmonds community college will have the honor of hosting guest speaker Angela Davis on our campus. Angela Davis for those on the board, who are not familiar with her, is a champion for social justice that has made countless contributions to diversity and woman's rights. In addition she will also be speaking at the Lynnwood Convention Center which will bring a great amount of publicity to the school and reflect our focus on diversity.
- **Mesa request:** Additionally I am very proud to state that we have successfully secured a substantial contribution to the M.E.S.A Program to ensure their continued existence at our school. M.E.S.A, Mathematics, Engineering, and Science Achievement is absolutely integral to maintaining the success of our students of color, and underrepresented minorities in their respective fields of study. It was particularly alarming to me, to discover that suggestions were being made to integrate M.E.S.A into the main programs of the school to the exclusion of the provisions which were supposed to be made to institutionalize the program. This would have irrevocable repercussions aside from the dissolution of M.E.S.A out of existence. This would mean that the students who previously participated in this program would undoubtedly be lost in the masses, and it would most certainly be detrimental to their educational success. For an educational institution that is supposed to be championing diversity, it would be an embarrassment to say the least, for us to lose any of our programs that perpetuate diversity.

- **IN PROGRESS**

- **Men's and Women's soccer playoffs:** I am proud to report that the men's, and women's soccer teams have both successfully made the playoffs.

Submitted by: Guillermo Zapata, Administrative Liaison

ASEdCC Executive Board 2012-13 Goals

1. Improve transportation options at EdCC
 - Improve the Community Transit contract
 - Research expanding parking options for students
 - Research the feasibility of implementing parking fees and /or reducing bus pass fee and bike locker fee
2. Find ways to reduce the cost of textbooks and school supplies
 - Promote open source textbooks
3. Research the feasibility of offering course syllabi online before classes start
4. Improve college facilities
 - Research the expansion of Student Union Building
 - Expansion of the Diversity Student Center
5. Promote ASEdCC campus activities
 - Promote and expand clubs
 - Increase promotion of athletic events
 - Create and purchase mascot costume
 - Promote “CSEL” formerly known as “OSL”
 - Publicize student support resources
 - Host more state of ASEdCC forums
6. Legislative
 - Expand the 5-Star Consortium to the North Sound Community College Consortium
 - Redirecting tax payer funding from for-profit colleges to non-profit colleges
 - Contact high school student governments regarding ASEdCC
 - Encourage high school student governments to get involved in legislative action
 - Develop and implement student B.O.T. selection process

ATTACHMENT I
BOARD OF TRUSTEES
Monthly Meeting Report
AFT Local 4254 EdCC Faculty
November 1, 2012

Contract negotiations are taking place on Friday afternoons, but the progress is painfully slow. We are arranging for a mediator to come from PERC to help us with one of the issues, but even the mediator's visit is running into scheduling difficulties.

You may also remember an ecstatic report I gave at one of the spring meetings about how well the contract negotiations were going for the Corrections faculty out at Monroe, but it seems we may have some problems there too.

I think the next Trustees' meeting is early next year. I hope to be able to give a much more optimistic report then.

Thank you.

Submitted by:

Margaret West
President
Local 4254
Edmonds Community College Federation of Teachers



Board of Trustees

Washington Community College District 23

President's Report November 1, 2012

ATTACHMENT J

President Jean Hernandez Activity Report: September 7 – October 26, 2012

Over the past month I have participated in the following activities, meetings and events related to the five Core Themes of the College:

Strengthen our diverse community

The recruitment process for the new position of Special Assistant to the President for Equity and Inclusion is nearing the closing date. Forums and interviews will take place over the next few months with January 2013 as the anticipated starting date for the successful candidate. I continue involvement in the Latino Leadership planning group, and I attended the Latinos of Snohomish County event in Everett. I met with Senator Paull Shin, Vice President David Cordell, and Chinese international guests, to discuss potential international student exchanges.

