



Washington Community College District 23
Lynnwood, Washington

Agenda
Special Meeting
March 5, 2014
Gateway Hall 352
3:30 p.m.

Mission: Edmonds Community College strengthens our diverse community by helping students access educational and career opportunities in a supportive environment that encourages success, innovation, service and lifelong learning.

- | | | |
|---------|---|-----------|
| 3:30 PM | A. Call to Order | Clay |
| | B. Introductions | Clay |
| 3:35 PM | C. Public Comments | Clay |
| 3:45 PM | D. Approval of Meeting Minutes: February 18, 2014 | Clay |
| | E. Next meeting: April 10, 2014, 4:30 p.m. | |
| 3:50 PM | F. Old Business – Action | |
| | 1. Approval of Tenure (RN 14-3-1) | Miulli |
| | 2. Approval of Continuing Probationary Status (RN 14-3-2) | Miulli |
| | 3. Approval of Sustainable Agriculture Education Certificates (RN 14-3-3); (RN 14-3-4); (RN 14-3-5) | Miulli |
| 4:25 PM | G. New Business – First Consideration | |
| | 1. Consideration of 2014-2015 College Fee Schedule | McKay |
| 4:35 PM | H. Reports | |
| | 1. Students | Gonzalez |
| | 2. Classified Staff | Pollardo |
| | 3. Faculty | West |
| 4:45 PM | I. Foundation Report | Clay |
| 4:50 PM | J. President’s Report | Hernandez |
| 4:55 PM | K. Board Discussion | Clay |
| 5:00 PM | L. Executive Session | Clay |

**EDMONDS COMMUNITY COLLEGE
WASHINGTON COMMUNITY COLLEGE DISTRICT 23
BOARD OF TRUSTEES – AGENDA
MARCH 5, 2014
PAGE 2**

5:15 PM M. Adjournment

Clay

5:30 PM Social Event involving the Board of Trustees, President, and the Federation of Teachers Officers in the College Café, Brier Hall 105

Times are estimates only and subject to change.

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

Edmonds Community College will schedule meetings in locations that are free of mobility barriers. Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President, 425-640-1516.



Board of Trustees

Special Meeting Minutes February 18, 2014

DRAFT

Trustees Present: Diana Clay, John Jessop, Quentin Powers, Dick Van Hollebeke, Emily Yim and Carl Zapora

Others Present: Arlene Anderson, Mark Cassidy, Christina Castorena, Max Chen, David Cordell, Dr. Tonya Drake, Jean Floten, Jackie Gonzalez, Dr. Jean Hernandez, Tim Hohn, Susan Loreen, Kevin McKay, Patty Michajla, Gail Miulli, Patti Pollardo, Carol Summers, Margaret West, and Andy Williams

CALL TO ORDER AND INTRODUCTION OF GUESTS

Diana Clay, Board Chair, called the meeting to order at 4:34 p.m., welcomed those present, and asked for self-introductions.

PUBLIC COMMENTS

No public comments

COMMUNITY CONVERSATION

WGU Washington – Jean Floten, Chancellor

Ms. Jean Floten, Chancellor of WGU Washington, provided an overview of Western Governors University. She highlighted the partnerships with Edmonds Community College, including transfer students, military outreach (with Joint Base Lewis McChord) and the PACE-IT and Gates Competency-Based Education Grant. WGU is affordable (\$6,000/year) and the tuition rate has not changed for five years. Areas of study include Business, Education, Nursing and Information Technology. There are 6,000 FTE with a retention rate of 89%.

APPROVAL OF MINUTES

Attachments A & B

Motion: Trustee Van Hollebeke moved and Trustee Jessop seconded the approval of the November 21, 2013 meeting minutes. Trustee Zapora abstained.

Approved

Motion: Trustee Powers moved and Trustee Jessop seconded the approval of the January 23, 2014 meeting minutes.

