

Washington Community College District 23

AGENDA
Study Session & Regular Meeting
April 19, 2018
Gateway Hall 352
4:30 – 7:30 p.m.

MISSION: TEACHING | LEARNING | COMMUNITY

			<u>TAB</u>
4:30 PM	A. Call to Order	Diana Clay	
4:32 PM	B. Introduction of Guests	Diana Clay	
4:35 PM	C. Public Comments (<i>2 min. each</i>)	Diana Clay	
4:45 PM	D. Approval of Meeting Minutes	Diana Clay	
	1. March 2, 2018		1
	2. March 8, 2018		2
	E. Next meeting: May 15, 2018		
	Tenure/Permanent Status Reception – 3:30 – 4:30 p.m.		
	Meeting – 4:30 p.m.		
4:50 PM	F. Old Business – Action		
	1. Approval of Professional Leave (RN 18-4-1)	Dr. Charlie Crawford	3
	2. Approval of 2016-2017 Financial Statements Audit (RN 18-4-2)	Janie Barnett	4
4:55 PM	G. New Business – First Consideration		
	1. Consideration of Professional Leave Permanent Status Faculty	Dr. Charlie Crawford	5
5:00 PM	H. Presidential Search Committee Recognition	Diana Clay	
5:30 PM	I. Study Session		
	1. Presidential Transition Planning	Diana Clay	6
6:00 PM	J. Break		
6:10 PM	K. Monitoring Reports		
	1. Enrollment Update	Danielle Carnes	

Continued

**EDMONDS COMMUNITY COLLEGE
BOARD OF TRUSTEES – AGENDA
APRIL 19, 2018
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6:40 PM	L. Reports		
	1. Faculty Representative	Margaret West	
	2. Classified Staff Representative	Frederick Pieters	
	3. Student Representative	Mustapha Samateh	
6:50 PM	M. Foundation Report	Diana Clay	7
6:55 PM	N. President’s Report	Christina Castorena	8
7:00 PM	O. Executive Session	Diana Clay	
7:15 PM	P. Board Discussion	Diana Clay	
7:30 PM	Q. Adjournment	Diana Clay	

Times are estimates only and subject to change.

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

Edmonds Community College will schedule meetings in locations that are free of mobility barriers. Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President, 425-640-1516.

MINUTES***DRAFT*****Special Meeting
March 2, 2018
Gateway Hall 352
12:30 p.m. – 1:30 p.m.**

Trustees Present: Diana Clay, Quentin Powers, Dr. Tia Benson Tolle, Emily Yim, and Carl Zapora

Trustees Absent: Naol Debele

Others Present: Wayne Anthony, Emily Benali, Nadescha Bunje, Christina Castorena, Terry Cox, Dennis Curran, Maria French, Susan Holcomb, Kevin McKay, Jim Mulik, Vu Pham, Frederick Pieters, Yvonne Terrell-Powell, Mustapha Samateh, Stuart Sinning

CALL TO ORDER AND INTRODUCTION OF GUESTS

Trustee, Dr. Tia Benson Tolle, called the meeting to order at 12:30 p.m. in Gateway Hall 352, welcomed those that were present and asked for self-introductions.

NEW BUSINESS – ACTION**Explanation of Process – Dennis Curran**

Dennis Curran, Vice President of Human Resources, explained that the Board will go into Executive Session to discuss the presidential candidates.

EXECUTIVE SESSION

Executive session should last until 1:15 p.m.

At 12:33 p.m. the Board entered into executive session.

At 1:15 p.m. the Board announced executive session will continue for another 30 minutes, until 1:45 p.m.

At 1:45 p.m. the Board announced executive session will continue another 15 minutes, until 2:00 p.m.

At 2:00 p.m. the Board announced executive session will continue 15 minutes more, until 2:15 p.m.

At 2:17 p.m. the Board announced executive session will continue another 15 minutes, until 2:32 p.m.

At 2:30 p.m. the Board announced it will wrap up within 15 minutes, until 2:45 p.m.

At 2:50 p.m. the Board returned to open session.

