

Washington Community College District 23

**Agenda
Special Meeting
September 28, 2009
Cascade Conference Room
Snohomish Hall 304
4:30 p.m.**

Estimated Time (p.m.)

- 4:30 **Call to Order** – Quentin Powers
Introduction of Guests – Jack Oharah
Introduction of 2009-10 Student Government Officers – Wayne Anthony
- 4:40 **Approval of June 11, 2009 Meeting Minutes** – Quentin Powers
Next meeting: November 12, 2009
- 4:45 **New Business – Action**
- Recognition of Retirees: Mary Pat Dennis-Andre (RN 09-9-1); Jerry Huri (RN 09-9-2); Charles Ardary (RN 09-9-3) – Quentin Powers
 - Reading of Public Employment Relations Commission (PERC) Ruling – Mark Cassidy
- 5:00 **New Business – First Consideration**
- Consideration of Energy Services Company (ESCO) Project – Kevin McKay
 - Consideration of 2010 Board of Trustees Meeting Schedule – Quentin Powers
- 5:15 **Monitoring Reports**
- Financial Aid Update – George Smith and Rae Ellen Reas
 - Student Housing Financing Update – Kevin McKay
 - Planning for the Future/Visioning – Jack Oharah
- 6:00 **Program Spotlight** – Marty Cavalluzzi
- ABE/ESL – David Cordell and Joyce Kruithof
- 6:15 **Liaison Reports (quarterly)**
- TACTC – Mauri Moore
 - Foundation – Chris Marx & Dick Van Hollebeke
- 6:30 **Board Updates (Two minutes each)**
- Student Representative – Azan Jacobs
 - Classified Representative – Patti Pollardo
 - Faculty Representative – Margaret West
- 6:40 **President’s Report** – Jack Oharah
- 6:55 **Board Discussion** – Quentin Powers
- 7:30 **Adjournment**

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

Edmonds Community College will schedule meetings in locations that are free of mobility barriers, and interpreters for deaf individuals and Braille or taped information for blind individuals can be provided when adequate notice is given to the Office of the President, 425-640-1516.

**EDMONDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
Special Meeting Minutes
June 11, 2009 – 4:30 p.m.
Cascade Conference Room
Snohomish Hall 304**

DRAFT

Trustees Present: Mauri Moore, Quentin Powers, Dick Van Hollebeke, Jeannette Wood and Emily Yim

Others Present: Wayne Anthony, Michael Barrow, Mark Cassidy, Marty Cavalluzzi, Barbara Counsellor, Ka Hyeon Lee, Susan Loreen, Scott Majors, Kevin McKay, Janet Mercer, Patty Michajla, Jerrilee Mosier, Helen Nissani, Jack Oharah, Marian Paananen, George Smith, Jon Michael Spittle, Lisa Thompson, and Margaret West

AGENDA	DISCUSSION	ACTION TAKEN	FOLLOW UP/DEADLINES
<i>CALL TO ORDER</i> <i>INTRODUCTION OF GUESTS</i>	The June 11, 2009 special meeting of the Board of Trustees was called to order by Chair Quentin Powers at 4:30 p.m. A brief recess was taken for a tour of newly remodeled Brier Hall. The meeting was reconvened at 5:12 p.m. All guests were introduced at that time.		
Presentation by Club Vet – Troy Montgomery and Timm Lovitt	Club Vet developed a challenge coin modeled after a similar coin that was created by a WWII air force pilot. The club created the coin to unite the military veterans at Edmonds by distributing it to people who have supported them. Edmonds is the first community college in the state to create and distribute these coins. The trustees and administrative staff all received coins.		
<i>APPROVAL OF MINUTES Attachment A</i> <i>NEXT MEETING</i>		Dick Van Hollebeke moved and Mauri Moore seconded the approval of the May 13, 2009 special meeting minutes. Approved	Next meeting: August 20-21, 2009, Study Session, Edmonds Conference Center
<i>OLD BUSINESS – ACTION</i>			
Approval of 2009-10 Associated Students’ Fees (RN 09-6-1) – Jon Michael Spittle Attachment B	The Student Government budget committee recommendations for student fees were presented to the Board on May 13. There will be no changes in the fees. No further discussion.	Dick Van Hollebeke moved and Emily Yim seconded the approval of Resolution No. 09-6-1. Approved	
Approval of 2009-10 Associated Students’ Budget (RN 09-6-2) – Jon Michael Spittle Attachment C	The 2009-10 Associated Students’ Budget was presented to the Board on May 13. No further discussion.	Mauri Moore moved and Dick Van Hollebeke seconded the approval of Resolution No. 09-6-2. Approved	
Approval of 2009-10 College Operating Budget (RN 09-6-3) – Kevin McKay	Kevin McKay presented a powerpoint explanation of the 2008-09 year end budget and the 2009-10 proposed operating budget. \$1.2 million was taken in budget cuts from the 2008-	Dick Van Hollebeke moved and Jeannette Wood seconded the approval of Resolution No. 09-6-3.	