Approved

NEXT MEETING

March 5, 3:30 p.m., Gateway Hall 352.

OLD BUSINESS - ACTION

Approval of Board Policy Revisions: B 2.3 and B 2.4 (Resolution No. 14-2-1) – Mark Cassidy
Attachment C

Mark Cassidy, Vice President of Human Resources, highlighted the Board's previous discussion regarding the revisions to policies B 2.3 and B 2.4.

Motion: Trustee Yim moved and Trustee Van Hollebeke seconded the approval of Resolution No. 14-2-1. Trustee Jessop abstained.

Approved

NEW BUSINESS FIRST CONSIDERATION

Consideration of Tenure – Gail Miulli

Attachment D

Gail Miulli, Interim Executive Vice President of Instruction, presented five faculty members for consideration of tenure status, including: Sandy Arnold, Dr. Tom Fleming, Meryl Geffner, Steve Hailey, and Doug Owen. Copies of three tenure packets and links to two electronic packets were distributed to each Trustee. The Board will be asked to approve tenure status at the March 5th Board of Trustees meeting.

Consideration of Continuing Probationary Status – Gail Miulli

Attachment E

Vice President Miulli presented a request to continue the probationary status for seven faculty members in their second year, and eight faculty members in their third year as probationary faculty in tenure track positions. All appointment review committee letters were favorable to move them forward in the tenure track or permanent status positions. The Board will be asked to approve the probationary status for the 15 faculty members at the March 5th Board of Trustees meeting.

Trustee Van Hollebeke expressed interest in the Trustees discussing the tenure process. It was stated that there are collective bargaining agreement parameters pertaining to tenure that must be followed. The Trustees were advised by the Assistant Attorney General that an open public discussion regarding the tenure process is allowable. Trustee Clay will follow up by contacting the state board office regarding the various tenure processes followed at other statewide community and technical colleges. The Board decided to continue the tenure process discussion when they meet with the Federation of Teachers Executive Board at the March 5th dinner following the board meeting. No action will be taken at the dinner as it is a social event only.

Consideration of Sustainable Agriculture Education Certificates – Andy Williams and Tim Hohn

Attachment F

Three Sustainable Agriculture Education (SAGE) certificates were presented for first consideration. They include:

1. SAGE – Urban Agriculture Systems Certificate
2. SAGE – Urban Agriculture Systems Certificate: Crop Production Certificate
3. SAGE – Urban Agriculture Systems Certificate: Whole Systems Certificate

The Board will be asked to approve the three certificates at the March 5th Board of Trustees meeting.

REPORTS

Student Representative – Jackie Gonzalez

Attachment G

Classified Representative – Patti Pollardo

Attachment H

Faculty Representative – Margaret West
Attachment I

FOUNDATION REPORT – Diana Clay

Trustee Clay provided Foundation Board updates:

- A sign-up sheet was distributed for interested Trustees to serve as volunteers on the Foundation scholarship panel that selects the scholarship recipients
- The Foundation auction gala will be held on February 22. The goal is to raise \$250K.
- Trustee Clay thanked Student Government for their \$125K contribution to the *Boots to Books and Beyond* campaign.
- \$25-30K is awarded annually in grant funds for students.

PRESIDENT’S REPORT – Dr. Jean Hernandez

Attachment J

In addition to the attached report, President Hernandez reported on the following:

- Today Dr. Hernandez attended a press announcement at Paine Field regarding the Boeing 777X composite wing to be built in Everett. The Governor, legislators, and local dignitaries attended.
- A tour and meeting at the WATR Center will be held with Scott Hamilton, an aerospace analyst and CEO of Leeham Company, to discuss aerospace trends on March 13. Trustees Van Hollebeke and Clay will join President Hernandez and others at the meeting.
- Dr. Hernandez and Larry Cluphf will meet with Representative Sells’ Labor and Workforce Committee in Olympia this Thursday to discuss aerospace student loans.
- Vice President Kevin McKay discussed needs for the campus buildings regarding minor projects and repairs.