Provide educational opportunities

I was involved with the annual Foundation golf tournament. I attended the College Spark Board Meeting. I continue to meet with college donors cultivating friendships and support for the College. I was a recent speaker at both the Lynnwood City Council and the Edmonds Chamber of Commerce sharing with them the opportunities that EdCC provides for our community. I attended the Service Delivery and Youth Council Committee meeting (associated through the Workforce Development Council of Snohomish County). I met with Senator Maralyn Chase to update her on activities at Edmonds Community College.

Help students access career opportunities

I attended a meeting involving the presidents of CWU, Everett CC, and the Economic Alliance of Snohomish County, to discuss partnerships and opportunities involving engineering programs. A follow up meeting was held with CWU counterparts, and Trustees Van Hollebeke and Brown, for further discussion. I continue with monthly meetings with the Aerospace Presidents Committee.

Support student success

We held the first meeting of the newly formed "Student Success Council" and will continue to have planning meetings. I continue to be involved as the liaison for the WACTC presidents Planning and Research Committee and as vice chair of the Legislative and Public Information

Committee. I attended the Association of Community College Trustees Annual Leadership Congress along with Trustees Van Hollebeke and Yim in Boston where our college was selected to provide a presentation regarding the WATR Center: “Leveraging Student Success through Partnerships, Innovation, Financial Reality and Evidence.” That presentation was nominated for the 2013 Bellwether Award through the Community Colleges Futures Assembly. I met with the Achieving the Dream coaches who spent two days on our campus in mid-October. I attended the TACTC Governance Institute for Student Success (GISS) Training along with Trustees Clay and Van Hollebeke for additional follow up training.

Encourage innovation, service, and lifelong learning

I continue to meet regularly with the Workforce Development Council Board, the Economic Alliance of Snohomish County, and the YMCA Board. I also continue to host local college donors at breakfast and lunch meetings. I attended the recent Leadership Snohomish County new participants event, and I attended the Economic Alliance of Snohomish County Public Officials Reception.

Background

CONSIDERATION OF A NEW VISION STATEMENT AND REVISED STRATEGIC PLAN

Subject

Board of Trustees first consideration of a new vision statement and new strategic plan.

Background

During the past four years, the college community has worked on improving, better defining and documenting its integrated planning processes. Part of this work stemmed from an accreditation recommendation as a result of the Northwest Commission on Colleges and Universities' (NWCCU) comprehensive self study visit in Spring 2008. Another part of the work stemmed from the February 2010 changes to the NWCCU accreditation process.

The college submitted its first accreditation report (i.e., Year One Report) under the new NWCCU standards in March 2011, and the college received three recommendations regarding (a) defining mission fulfillment and a corresponding acceptable threshold of mission fulfillment; (b) creating a stronger alignment of core themes to essential elements of the mission statement; and (c) better defining core theme objectives and revising performance indicators to measure the objectives.

In Spring 2011, soon after the Year One Report was submitted, a small group of college employees began meeting on a weekly basis to formulate a strategy to address noted deficiencies in the college's mission, core themes, and planning processes. This team recommended using Peter Senge's Learning Organization framework to move forward with the necessary work. Senge's work focuses on vision, mission, and values at the forefront of planning efforts.

The accreditation recommendations and the work of the small team were discussed at the Board retreat in August 2011, and the Board formally requested that the college move forward with a process to examine and revise the mission, core themes, and strategic plan for the college. In addition, the Board supported the college submitting a vision statement for their consideration.

In September 2011, the college formally began addressing the accreditation recommendations and the Board request by discussing the items during Fall 2011 Kick-Off Week and by asking employees to complete a mission and vision-related survey. 216 employees completed the survey, offering 110 mission-related and 421 vision-related comments.

In November 2011, the college's President reconstituted the Institutional Effectiveness Advisory Committee into a Planning Advisory Committee (PAC) with cross-college representation. The 35 members of the PAC are liaisons for their stakeholder groups, and this group worked on recommending changes to the college's mission and core themes and approval of a new set of values.

In June 2012 the Board approved (a) a revised mission statement and associated mission core themes and (b) a set of values to replace the existing philosophy statement.