BOARD DISCUSSION & VOTE

Trustee, Dr. Tia Benson Tolle, thanked everyone for their patience while they discussed candidates. Trustees thanked everyone in the process including: the Search Committee, Dennis Curran and Nadescha Bunje; as well as offering remarks about the process and strong pool of candidates.

Motion: Trustee Yim motioned and Trustee Powers seconded to offer Dr. Singh the position of president of Edmonds Community College with a salary of \$241,000.

Aye: Trustees Benson Tolle, Clay, Powers, Yim and Zapora.

Nay: None

Approved

Trustees will now move forward with making an offer to the candidate.

Dennis Curran spoke about adjusting the clauses in the contract. Dennis recommended the Board review moving expenses.

Motion: Trustee Zapora moved and Trustee Yim seconded to approve moving expenses and six months liquidated damages in the amount of \$25,000 to Dr. Singh.

Aye: Trustees Benson Tolle, Clay, Powers, Yim and Zapora.

Nay: None

Approved

ADJOURNMENT

The meeting was adjourned by Trustee, Dr. Tia Benson Tolle, at 3:08 p.m.

ATTEST:

Ms. Diana Clay, Chair

Christina Castorena, Secretary

Date Approved

Washington Community College District 23

**Minutes
Regular Meeting
March 8, 2018**

DRAFT

Trustees Present: Diana Clay, Naol Debele, Quentin Powers, Emily Yim & Carl Zapora

Trustees Absent: Dr. Tia Benson Tolle

Others Present: Arlene Anderson, Audineh Asaf, Pat Averbek, Stephanie Bevans, Pat Burnett, Kim Chapman, Allison Cohen, Meg Connelly, David Cordell, Chuck Cox, Terry Cox, Dr. Charlie Crawford, Dennis Curran, Dr. Tonya Drake, Mark Einfeld, Karen Fenner, Emily Fissel, Simone Frazier, Terri Glazewski, Daniel Griesbach, Kim Haines, Chris Jenkins, Angus Kondo, Kevin LaTorra, Jeremy Mathews, Colin McIntosh, Gabrielle McIntosh, Matthew McIntosh, Murray McIntosh, Kevin McKay, Bruce McKeown, Geoffrey McKeown, Jennifer McKeown, Todd McKeown, Kari Meehz, Susanne Meslans, Ross Monroe, Jan Morgan, Charles Mueller, Elisa Mueller, Jan Peterson, Phung Quach, Kathie Richer, Tina Royabi, Mustapha Samateh, Lisa Schubert, Marcos Valle, David Voetmann, Kristen Voetmann, Ruth Voetmann, Kim Ward, Kelly Weibel, Margaret West, David Wilkinson and Andy Williams.

CALL TO ORDER AND INTRODUCTION OF GUESTS

Diana Clay, Board Chair, called the meeting to order at 4:31 p.m. in Gateway 352, welcomed those present, and asked for self-introductions.

PUBLIC COMMENTS

No public comments.

APPROVAL OF MINUTES

Motion: Trustee Zapora moved and Trustee Debele seconded the approval of January 25, February 1, February 20, February 22, February 23 and February 27, 2018 meeting minutes.

Aye: Trustees Clay, Debele, Powers, Yim and Zapora

Nay: None

Abstention: Trustee Debele abstained from February 27, 2018 meeting minute approval and Trustee Yim abstained from February 1 and February 27, 2018 meeting minute approval

Approved

NEXT MEETING

April 19, 2018, 4:30 p.m, Gateway 352.

OLD BUSINESS - ACTION

Recommendation to Approve New Board Policy BOT 17.0 and Procedure 17.01 (Resolution 18-3-1) – Diana Clay

Diana Clay, Board Chair, presented the Board policy and procedure for approval. Trustees discussed the possibility of revisiting the policy and procedure at their summer retreat in August.