BOARD POLICY REVIEW – Mark Cassidy

B 3.1, B 3.2, B 3.3, B.3.4 – Mark Cassidy

Attachment K

Vice President Cassidy presented policies B 3.1, B 3.2, B 3.3 and B 3.4 for initial review. Discussion included:

- B 3.2 – Quorum – It was questioned if three or four trustees would constitute a quorum now that there are six trustees instead of five. AAG, Arlene Anderson will review the RCW and provide advice.
- B 3.3 – Contract between the College and the Foundation. The contract is not annual, but reviewed on an ongoing basis and signed periodically. Trustee Yim requested further review of this section regarding when it is reviewed and signed. It was decided that the best practice would be to review the Foundation contract at the annual August Board retreat.
- B 3.3 – A suggestion was made to separate B 3.3, Section 5, between specific duties related to all six Trustees, and then list the duties that apply only to the five Trustees who are not students, as there are exceptions involving the duties of a student trustee.

BOARD DISCUSSION – Diana Clay

- The Board selected incoming Board Chair, Emily Yim, to serve on the selection committee for the next student trustee for the 2014-2015 academic year.
- The Trustees discussed the recent attendance at the Association of Community Colleges Trustees (ACCT) National Legislative Summit in Washington DC.
- Board Goals 2013-2014:
 - Goal 1 – “The Board participates in community activities with industry, other educational institutions, non-profits, and government bodies in an effort to develop and strengthen

partnerships with Edmonds Community College.” The Board decided that each member will attend three to four community-related events each year.

- Goal 2 – “The Board actively supports the College’s Foundation and its fundraising efforts.” The Board decided that each member will attend or support at least two Foundation-sponsored events each year.
- Goal 3 – “The Board has a strong commitment to developing Board leadership through a new Trustee orientation and participation in state and national professional organizations.”
 - The Board stated that they attend the available orientations that are offered. Mentors should be assigned for new trustees.
 - The Board wants to receive continuing education by including training seminars or viewing webinars three to four times per year during their meetings. Trustee Van Hollebeke will take the lead on researching various training resources via: Edmonds resources; Governance; Community resources; State or national provided resources.
 - The Board will become more involved in succession planning. This subject will be a retreat topic and will include a student trustee perspective. Trustees Yim and Jessop will meet to initiate the conversation prior to the retreat.
- Trustee Jessop presented Trustee Zapora with a business card holder for his EdCC business cards stating that he has started a new tradition for incoming Trustees as a welcome to the Board.
- Trustee Zapora encouraged everyone to attend an event at the Edmonds movie theater on February 20 at 8:30 a.m. where Mayor Earling will provide a State of the City address. Trustee Zapora will also be a speaker.

EXECUTIVE SESSION

At 7:13 p.m. the Board entered into executive session for the purpose of discussing real estate and personnel. No action was taken as a result of the executive session.

At 8:06 p.m. the Board entered into regular session.

ADJOURNMENT

The meeting was adjourned by Chair Diana Clay at 8:07 p.m.

ATTACHMENTS AVAILABLE UPON REQUEST

Diana Clay, Chair

Date Approved

ATTEST:

Dr. Jean Hernandez, Secretary

ATTACHMENT G

BOARD OF TRUSTEES

Monthly Meeting Report

STUDENT GOVERNMENT

February 18, 2014

- Student Government happily contributed \$125,000 to the Boots to Books and Beyond campaign helping to ensure the success of the campaign in helping veterans students in school.
- On Feb.7th, board members along with other 25 students attended the Annual Student Legislative Rally in Washington's Capital. During the event, we had the opportunity to meet with our legislators to voice our concerns as community college students. Legislators included Higher Education Committee members, as well as from the 1st and 21st Districts.
- Equally important, five members of the Executive Board and two additional outstanding students will be attending the ASACC conference in Washington DC in March, where we will once again have the opportunity to be advocates for higher education and EDCC at the national level.

