

**Study Session**  
**August 16-17, 2018**  
**Gateway Hall 352**  
**9:30 AM – 4:30 PM August 16**  
**8:00 AM – 2:00 PM August 17**

*MISSION: TEACHING | LEARNING | COMMUNITY*

<b>August 16, 2018</b>		<b>Tab</b>
9:30 – 9:45 AM	A. Call to Order and Welcome	Dr. Tia Benson Tolle
9:45 – 10:30 AM	B. Business Meeting 1. New Business - Election of Officers 2. Old Business - 2018 Board Meeting Schedule	Dr. Tia Benson Tolle Dr. Tia Benson Tolle
10:30 – 12:00 PM	C. College Update and Priorities	Dr. Amit Singh
12:00 – 1:00 PM	<i>LUNCH</i>	
1:00 – 3:30 PM	D. Core Functions and Gaps 1. Instruction & International Education 2. Student Services 3. Workforce Development & Training 4. Human Resources 5. Finance & Operations 6. Equity & Inclusion 7. Strategic Initiatives 8. Foundation 9. Institutional Effectiveness & Strategic Planning	Dr. Charlie Crawford Christina Castorena Dr. Terry Cox Dennis Curran Kevin McKay Dr. Yvonne Terrell-Powell Danielle Carnes Brad Thomas Jim Mulik
3:30 – 4:00 PM	E. Strategic Plan Update	Jim Mulik
4:00 – 4:30 PM	F. Wrap-Up and Adjournment	Dr. Tia Benson Tolle

**August 17, 2018**

7:30 – 8:00 AM	<i>BREAKFAST (Optional)</i>	
8:00 – 12:00 PM	A. Board/President Relationship	Dr. Jill Wakefield
12:00 – 1:00 PM	<i>LUNCH</i>	
1:00 – 1:45 PM	B. Goal Setting	Dr. Tia Benson Tolle
1:45 – 2:00 PM	C. Wrap-Up and Adjournment	Dr. Tia Benson Tolle

*Times are estimates only and subject to change.*

*The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.*

*Edmonds Community College will schedule meetings in locations that are free of mobility barriers. Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President, 425-640-1516.*

DRAFT Board of Trustee Term Dates

**APPOINTMENT DATES**

<b>POWERS</b>	(P) 10/12/2006	09/30/2009	10/09/2009	09/30/2014	02/06/2015	09/30/2019	-	-
<b>YIM</b>	12/17/2007	09/30/2012	10/01/2012	09/30/2017	(E) 10/01/2017	09/30/2019	(T) 10/01/2019	09/30/2020
<b>CLAY</b>	(P) 10/03/2011	09/30/2013	12/23/2013	09/30/2018	(T) 10/01/2018	09/30/2023	-	-
<b>ZAPORA</b>	(P) 12/23/2013	09/30/2016	10/01/2016	09/30/2021	(T) 10/01/2021	09/30/2026	-	-
<b>TOLLE</b>	11/09/2015	09/30/2020	(T) 10/01/2020	09/30/2025	-	-	-	-
<b>DEBELE</b>	07/01/2017	06/30/2018	-	-	-	-	-	-

**KEY**

(P)artial Term
Full Term 1
Full Term 2
(E)xtension
(T)entative

**TERMS & POSITIONS BY ACADEMIC YEAR**

NOTES	Chair Sing Vice Chair Moore	Chair Van Hollebeke	Vice Chair Wood	Chair Wood	Vice Chair Van Hollebeke	Chair Van Hollebeke						Student Debele	Student Durham		Vice Chair TBD	Chair TBD	Vice Chair TBD			
<b>POWERS</b>		Vice Chair	Chair			Vice Chair	Chair		Vice Chair	Chair										
<b>YIM</b>				Vice Chair	Chair			Vice Chair	Chair				Vice Chair	Chair						
<b>CLAY</b>							Vice Chair	Chair			Vice Chair	Chair								
<b>ZAPORA</b>										Vice Chair	Chair			Vice Chair	Chair					
<b>TOLLE</b>											Vice Chair	Chair								
<b>2019 / 20 APPOINTEE</b>																Vice Chair	Chair			
	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2
	6	7	8	9	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	0	0	0	1	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2
	7	8	9	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6

BOARD OF TRUSTEES  
MEETING DATES 2018  
Second Thursday of the Month - 4:30 p.m.

DATE	MEETING	AGENDA
August 16-17, 2018	STUDY SESSION	<b>Aug. 16 – 9:30 am – 4:30 pm</b> <b>Aug. 17 – 8:00 am – 2:00 pm</b> New Business - Election of Officers TOPICS: <ul style="list-style-type: none"> <li>● Board/President Relationship</li> <li>● 2018-19 Board Goals/Priorities</li> </ul>
September 13, 2018	REGULAR MEETING	New Business – First Consideration <ul style="list-style-type: none"> <li>● Consideration of 2019 Board Meeting Dates</li> </ul> Board Updates: Board Discussion <ul style="list-style-type: none"> <li>● 2017-18 Board &amp; President Annual Evaluations</li> </ul>
October 11, 2018	REGULAR MEETING/ STUDY SESSION	Old Business – Action New Business – First Consideration Monitoring Report <ul style="list-style-type: none"> <li>● Student Metrics Update</li> </ul>
November 8, 2018 <b><u>NEED NEW DATE – ACT is November 8</u></b>  <b><u>November 13 &amp; 15 are held as alternates</u></b>	REGULAR MEETING	Old Business – Action New Business – Action New Business – First Consideration Monitoring Report <ul style="list-style-type: none"> <li>● Quarterly Operating Budget Update</li> <li>● Guided Pathways Update</li> <li>● Workforce Development and Training Update</li> </ul>
December 2018		<b>NO DECEMBER MEETING</b>

**The Board of Trustees will hold a minimum of 6 regular meetings and 4 study sessions throughout the year.**

January or February – Regular Meeting & Study Session  
March – Regular Meeting  
April – Study Session & Regular Meeting (brief/no reports)  
May – Regular Meeting  
June – Regular Meeting  
July – No meeting  
August – All-day Study Session (one or two days)  
September – Regular Meeting  
October – Study Session & Regular Meeting (brief/no reports)  
November – Regular Meeting  
December – No meeting

**Board of Trustees  
Upcoming Events  
2018**

DATE	EVENT	TIME/LOCATION	ATTENDANCE
August 16, 2018	Board of Trustees Study Session	9:30 a.m. - 4:30 p.m. Gateway Hall 352	Attendance Required
August 17, 2018	Board of Trustees Study Session	8:00 a.m. - 2:00 p.m. Gateway Hall 352	Attendance Required
September 12, 2018	SET Building Groundbreaking	3:30 p.m. Details TBD	Save the Date; Attend if available
September 13, 2018	Board of Trustees Meeting	4:30 p.m. Gateway Hall 352	Attendance Required
October 1, 2018	Board of Trustees Meeting	4:30 p.m. Gateway Hall 352	Attendance Required
October 24 - 27, 2018	ACCT Leadership Congress	New York Marriott Marquis New York, NY	Diana Clay Carl Zapora
November 8, 2018	ACT Legislative Action Committee Retreat	Sea-Tac Doubletree Hotel	TBD
November 8, 2018	Board of Trustees Meeting	4:30 p.m. Gateway Hall 352	Attendance Required
November 9, 2018	ACT Fall Conference	Sea-Tac Doubletree Hotel	TBD