Motion: Trustee Yim moved and Trustee Powers seconded to approve the Board policy 17.0 and procedure 17.01 (RN 18-3-1)

Aye: Trustees Clay, Debele, Powers, Yim and Zapora

Nay: None

Approved

Recommendation to Approve Tenure (Resolution No. 18-3-2) – Dr. Charlie Crawford

Dr. Charlie Crawford, Executive Vice President for Instruction, introduced the ten candidates for approval of tenure: Audineh Asaf, Stephanie Bevans, Christina Coiro, Mark Einfeld, Daniel Griesbach, Jeremy Matthews, Gabrielle McIntosh, Geoffrey McKeown, Chuck Mueller and Linda Zuvich. The candidates came forward to be recognized individually.

Motion: Trustee Zapora moved and Trustee Powers seconded the approval of tenure for all ten faculty candidates (RN 18-3-2).

Aye: Trustees Clay, Powers, Yim and Zapora

Nay: None

Abstention: Trustee Debele

Approved

Recommendation to Approve Permanent Status (Resolution 18-3-3) – Dr. Charlie Crawford

Dr. Charlie Crawford presented Linda Carlson and Ruth Voetmann for approval of permanent status.

Motion: Trustee Powers moved and Trustee Yim seconded the approval of permanent status for Linda Carlson and Ruth Voetmann (RN 18-3-3).

Aye: Trustees Clay, Powers, Yim and Zapora

Nay: None

Abstention: Trustee Debele

BREAK

At 5:12 p.m. The Board recessed for a 10-minute break.

At 5:23 p.m. The Board returned to open session.

Recommendation to Approve Probationary Extension (Resolution 18-3-4) – Dr. Charlie Crawford

Dr. Charlie Crawford presented the recommendation to extend the probationary status for Louis Ho.

Motion: Trustee Zapora moved and Trustee Powers seconded the approval of extending probationary status for Louis Ho (RN 18-3-4)

Aye: Trustees Clay, Powers, Yim and Zapora

Nay: None

Abstention: Trustee Debele

Approved

Recommendation to Approve Continuing Tenure Track Probationary Status

(Resolution No. 18-3-5) – Dr. Charlie Crawford

Dr. Charlie Crawford presented the recommendation for continuing tenure probationary status for both the second and third year appointments, including:

Second year appointments: Erin Davison, Brandon Dietrich, Sheryl Gilmore, William Hamp, Barbara Martinez-Griego, Mika McAfee and Mark Seely

Third year appointments: Michelle Behan, Dr. Timothy Burdick, Nicole Galipeau, Terri Glazewski, Tucker Howie, Theresa Pouley, Gwen Schlichta and Stacey Schwartz

Motion: Trustee Powers moved and Trustee Zapora seconded the approval of continuing tenure probationary status (RN 18-3-5).

Aye: Trustees Clay, Powers, Yim and Zapora

Nay: None

Abstention: Trustee Debele

Approved

Recommendation to Approve Mental Health Technician Certificate (Resolution 18-3-6)

– Dr. Charlie Crawford

Dr. Charlie Crawford presented the 41-credit mental health technician certificate for approval.

Motion: Trustee Debele moved and Trustee Yim seconded the approval of the mental health technician certificate (RN 18-3-6).

Aye: Trustees Clay, Debele, Powers, Yim and Zapora

Nay: None

Approved

NEW BUSINESS – FIRST CONSIDERATION

Consideration of Professional Leave – Dr. Charlie Crawford

Dr. Charlie Crawford presented the request for professional leave for tenured faculty members for the 2018-2019 academic year. Faculty members: Steve Hailey, three quarters; Robin Datta, one quarter; and Jennifer Inslee, one quarter.

Summaries of their leave plans will be shared with the Board. The Board will be asked to approve the professional leave requests at the April 19, 2018 meeting.

Consideration of 2016-2017 Financial Statements Audit – Kevin McKay

Kevin McKay, Vice President for Finance and Operations, presented the financial statements audit for 2016-2017. Copies of the report were distributed along with a management letter regarding Title III grant. The written opinion notes a clean audit with no material findings. Board discussed the audit and congratulated the finance team on their great work. Kevin McKay announced that Board minutes need to note how many minutes are designated for executive session. Board congratulated finance team on their great work on the audit.

BREAK

At 5:40 p.m. the Board recessed for a five-minute break.

At 5:45 p.m. the Board returned to open session.