ATTACHMENT H

BOARD OF TRUSTEES

Monthly Meeting Report

WPEA/UFCW LOCAL 365

February 18, 2014

- There hasn't been a lot going on lately. We are in the process of gearing up for contract bargaining again for the 2015-2017 agreement. Each of our bargaining teams includes an advisory team and a table team. The role of the advisory team will be to disseminate information to the wider membership and bring feedback from the membership back to the bargaining table. The table team will participate directly in bargaining throughout the summer. Bargaining will start in May and continue through August. Hopefully, Management won't cancel half of the bargaining sessions like they did last time.

Each contract has been more and more difficult to bargain. It is disheartening to have to fight so hard to keep what we already have in the contract and to propose only what we believe we deserve. We aren't asking for the moon, nor are we asking to increase our pay out of the ordinary. Classified employees (and others) aren't greedy, overpaid state employees as some legislators would have the public believe. We hope this time around we will truly be treated as equals and end up bargaining a fair and equitable contract with no "regressive" negotiations!

- Now that the legislative session has begun, WPEA President Dave Shiel and WPEA Organizing and Legislative Specialist Luke Barbour will be researching bills that will hurt labor and/or support labor. One of the bills that WPEA is watching is SB 5851 regarding efforts to weaken the state employee pension system. (I'm not sure this will go very far if it impacts any of the legislators or administrators in Higher Ed or General Government, etc.)

Some of the other current bills are SB 5935 (Right-to-Work legislation); HB 2378 (protecting employee privacy from misuse of the Public Records Act); HB1804 (allowing supplemental contract bargaining at the request of either party); SHB 1536/SB 5567 (securing a labor seat on community college boards); HB 2743 (would slow down the out-sourcing of public sector jobs by establishing higher standards for companies bidding on such work), just to name a few.

As time goes on, WPEA will be scheduling lobbying events to involve all members. I also look forward to receiving talking points from the college so that we can work together for the betterment of our college, staff and students.

- It appears that the Wellness Program for 2014-2015 has been finalized and will be rolled out February and March 2014. The program is based on **incentives** only, and there is no penalty for non-compliance.

The main incentive is a \$125 reduction in the annual deductible for all health plans. There is also a \$30 gift card available for completing the online health risk assessment.

According to WPEA President Shiel, employees will need to do three things by June 30, 2014, in order to qualify for the incentive in calendar year 2015: 1) Select a primary care physician; 2) Complete an online health risk assessment; and 3) You must also attest to engaging in **one healthy activity** by December 31, 2014. A list is provided of options for this part. I would say that a lot of people are already doing many of the options listed, as it is “preventative care” and maintaining a healthy lifestyle.

- Last year, WPEA implemented a Scholarship Program for all WPEA bargaining unit members. They funded several last spring. For 2014, the WPEA Executive Board has expanded the program. Not only are there more scholarships available, the scholarships are open to members and their families. The scholarships, which will be awarded for use in Fall 2014, include eight-\$500 scholarships, two-\$1,500 scholarships, and one-\$3000 scholarship. I know those who were recipients of this scholarship in 2013 were very appreciative and able to accomplish their goals of continuing their education.
- As always, we continue to work with HR on resolving employee issues and governance of the contract.

Respectfully submitted by: Patti Pollardo, WPEA Chief Shop Steward
Edmonds Community College Bargaining Unit

ATTACHMENT I
BOARD OF TRUSTEES
Monthly Meeting Report
AFT Local 4254 EdCC Faculty

February 18, 2014

I have a very short report again. The faculty are very busy but very quiet. We are keeping an eye on several bills in Olympia.

However, the members of the Executive Council are looking forward to the annual dinner with the Trustees and President Hernandez on March 5th. The College Café always does a fine job.

Thank you.