In July 2012, the college hired The Alford Group to assist with the college's vision articulation and strategic planning process. Between July 2012 and January 2013, the college has discussed the strategic plan during:

- a September 19, 2012 Kick-Off Week event, during which all members of the college community were invited to share their input on new strategic goals;
- several President's Cabinet working sessions;
- eight small, cross-representative working group meetings;
- an open public forum that was led by President Hernandez on January 24, 2013;
- and two community meetings that were attended by foundation board member; mayors; school superintendents; and local leaders

During the open public forum with the college community and through the second community meeting, President Hernandez presented a draft vision statement. She received valuable feedback from both groups and used that input to further refine the draft vision statement.

All of these efforts have resulted in a new vision statement for the college and a new strategic plan.

1. Approval of a vision statement.

The recommended approval of a vision statement is the next phase of the work that the Board charged the college to undertake back in August 2011. Approval of the vision statement will allow the college to have a firm direction toward which further accreditation and planning work can be directed. In addition, the vision statement further allows for implementation of the learning organization framework, as recommended by Peter Senge's work.

2. Approval of the new strategic plan.

As a result of the revised mission statement, core themes, value, and vision statement, the strategic plan is the next phase of the work that the Board charged the college to undertake back in August 2011. The college's last strategic plan (known as strategic directions) were created in 2001, and the contents of this plan are outdated and in a very different format than the current draft strategic plan being proposed to the Board.

3. Approve updating Board Policy B 1.2. Vision and Strategic Plan and Board Policy B.1.3. Goals: Establishment and Monitoring.

With approval of recommendations #1 and #2 above, one Board policy will need to be updated and renamed. It is recommended that Board Policy B.1.2 be renamed "Vision and Strategic Plan" (with "Plan" replacing "Directions") and the contents be updated to include the new strategic plan contents and the new vision statement.

In addition, the text of Board Policy B.1.3. Goals: Establishment and Monitoring should be updated to replace the words "strategic directions" with "strategic plan."

Recommendation

The College recommends the Edmonds Community College Board of Trustees approves for first consideration the adoption of the new vision statement and the new strategic plan. Furthermore, the College recommends renaming Board Policy B.1.2. “Vision and Strategic Directions” to Board Policy B.1.2. “Vision and Strategic Plan” and then updating the newly named Board Policy B.1.2. Vision and Strategic Plan with the appropriate content. Lastly, the College recommends that appropriate content changes are made to Board Policy B.1.3. Goals: Establishment and Monitoring



Board of Trustees

Washington Community College District 23

Background

CONSIDERATION OF TENURE

Subject

Consideration of tenure for

Patrick Burnett – Engineering (Math-Science Division)

Background

The Board of Trustees is required to consider the award or denial of tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding summer quarters and approved leaves of absence. Patrick Burnett has completed his probationary period and is recommended for consideration of tenure.

Recommendation

Approval of tenure for Patrick Burnett at the March 2013 Board of Trustees meeting.

Background

CONSIDERATION OF CONTINUING PROBATIONARY STATUS

Subject

Board of Trustees consideration of renewal or non-renewal of probationary appointments for academic employees.

Background

The Board of Trustees is required to decide whether or not to renew probationary appointments based on recommendations presented by the end of winter quarter of the academic year. Faculty under consideration for probationary appointment renewal are:

Second Year Appointments

Dusty (Edward) Brannan, High School
Completion (Developmental Education)
Christine Kobayashi, English for Academic
Purposes (International)
Tiffany Ledford, Mathematics (Math-Science)
Jonathan Miller, Biology (Math-Science)
Jeff Owens, Chemistry (Math-Science)
Lisa Schubert, Bridge (Developmental
Education)
Julie Drews, Adult Basic Education
(International)
David Beckman, Carpentry (Corrections)
Simone Dunlap, Intensive ESL (International)

Third Year Appointments

Sandy Arnold, Early Childhood Ed
(Health & Human Services)
Tom Fleming, Physics (Math-Science)
Meryl Geffner, Reference & Instruction
Librarian
Steve Hailey, Computer Information Systems
(Math-Science)
Doug Owen, Mathematics (Math-Science)

Two Quarter Extension

Karna Cristina, Basic Skills (Corrections)

Recommendation

Information is presented to the Board of Trustees for their review and consideration. Recommendation is that the Board of Trustees renews the second year probationary appointments at the March 2013 meeting.