REPORTS

Faculty Representative – Margaret West

Attachment A

Classified Staff Representative – Frederick Pieters

Attachment B

Student Representative – Mustapha Samateh

Attachment C

- In addition to the report, the Executive Board goals for 2017-18 were distributed
 - Board inquired about one of the goals regarding access to affordable textbooks. Trustee Yim suggested having updates at future meetings.

MONITORING REPORTS

Quarterly Operating Budget Update – Kevin McKay

Kevin McKay shared a year-to-date budget status overview. In addition, he announced our institution received funding to complete the SET building.

FOUNDATION REPORT – Diana Clay

Attachment D

PRESIDENT’S REPORT – Christina Castorena

Attachment E

In addition to the attached President’s report, Interim President Castorena discussed the following:

- The House and Senate jointly released a compromise capital budget which includes the additional \$1.5 million for the SET building. Construction is projected to start in late summer/early fall of 2018 and fully utilized by winter or spring 2020.
- Discussions are in the works with Coca-Cola on a donation to Edmonds CC for a campus food truck

- Senator Patty Murray visited campus on February 22nd. She toured Veteran’s Resource Center and the Center for Student Cultural Diversity & Inclusion, where she met with about 10 students.
- ACCT Leadership Congress will occur in October in New York. Trustees currently interested in attending: Clay, Powers and Zapora. Trustee Yim is already registered.
 - Trustee Yim suggested presenting the Cognitive Errors and Multicultural Competency Interviewing training by Dr. Yvonne Terrell-Powell
 - Trustee Zapora suggested presenting the advantage of having a student Trustee
- Onboarding plans of Dr. Singh
 - Christina offered her services to the Board in helping with the transition for Dr. Singh
 - Christina mentioned Executive Leadership discussing the onboarding plan for Dr. Singh

BOARD DISCUSSION – Diana Clay

- Interim President Castorena and Trustee Yim presented a monograph on an Executive Leadership Transition Plan
 - Suggestion to either have special meeting to discuss check list or study session/multiple meetings to discuss and the possibility of having an outside facilitator come in – AGB may be possible resource with transition planning
 - Discussed the Board retreat in August and whether smaller meetings are necessary with Dr. Singh

ADJOURNMENT

The meeting was adjourned by Board Chair, Diana Clay, at 6:49 p.m.

ATTEST:

Ms. Diana Clay, Chair

Christina Castorena, Secretary

Date Approved

ATTACHMENT A
BOARD OF TRUSTEES
Monthly Meeting Report
AFT Local 4254 EdCC Faculty

March 8, 2018

Greetings:

First and foremost, the union council, the trustees, and Christina Castorena, our Interim President, enjoyed a very good dinner last night in the College Café. We exchanged stories with great good humor and finally had to track down the caterers to thank them. They had disappeared having given up on us for the night.

Let the record show that next year the tab is on the trustees!

In perhaps more serious areas, the focus of the council has been on making sure that the faculty is more aware of the contract provisions. Issues of office space, workload, cancellation of classes, and class scheduling have all arisen recently, and they all have contractual implications. Failure to abide with contract provisions sets up precedents that could ultimately lead to a loss of benefits, but faculty are often not aware of this risk.

Thank you.

Margaret West
President
Local 4254
Edmonds Community College Federation of Teachers

ATTACHMENT B
BOARD OF TRUSTEES
Monthly Meeting Report
WPEA/UFCW LOCAL 365

March 08, 2018

- I am pleased to say that my report will be short. There is always something going on although none of these issues have come to the point of grievance procedure or even close to that point. I am thankful for the excellent working relationship we have with the college HR department.
- I have only heard positive feedback from our members regarding the hiring of Dr. Singh as EdmondsCC new President.
- Newest WPEA Shop Steward, Fernando Moratalla from security, another member and myself attended legislator reception in Olympia on February 1st.
- The local WPEA staff rep and I have been visiting and working closely with a couple of EdmondsCC satellite programs; HeadStart and the Monroe Corrections educational complex. Over time these areas have not been supported as they should by the stewards, and we are working to change that.
- Janus vs. AFSCME
US Supreme Court
The case went before the Supreme Court on February 26th of this year. We expect a ruling in June.
If the Supreme Court rules in favor of this case, it will significantly change the current landscape of public sector unions.
WPEA and all public unions are watching this situation very closely.