Margaret West
President
Local 4254
Edmonds Community College Federation of Teachers



President's Report

ATTACHMENT J

**President Jean Hernandez
Event Highlights for November 22, 2013 – February 7, 2014**

I attended the Boeing VIP tour in conjunction with the Ethics Challenge Day that was held on our campus in November. We had approximately 20 students attending and were treated to an excellent view of airplane production. We should all be very proud of the great aerospace industry leader, The Boeing Company, in our backyard.

We were pleased that our newest trustee, Mr. Carl J. Zapora, was appointed by Governor Inslee in December. He joined the other trustees and me at the January TACTC Winter Conference and attended the new trustee orientation, along with Trustee Jessop. We are looking forward to working with Trustee Zapora and appreciate his long standing involvement in South Snohomish County. Trustee Zapora was confirmed by the Senate on February 4. Trustees Jessop and Clay were also confirmed in January. Congratulations to all three!

I joined Everett CC President Beyer, along with our respective staff members and Snohomish County leaders for our second Edmonds/Everett CC Joint Aerospace Retreat on February 5. We will be receiving a summary report from Mr. Andrew Ballard who facilitated this event in the next few days.

The Veterans Campaign is well under way. As of January 31, 2014, we have received \$775,000 in pledges and/or actual donations towards our \$1,000,000 goal. We are very proud of our Student Government members for agreeing to contribute \$125,000 towards this campaign to honor our students who have served in the armed forces.

The ribbon cutting ceremony for the new Veterans Resource Center took place on January 31. We had a great turnout of Trustees, community members, students, faculty, and staff. In particular, it was wonderful to have our very own Mayor Nicola Smith address the attendees. It was a great celebration!!

The President's Office and College Relations/Foundation Office relocated to the remodeled third floor of Gateway Hall the first week in February. We are pleased with our beautiful new office space and look forward to our future board of trustees meetings and other special events to be held in the Gateway Hall Board room. We had hoped to hold the February meeting in the new space but the final details will not be ready until the March meeting.



Board of Trustees

Washington Community College District 23

Background

CONSIDERATION OF TENURE

Subject

Consideration of tenure for

Sandy Arnold	Early Childhood Ed. (Health & Human Services Division)
Dr. Tom Fleming	Physics (Science, Technology, Engineering & Math Division)
Meryl Geffner	Library (Learning Resource Division)
Steve Hailey	Computer Information Systems (Science, Technology, Engineering & Math Division)
Doug Owen	Mathematics (Science, Technology, Engineering & Math Division)

Background

The Board of Trustees is required to consider the award or denial of tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding summer quarters and approved leaves of absence. Sandy Arnold, Tom Fleming, Meryl Geffner, Steve Hailey, and Doug Owen have completed their probationary periods and are recommended for consideration of tenure.

Recommendation

Approval of tenure for Sandy Arnold, Tom Fleming, Meryl Geffner, Steve Hailey, and Doug Owen be granted at the March 5, 2014 Board of Trustees meeting.



Board of Trustees

Washington Community College District 23

Resolution No. 14-3-1

APPROVAL OF TENURE

Consideration of tenure for

Sandy Arnold	Early Childhood Ed. (Health & Human Services Division)
Dr. Tom Fleming	Physics (Science, Technology, Engineering & Math Division)
Meryl Geffner	Library (Learning Resource Division)
Steve Hailey	Computer Information Systems (Science, Technology, Engineering & Math Division)
Doug Owen	Mathematics (Science, Technology, Engineering & Math Division)

WHEREAS, the appointment review committees have met their responsibilities under the law and the negotiated agreement to review the appointments of the above-named and have recommended that tenure be granted, and

WHEREAS, the administration has received the recommendation of the appointment review committees and recommends Sandy Arnold, Tom Fleming, Meryl Geffner, Steve Hailey, and Doug Owen be granted tenure.