<p>Attachments D & E</p>	<p>09 operating budget that will be permanent as next year's budget is rebased. \$1.9 M will be taken from the 2009-10 budget.</p> <p>Edmonds C.C. was better prepared for this budget scenario than many other colleges around the state. The guiding principles established by President's Cabinet are reflected in all of the budget cuts. Kevin explained a number of revenue generating options and what was cut to fund the \$1.9M reduction in the state allocation. Campus budget road shows took place over the past few weeks with all employees surveyed and many recommendations received.</p> <p>In addition to the 2009-10 budget cuts, Kevin highlighted the SBCTC allocation, the additional revenue to support operations, budget development, and an analysis of the fund balance. A balanced budget was presented for approval.</p>	<p>Approved</p>	
<p>Approval of International Contract Program Guidelines (RN 09-6-4) – Kevin McKay Attachment F</p>	<p>A new state process specifies that the College must approve the renewal of the International Contract Program Guidelines each year in order to operate the program on a shared funding mechanism.</p>	<p>Jeannette Wood moved and Mauri Moore seconded the approval of Resolution No. 09-6-4. Approved</p>	
<p>Approval of Revised Tuition and Fee Waiver Schedule (RN 09-6-5) – George Smith Attachment G</p>	<p>In February 2009 the Board was provided an initial review and explanation of the 2009-10 tuition and fee waivers. The final waiver schedule was presented on May 13. No further discussion.</p>	<p>Dick Van Hollebeke moved and Mauri Moore seconded the approval of Resolution No. 09-6-5. Approved</p>	
<p>NEW BUSINESS – ACTION</p>			
<p>Approval of College Fee Schedule (RN 09-6-6) – Kevin McKay Attachment H</p>	<p>There is a new process for all boards of trustees this year pertaining to fee schedules. Traditionally, the fees that colleges set for course and program fees, admissions fees, etc., were governed by Initiative 601. This year, due to the state budget crisis, the I-601 ceiling was lifted and colleges were instead directed to address the fees with their individual boards of trustees. Edmonds CC requested board approval for the increase across the board of 4.0% for all applicable fees.</p>	<p>Mauri Moore moved and Jeannette Wood seconded the approval of Resolution No. 09-6-6. Approved</p>	
<p>Approval of 2009-2012 President's Contract – Quentin Powers Attachment I</p>	<p>Mauri Moore praised Jack Oharah's performance during this past difficult year. She noted that due to the current state of the economy regretfully there are no increases for any educators to compensate them for what they deserve.</p> <p>The conditions of the existing contract will be carried forward with no revisions or increase in salary.</p>	<p>Mauri Moore moved and Dick Van Hollebeke seconded the approval of the 2009-12 President's Contract. Approved</p>	