**Respectfully Submitted by: Frederick Pieters,
EdCC WPEA Chief Shop Steward,
WPEA VP District 7**

ATTACHMENT C
BOARD OF TRUSTEES
Monthly Meeting Report
STUDENT GOVERNMENT

March 08, 2018

Completed

- **Executive Board Meeting**
- **National Conference for College Women Student Leaders:** The Executive Board funded the amount of [\$3,900.00] for two students to attend the conference and represent our college.
- **Communication Training:** The Executive funded the amount of [\$1,500.00] for the Merchants of Hope Club to organize a communication workshop for club members and general students.
- **Camp Pride Leadership Academy:** The Executive Board allocated funds for six students to attend the Camp Pride Leadership Academy in North Carolina.
- **Northwest Horn Symposium:** The Executive Board allocated funds for two music students to attend and participate in the Northwest Horn Symposium in Tacoma Washington.

In Progress

- **2018/2019 Student Trustee Application Process:** Three Executive Officers are currently serving on the search committee and applications were opened on March 6th and will be closed on April 2nd.

The selection screening committee consists of the following:

- Three AEdCC Executive Officers
- One Student at large
- One EdCC Board of Trustee Member
- One Administrator (Staff or directors, dean, etc.)
- Advisor to AEdCC Executive Board

Submitted by: Mustapha Samateh AEdCC Administrative Liaison

ATTACHMENT D
BOARD OF TRUSTEES
Monthly Meeting Report
EDMONDS CC FOUNDATION

March 5, 2018

- The 32nd annual Edmonds CC “Completing the Dream” Gala is May 5, 2018 at the Seattle Grand Hyatt Hotel. The Gala committee is chaired by Diana Clay and we need your help reaching our goal of \$335,000 by being a corporate sponsor or purchasing a table of 10 for \$1,750. As of March 5th, we have raised \$72,500 in sponsorships heading towards our goal of \$90,000, which we need to hit by the end of March.
- The Campus Giving Campaign wrapped up on Thursday, February 22nd with a camp fire in the middle campus where we roasted S’mores with campus. This was a huge hit by staff and students alike. We had 25 employees enroll in payroll deductions for the first time and 12 employees who increased what they were already giving in our first 4 days. We surpassed our campaign goal, raising \$35,000 from our staff and faculty.
- The Foundation’s third annual Scholarship Dinner was held on Saturday, February 3 at Nick and Caitlin Echelbarger’s Woodway home. We surpassed our goal our \$25,000 goal and raised \$30,450 for student scholarships.
- The Foundation’s scholarship application is open until March 19th and we’ve already had 237 students complete the application.
- The Foundation is collaborating with the College in doing a feasibility study early this summer to determine if we are ready to take on a multiyear combined SET Building and Promise campaign ranging between \$5-\$10 million.

Submitted by: Diana Clay, Foundation Board Liaison



BOARD OF TRUSTEES

Washington Community College District 23

PRESIDENT'S REPORT

March 8, 2018

ATTACHMENT E

INTERIM PRESIDENT CHRISTINA CASTORENA EVENT HIGHLIGHTS JANUARY 22, 2018 – FEBRUARY 23, 2018

- January 22 – Transforming Lives Dinner, Edmonds CC student recognized that evening.
- January 24 – Open House for BAS in Child, Youth & Family Studies
- January 26 – Cross Institutional Faculty of Color Mentorship Program Winter Retreat in Tacoma
- January 29 – Trajal Hospitality College Graduation
- January 30 – Day in Olympia – Legislative meetings
- February 3 – Foundation 2018 Scholarship Dinner
- February 11 –14 – ACCT National Legislative Summit, DC
- February 20-23 – Presidential Search Forums

BACKGROUND**PROFESSIONAL LEAVE REQUESTS FOR
2018-2019 ACADEMIC YEAR – TENURED
FACULTY****Subject**

Board of Trustees approval to grant faculty professional leave for the 2018-2019 academic year is requested.