Board of Trustees

Washington Community College District 23

President's Report February 19, 2013

President Jean Hernandez Activity Report: November 1, 2012 – February 12, 2013

Over the past several weeks, I have participated in the following activities, meetings, and events related to the five Core Themes of the College:

Strengthen our diverse community

I participated in a Title IX training at Lake Washington Institute of Technology. In January, EdCC welcomed Dr. Tonya Drake, the new Special Assistant to the President for Equity and Inclusion. Hispanic artist, Daniel Desiga, visited the campus to sign a mural that he painted in Monroe Hall 30 years ago. Several students from the Minority Achievers Program (MAP) attended a hands-on art project led by Mr. Desiga, who encouraged them to stay involved in furthering their education and following their dreams. I continue to be involved with the community Latino leadership group that meets on our campus. I provided a welcome to a group of Danish educators visiting the campus. I attended the Tulalip carpentry class graduation ceremony. I have organized a new Pow Wow Advisory committee comprised of students, staff and community members. The committee held their first meeting as they prepare to plan the May event. Diversity training is being held for hiring committees. In celebration of Martin Luther King Jr., the campus hosted Dr. Angela Davis as the Black History Month speaker. I attended our annual *International Night* which again provided us with an amazing evening of entertainment provided by our international students.

Provide educational opportunities

I attended the annual Foundation scholarship breakfast recognizing the many donors to our scholarship program. I have been involved in a number of activities with the MAP students from College Place Middle School in an effort to encourage them to continue their education beyond high school and attend college, hopefully EdCC. I attended the College Spark Board of Trustees meeting. I joined Trustee Yim at a meeting involving the Washington Alliance for Better Schools and MESA to discuss how WABS and EdCC could work together to create MESA programs within the school districts. I joined the trustees in attending the TACTC winter conference in Olympia and held a legislative reception jointly with the Five Star Consortium colleges.

Help students access career opportunities

I attended the National Educators Workshop (NEW) at Ivy Tech Community College in Ft. Wayne, Indiana. NEW provides educators from across the country with hands-on professional development opportunities on the latest developments in materials science and technology. I participated in a second retreat involving Boeing and EdCC which was hosted on our campus. I continue with ongoing meetings with the Aerospace Presidents Committee as well as with the Five Star Consortium presidents. I joined Trustee Van Hollebeke and VP Carol Summers in a meeting with Everett Herald Editor, Peter Jackson, to discuss writing an editorial in the newspaper informing the community about the opportunities provided at EdCC. I traveled to Orlando, FL to attend the Future Assembly Conference and Bellwether awards ceremony as our WATR Center was nominated and selected as one of the top 10 finalists, but did not receive the top award.

Support student success

EdCC hosted the Northwest Higher Education Coalition on our campus. I am one of several area presidents from both two and four-year colleges serving in this collaborative group. I met with Congressman Rick Larsen on our campus to discuss federal funding. As the college works to finalize the strategic planning document, two community forums were held in addition to other campuswide forums. Our culinary students were invited to provide the refreshments for the Governor's inaugural ball in Olympia. I was fortunate to be able to attend the celebration and join in the recognition of our students' success. I joined our administrative liaison from student government, Guillermo Zapata, for "*Java with Jean & Guillermo*" to meet and greet students with cookies and punch in Brier Hall. I attended the Achieving the Dream winter conference in Anaheim, CA.

Encourage innovation, service, and lifelong learning

I attended the Creative Retirement Institute (CRI) luncheon. I continue to meet regularly with the Lynnwood Rotary Club, Workforce Development Council Board, the Economic Alliance of Snohomish County, and the YMCA Board. I have provided presentations about EdCC to the Edmonds Noon Rotary and the Mukilteo City Council. I attended the United Way Board retreat. I continue to host local college donors at breakfast and lunch meetings. I attended the Foundation board retreat and pre-Gala festivities.