NOW THEREFORE BE IT RESOLVED that Edmonds Community College Board of Trustees grants tenure to for Sandy Arnold, Tom Fleming, Meryl Geffner, Steve Hailey, and Doug Owen, and welcomes them to permanent faculty positions at Edmonds Community College.

Diana Clay, Chair

Date Approved

ATTEST:

Dr. Jean Hernandez, Secretary



Board of Trustees

Washington Community College District 23

Background

CONSIDERATION OF CONTINUING PROBATIONARY STATUS

Subject

Board of Trustees consideration of renewal or non-renewal of probationary appointments for academic employees.

Background

The Board of Trustees is required to decide whether or not to renew probationary appointments based on recommendations presented by the end of winter quarter of the academic year. Faculty under consideration for probationary appointment renewal are:

Second Year Appointments

Deborah Clarke, English for Academic
Purposes (International)
Karen Fenner, ABE/ESL (International)
Kari Guedea, Business Information
Technology (Business)
Scott Haddock, Paralegal (Health & Human
Services)
Patrick Rolland, Intensive ESL (International)
Heather Walsh, Chemistry (STEM)
Barbara Whalen, Adult Basic Education
(Pre-College)

Third Year Appointments

Dusty (Edward) Brannan, High School
Completion (Pre-College)
Christine Kobayashi, English for Academic
Purposes (International)
Tiffany Ledford, Mathematics (STEM)
Jonathan Miller, Biology (STEM)
Jeff Owens, Chemistry (STEM)
Lisa Schubert, Bridge (Pre-College)
David Beckman, Carpentry (Corrections)
Simone Dunlap, Intensive ESL
(International)

Recommendation

Information is presented to the Board of Trustees for their review and consideration. Recommendation is that the Board of Trustees renews the second year and third year probationary appointments at the March 5, 2014 meeting.



Board of Trustees

Washington Community College District 23

Resolution No. 14-3-2

CONTINUING PROBATIONARY STATUS

WHEREAS, faculty hired by Edmonds Community College serve a probationary period prior to being considered for tenure and permanent status, and

WHEREAS, the faculty-board agreement requires that the recommendation for renewal or non-renewal of these probationary appointments must occur by the end of winter quarter of each academic year, and

WHEREAS, the respective appointment review committees have met their responsibility under the negotiated agreement to review the appointments of those named below and have made recommendations to the College administration, and

WHEREAS, the administration concurs with the recommendation of these appointment review committees,

NOW THEREFORE BE IT RESOLVED THAT Edmonds Community College Board of Trustees renews the probationary contracts of the following faculty:

Second Year Appointments

Deborah Clarke, English for Academic Purposes (International)
Karen Fenner, ABE/ESL (International)
Kari Guedea, Business Information Technology (Business)
Scott Haddock, Paralegal (Health & Human Services)
Patrick Rolland, Intensive ESL (International)
Heather Walsh, Chemistry (STEM)
Barbara Whalen, Adult Basic Education (Pre-College)

Third Year Appointments

Dusty (Edward) Brannan, High School Completion (Pre-College)
Christine Kobayashi, English for Academic Purposes (International)
Tiffany Ledford, Mathematics (STEM)
Jonathan Miller, Biology (STEM)
Jeff Owens, Chemistry (STEM)
Lisa Schubert, Bridge (Pre-College)
David Beckman, Carpentry (Corrections)
Simone Dunlap, Intensive ESL (International)

Diana Clay, Chair

Date Approved

ATTEST:

Dr. Jean Hernandez, Secretary



Board of Trustees

Washington Community College District 23

Background

APPROVAL OF NEW CURRICULA

Subject

Board of Trustees first consideration of the Sustainable Agriculture Education-Urban Agriculture Systems Certificate: Crop Production Certificate.