Background

The negotiated agreement between the Board of Trustees of Washington Community College District 23 and the Edmonds Community College Federation of Teachers, Local 4254 AFT, AFL/CIO, specifies the process whereby the Board of Trustees may consider and grant professional leave to eligible faculty up to a maximum of four percent of the state-funded FTEF. The Federation appointed a Professional Leave Committee to review and rank eligible faculties' professional leave proposals for the Board's consideration.

The agreement states that each professional leave recipient will receive 85 percent of the employee's step placement during the period of time he or she is on professional leave.

(State supported programs)

<u>Faculty Member</u>	<u>Professional Leave Recommended</u>	<u>Annualized FTEF</u>
Steve Hailey	Three Quarters	.999
Robin Datta	One Quarter	.333
Jennifer Inslee	One Quarter	.333

Recommendation

Approval of professional leave requests at the April 2018 Board of Trustees meeting.

Washington Community College District 23

RESOLUTION NO. 18-4-1**PROFESSIONAL LEAVE REQUESTS FOR
2018-2019 ACADEMIC YEAR – TENURED
FACULTY**

WHEREAS, the Board of Trustees of Edmonds Community College District 23 has a policy for consideration and granting of professional leaves for faculty, and

WHEREAS, the Board of Trustees has received a ranked list from the Professional Leave Committee for faculty who have requested leave for the 2018-2019 academic year, and

WHEREAS, the Board of Trustees is committed to the continued professional growth of the Edmonds Community College faculty even in difficult financial times, and

WHEREAS, the recipients of professional leave must submit a one-page, written summary to the Board of Trustees at the end of the quarter following their leave (excluding summer quarter).

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Edmonds Community College awards professional leave for the following faculty:

(State supported programs)

<u>Faculty Member</u>	<u>Professional Leave Recommended</u>	<u>Annualized FTEF</u>
Steve Hailey	Three Quarters	.999
Robin Datta	One Quarter	.333
Jennifer Inslee	One Quarter	.333

Ms. Diana Clay, Chair

Date Approved

ATTEST:

Christina Castorena, Secretary

BACKGROUND**2016-17 FINANCIAL STATEMENTS AUDIT REPORT****Subject**

Board review and approval of the independently audited 2016-2017 annual financial statements for Edmonds Community College.

Background

The Northwest Commission on Community Colleges and Universities (NWCCU) requires all Community and Technical Colleges to have audited annual financial statements in order to maintain their accreditation status.

In the past all State colleges' financial data was rolled up to the State Board for Community and Technical Colleges (SBCTC) and submitted to the Office of Financial Management (OFM). The State Auditor's Office (SAO) then audited the financial reporting of the entire state.

Beginning in fiscal year 2013-14, the college has produced its annual financial statements in accordance with generally accepted accounting principles. These annual financial statements are independently audited and then the audited financial statements are reviewed and approved by the Board of Trustees.

The College has completed its financial statements audit for the 2016-2017 fiscal year. The SAO completed their independent audit of the financial statements and held an exit interview with college officials on February 26, 2018.

The resulting opinion of the State Auditor's Office is that the financial statements (referred to above) fairly present, in all material respects, the respective financial position of the business type activities and the aggregate discretely presented component units of Edmonds Community College, as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. The audit resulted in no audit findings or management letter items.

Edmonds Community College presents the audited financial statements for fiscal year 2016-2017 to the Board of Trustees for formal approval.

Recommendation

The staff of Edmonds Community College recommends that the Board of Trustees adopt the resolution approving the independently audited 2016-2017 annual financial statements.

RESOLUTION NO. 18-4-2***2016-2017 AUDITED FINANCIAL STATEMENTS***

WHEREAS, the Northwest Commission on Community Colleges and Universities (NWCCU) is the accrediting body for Edmonds Community College, and

WHEREAS, the NWCCU requires the College to produce annual financial statements that have been independently audited and formally approved by its Board of Trustees, and

WHEREAS, the College completed the 2016-2017 annual financial statements which were then independently audited by the State Auditor's Office (SAO) with an exit interview on February 26, 2018, and

WHEREAS, the SAO's opinion on their audit states that the financial statements (referred to above) fairly present, in all material respects, the respective financial position of the business type activities and the aggregate discretely presented component units of Edmonds Community College, as of June 30, 2017, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America, and

WHEREAS, the College has presented the independently audited 2016-2017 annual financial statements to the Board of Trustees, and

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Trustees formally approves the 2016-2017 audited annual financial statements for Edmonds Community College.