<i>MONITORING REPORT</i>			
Strategic Enrollment Management – George Smith and Susan Loreen Attachment J	George Smith has taken the lead on the College’s Strategic Enrollment Management initiative that focuses on the following areas: high school outreach, online teaching, transition to college, student engagement, advising, and returning adult learners. Susan Loreen, Dean of the Business Division, and chair of online teaching, presented an update on online and hybrid teaching at Edmonds Community College where the goal is to improve enrollment and retention.		
<i>PROGRAM SPOTLIGHT</i>			
Natural Leaders – Helen Nissani Attachment K	Helen Nissani, instructor in Family Support Studies and Family Life Education, provided information about the Natural Leaders project. This program is a collaboration effort with the Washington Alliance for Better Schools. The Natural Leaders are predominantly non-English speaking women, who volunteer several hours per week throughout the local school districts helping families adjust to the school system.		
<i>BOARD UPDATES</i>	Student Representative – Ka Hyeon Lee – Attachment L Classified Representative – Patti Pollardo – No Report Faculty Representative – Margaret West – Attachment M		
<i>BOARD DISCUSSION</i>	<p>Marty Cavalluzzi</p> <ul style="list-style-type: none"> Fall enrollment is up 34%, and summer enrollment is up 25%. Spring quarter is winding down with 11,600 students. <p>Lisa Thompson</p> <ul style="list-style-type: none"> The Office of International Education is hoping to enroll about 70 new international students for summer quarter, which will be lower than last summer’s 100 headcount. <p>Quentin Powers</p> <ul style="list-style-type: none"> Commencement will take place Friday, June 19, 7:30 p.m., at the Edmonds-Woodway High School stadium. The following trustees and guests will attend the graduation ceremonies at the Monroe Correctional Complex next week: Twin Rivers – Dick and Monda Van Hollebeke; Washington State Reformatory – Emily Yim; and Special Offenders Unit – Jack Oharah and Alison Sing 		

	<p>Mauri Moore</p> <ul style="list-style-type: none"> • Attended the recent homeless student auction fundraiser. • Attended the sustainability food event on campus. Mauri is encouraged by how the College is addressing the sustainability issue in many areas of the campus, although she would like to see the discontinuation of using Styrofoam containers for takeout food services. Other options are being researched. Many students aren't recycling as much as they should and need to be more educated. • Attended the State Board meeting today in Yakima where they declared a financial state of emergency. • The roundtable for the Aerospace Council will take place on the Edmonds CC campus on June 15. The roundtable advises the Governor-appointed Aerospace Council. The idea is to keep Boeing in the state. Jack Oharah will keep everyone updated on this critical issue for Snohomish County. • The State Board will meet jointly with the Higher Education Coordinating Board in July. 		
<i>ADJOURNMENT</i>	There being no further business, Chair Quentin Powers adjourned the meeting at 7:35 p.m.		

(NOTE: Attachments available upon request)

 Quentin Powers, Chair

 Date Approved

ATTEST:

 Jack Oharah, Secretary

ATTACHMENT L
BOARD OF TRUSTEES

June 11, 2009

Student Government

Funded

- Club Travel – Phi Theta Kappa
- Triton Union Building Payment
The associated students pay up to \$132,000.00 toward the Triton Union Building debt payment for 2009 – 2010 to be removed from the remaining 2008 – 2009 service and activity free revenue with the requirement that administration agree to allow the student relation officer of the Associated Students of Edmonds Community College student government to be included in any and all discussions as well as voting rights in any of the discussion from now forward.

Processing

- Community Transit Contract/Bus Pass
ASEdCC approved to fund 25% of \$517,592.00 for the bus program from the unallocated fund for Fall 2009 only
- Textbook Committee
Grant from the Foundation of \$2,500.00. *See Attachment 1
- Student Involvement Committee
Many goals were completed. *See Attachment 2
- Hiring Committee for the Executive Board for 2009 – 2010
47 applicants, the new Executive Board will be announced on Monday, June 15, 2009
- Print Management System
The student government does not support the print management system as presented.

Events

- Cancer Awareness Day
Hosted 7 community organizations and served more than 150 students with information on early detection and volunteer programs.
- Quarterly Blood Drive
Registered 41 donors and collected 27 pints of blood serving 210 patients in the community.
- Quarterly Writing Workshop on Blogging
22 students attended
- Annual Awards Dessert Program
235 recipients and 175 guests
- Brown Bag Lecture with Lisa Margonelli “Oil on the Brain”
120+ students and staff attended
- Annual Springfest Celebration
More than 1500 students and staff served a meal, 64 student volunteers, 50 performers and more than 2000 participants. VERY successful!
- Project Home Fundraiser “Spaghetti Feed and Auction”

25 guests and several volunteers raised more than \$1,000.00 at the Auction. \$3,500.00 was donated by HomeStreet Bank

- Quarterly Massages
Massages were available for students for 2 days. 48 students participated.
- Soccer Tournament
8 teams with 6 players each competed. EdCC's Men's Soccer Team took 1st Place.