Background

This certificate provides a theoretical foundation in urban agriculture through the study of sustainability principles, ecology in agricultural systems, and plant and soil sciences, while focusing on the knowledge, skills, and techniques to cultivate urban food crops for year-round organic production and seasonal harvests in the maritime climate of the Puget Sound bioregion. This certificate may be combined with the Urban Agriculture: Whole Systems certificate to complete the larger, Urban Agriculture Systems certificate.

This certificate requires successful completion of a minimum of **28** credits as outlined. A minimum of 30 credits or one-third of the required credits, whichever is less, must be earned at Edmonds Community College. Students are required to maintain a minimum cumulative grade point average of **2.0** in all college-level courses.

Recommendation

Board of Trustees approval of the Sustainable Agriculture Education-Urban Agriculture Systems Certificate: Crop Production Certificate at the March 5, 2014 meeting.



Board of Trustees

Washington Community College District 23

Resolution No. 14-3-3

APPROVAL OF NEW CURRICULA

WHEREAS, the Board of Trustees reserves unto itself the final approval of departmental curricula and degree and certificate requirements, and

WHEREAS, the new education program has been developed to satisfy industry requirements designated for the Sustainable Agriculture Education-Urban Agriculture Systems Certificate: Crop Production Certificate.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves the granting of the Sustainable Agriculture Education-Urban Agriculture Systems Certificate: Crop Production Certificate.

Diana Clay, Chair

Date Approved

ATTEST:

Dr. Jean Hernandez, Secretary



Board of Trustees

Washington Community College District 23

Background

APPROVAL OF NEW CURRICULA

Subject

Board of Trustees first consideration of the Sustainable Agriculture Education-Urban Agriculture Systems Certificate.

Background

This certificate provides a theoretical foundation in urban agriculture through the study of sustainability principles, ecology in agricultural systems, and plant and soil sciences, and combines specialty knowledge, skills, and techniques in urban crop production and whole systems. The crop production specialty trains students to cultivate urban food crops for year-round organic production and seasonal harvests in the maritime climate of the Puget Sound bioregion. The whole systems specialty trains students to assess, design, operate, and manage agriculture systems appropriate for urban environments - including vertical, rooftop, hydroponic, and aquaponic systems.

This Certificate requires successful completion of a minimum of **40** credits as outlined. A minimum of 10 credits or one-third of the required credits, whichever is less, must be earned at Edmonds Community College. Students are required to maintain a minimum cumulative grade point average of **2.0** in all college-level courses.

Recommendation

Board of Trustees approval of the Sustainable Agriculture Education-Urban Agriculture Systems Certificate at the March 5, 2014 meeting.



Board of Trustees

Washington Community College District 23

Resolution No. 14-3-4

APPROVAL OF NEW CURRICULA

WHEREAS, the Board of Trustees reserves unto itself the final approval of departmental curricula and degree and certificate requirements, and

WHEREAS, the new education program has been developed to satisfy industry requirements designated for the Sustainable Agriculture Education-Urban Agriculture Systems Certificate.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves the granting of the Sustainable Agriculture Education-Urban Agriculture Systems Certificate.

Diana Clay, Chair

Date Approved

ATTEST:

Dr. Jean Hernandez, Secretary



Board of Trustees

Washington Community College District 23

Background

APPROVAL OF NEW CURRICULA

Subject

Board of Trustees first consideration of the Sustainable Agriculture Education-Urban Agriculture: Whole Systems Certificate.

Background

This certificate provides a theoretical foundation in urban agriculture through the study of sustainability principles, ecology in agricultural systems, and plant and soil sciences, while focusing on the knowledge, skills, and techniques to assess, design, operate, and manage agriculture systems appropriate for urban environments – including vertical, rooftop, hydroponic, and aquaponic systems. This certificate may be combined with the Urban Agriculture: Crop Production certificate to complete the larger, Urban Agriculture Systems certificate.

This Certificate requires successful completion of a minimum of **28** credits as outlined. A minimum of 10 credits or one-third of the required credits, whichever is less, must be earned at Edmonds Community College. Students are required to maintain a minimum cumulative grade point average of **2.0** in all college-level courses.