Diana Clay, Chair

Date Approved

ATTEST:

Christina Castorena, Secretary

BACKGROUND**PROFESSIONAL LEAVE REQUESTS FOR
2018-2019 ACADEMIC YEAR – PERMANENT
STATUS FACULTY****Subject**

Board of Trustees approval to grant faculty professional leave for the 2018-2019 academic year is requested.

Background

The negotiated agreement between the Board of Trustees of Washington Community College District 23 and the Edmonds Community College Federation of Teachers, Local 4254 AFT, AFL/CIO, specifies the process whereby the Board of Trustees may consider and grant professional leave to eligible faculty up to a maximum of four percent of the state-funded FTEF. The Federation appointed a Professional Leave Committee to review and rank eligible faculties' professional leave proposals for the Board's consideration.

The agreement states that each professional leave recipient will receive 85 percent of the employee's step placement during the period of time he or she is on professional leave.

(Foundation funded)

<u>Faculty Member</u>	<u>Professional Leave Recommended</u>	<u>Annualized FTEF</u>
Kelly Weibel	One Quarter	.333

Recommendation

Approval of professional leave request at the May 2018 Board of Trustees meeting.

BOARD OF TRUSTEES

Monthly Meeting Report

EDMONDS CC FOUNDATION

April 6, 2018

- The 32nd Annual Edmonds CC “Completing The Dream” Gala is May 5, 2018 at the Seattle Grand Hyatt Hotel. The Gala committee is chaired by Diana Clay and we need your help reaching our goal of \$335,000 by attending the event and giving as generously as possible. We’ve raised \$85,000 in sponsorships heading towards our goal of \$90,000 and we have a Fund-A-Need (raise the paddle) goal of \$150,000 so please consider stepping up to the next level this year’s event.
- The Foundation’s 2nd Annual Estate Planning seminar was on Tuesday, April 3rd here in Gateway Hall with 44 CRI members, donors, Foundation board members, Legacy Society and community members. Bill Dolan from US Bank and Aaron McFarland from Moss Adams were our seminar speakers and the participant feedback has been very positive so please consider leaving Edmonds CC Foundation in your estate plans this year.
- The Foundation’s scholarship application for 2018-19 was started by more than a thousand students and completed by 613 students, which is an 38% increase over last year. We have 80 volunteer scholarship reviewers scoring these applications in the month of April and we’ll award more than 200 annual scholarships in the middle of May.
- The Foundation is collaborating with the College in doing a feasibility study early this summer to determine if both the College and the Foundation are ready to take on a multi-year combined SET Building and Promise campaign ranging between \$5-\$10 million.

Submitted by: Diana Clay, Foundation Board Liaison

**INTERIM PRESIDENT CHRISTINA CASTORENA
EVENT HIGHLIGHTS FEBRUARY 23, 2018 – APRIL 6, 2018**

- February 28 – Tunnel of Intersections

- March 7 – AFT/BOT Dinner at College Café

- March 10 – NAACP Annual Freedom Fund Gala

- March 16 – Edmonds School District Foundation Breakfast

- March 21 – Economic Alliance Snohomish County. Snohomish County Executive, Dave Somers, presented an annual update on the growth and change in the County.

- March 21 – Snohomish County Aerospace Task Force. Led by Snohomish County Executive, Dave Somers to discuss opportunities of Boeings new plans to hold a mid-market airplane, the 797.

- March 22 – All Washington Scholars Reception. Two of our students, Naol Debele and Jessica Howard, were awarded as Washington State's top scholars in the All Washington Academic Team.

- March 31 – Fortaleciendo Identidades – First of a four-part conference series on campus for Latino students and the community.