Recommendation

Board of Trustees approval of the Sustainable Agriculture Education-Urban Agriculture: Whole Systems Certificate at the March 5, 2014 meeting.



Board of Trustees

Washington Community College District 23

Resolution No. 14-3-5

APPROVAL OF NEW CURRICULA

WHEREAS, the Board of Trustees reserves unto itself the final approval of departmental curricula and degree and certificate requirements, and

WHEREAS, the new education program has been developed to satisfy industry requirements designated for the Sustainable Agriculture Education-Urban Agriculture: Whole Systems Certificate.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves the granting of the Sustainable Agriculture Education-Urban Agriculture: Whole Systems Certificate.

Diana Clay, Chair

Date Approved

ATTEST:

Dr. Jean Hernandez, Secretary

Background

2014-15 College Fee Schedule

Subject

Consideration and approval of the 2014-15 College Fee Schedule.

Background

One recent change brought about by the legislative state budget-building process was the elimination of the caps and constraints on course fees imposed by Initiative 601 and the Legislative approval process imposed by Initiative 960. In their place, colleges now have the ability to manage fees with no specific limits. The language specifically states that colleges may now set fees, “. . . by amounts judged reasonable and necessary by the trustees.”

[Initiative 601](#) (I-601) was passed by the voters of Washington in 1993 and states, "No fee may increase in any fiscal year by a percentage in excess of the fiscal growth factor for that fiscal year without prior legislative approval." According to the initiative, "fiscal growth factor" means the average of the sum of inflation and population change for each of the prior three fiscal years. The fiscal growth factor is calculated by the state Office of Financial Management. However, beginning with the 2007-09 biennium the fiscal growth factor is the average growth in state personal income for the prior ten fiscal years.

Initiative 960 (I-960), also passed by the voters of Washington in 1997, amended I-601 to the extent that any new fees or increases to the fees subject to I-601 required Legislative approval.

Traditionally, in response to I-960, the college would allow all applicable fees to increase by a percentage indexed to the OFM's annual fiscal growth rate following these guidelines. After the last several years of budget cuts and tuition increases, however, the college has taken the following considerations into account when establishing its recommendations for fee increases for the 2013-2014 academic year,

- College operations have been impacted by the cumulative budget cuts imposed by the state. While every effort has been made to absorb these cuts in ways which do not impact student access and support, there is still a very real impact to many campus programs and services.
- Raising fees is one way to help offset some of the impact of the state's budget cuts to the colleges and providing this mechanism is, in fact, the reason the legislature has eliminated the fee caps previously imposed by Initiative 601.

- One impact of Initiative 601 has been retarding fee revenue when compared to inflation, resulting in many course/program fees which no longer generate sufficient additional revenue to cover the special costs of offering certain courses and services. This has had a negative impact on the college budget for several years.
- Students have recently experienced double-digit tuition increases in the past few years. This is a bad time to increase fees to students except where absolutely necessary.

As a result of these considerations, the college is recommending no across-the-board increase of applicable fees, with some specific exceptions. By electing to not raise most course/program/service fees the college is attempting to minimize further impacts to students (except where specifically necessary) while they are contending with large tuition increases.

Several program and course fees are being recommended for increases. These are specific situations where additional service or course revenue is needed to continue offering specific services and courses. Every effort has been made to keep these exception fee increases to a deemed-essential minimum.

In addition, there are a few new courses which require fees. It is normal college operating procedure to create appropriate course fees for new courses which have special costs associated with them.

Ultimately, the goal is to specifically target those few fees which need to be raised in order to sustain courses or services and to add fees to new courses which have additional costs in keeping with other similar courses.

Recommendation

The administration of Edmonds Community College recommends that the Board of Trustees adopt the resolution approving the 2014-15 College Fee Schedule as presented.