Overall number of programs contributing to student retention and engagement this academic year was 70.

Announcement

- The Triton Review
This year, the team received 11 awards from the Washington Community College Journalism Association (WCCJA) and the Society of Professional Journalists (SPJ). Were received 6 first place awards, 1 seconds place award and 2 third places from WCCJA.
- Student Government
From Food Service, Clubs (Vet, Project Management Class, Phi Theta Kappa)
Special thanks to Mauri and Emily for supporting Project Home Auction.

Suggestions

- It is requested that more time be given for the student update on the agenda.
- Ning
Please open communication channel with students.
<http://edmondsc.ning.com>
- EdCC Main website
All the public information posted on our website.
<http://www.edcc.edu>

Submitted by Ka Hyeon Lee, Administrative Liaison, Student Government

ATTACHMENT M

BOARD OF TRUSTEES

June 11, 2009

AFT Local 4254 EdCC Faculty

- The incident at Corrections involving a faculty member is still being investigated. Administration and the Federation are working together to ensure that the faculty member's rights are protected.
- Last year, 2008, several members of the Humanities Division were told – many by voice mail – that they would not be returning in the fall. There were a number of negative consequences from these events, but the Federation hoped that the dismissals would not be repeated. However, over the last 2 weeks up to 8 faculty in the English department were told – again many by voice mail – that their services would no longer be needed. No reasons were given. This cannot be due to class cuts because other faculty will teach their classes. The Federation is attempting to contact all these faculty members to make sure they are aware of the benefits available to them.
- The Best Practices document, endorsed by the State Board in 2005, will be distributed to all faculty, administrators, and trustees. We need to see where Edmonds stands in relation to these recommendations.

Submitted by Margaret West, President, AFT Local 4254



Board of Trustees

Washington Community College District 23

Resolution No. 09-9-1

RECOGNITION OF SERVICE

WHEREAS, Mary Pat Dennis-Andre has served Edmonds Community College for 18 years both as a teacher and as director for Student Transition and Retention, and

WHEREAS, Mary Pat Dennis-Andre created and taught the very successful JOBDV 130 course for more than 10 years, and

WHEREAS, Mary Pat Dennis-Andre has inspired countless students to stay in school and pursue their career dreams, and

WHEREAS, Mary Pat Dennis-Andre has been tireless in the support of her students and her co-workers, and

WHEREAS, Mary Pat Dennis-Andre helped to establish the Opportunity Grant program on campus, which has, since it began in 2006 served over 200 students as they transition from pre-college to college-level career courses, and

WHEREAS, Mary Pat Dennis-Andre's sense of humor has been a joy for all who know her, and

WHEREAS, the following quotes from students exemplify the impact Mary Pat Dennis-Andre has had on students:

“If you're looking for a gateway of knowledge who to turn to for resources, JOBDV 130 is the class for you. If you need a boost of energy, confidence, reassurance....Just walk through the door and you'll leave feeling great!” -L. Mercado

“Mary Pat – If there ever was a cheerful lady to inspire a Rainbow – you are her! I love your energy and caring attitude. You are truly the hostess of “the campus”.” – Rainbow T.

“Mary Pat – It seems, only a few days ago, I was beginning my first quarter. Filled, it was, with nerves and anxiety. How refreshing it was, from day one, to walk into your class. Whenever one deals with the thorns of life, whatever that may be, it's vital that we never forget the fragrant rose at the top. It brings us comfort of heart and pleasure to the senses. Thank you for helping to keep me focused on the blossom. Learning's a pleasant experience for me.” –M. Mitchell

“Mary Pat – Thank you so much for your caring and help. You got me through the rough times. Your class is so helpful to those of us transitioning through various challenges....I hope our paths will cross periodically. You are a real blessing to others. Thank you from the bottom of my heart.” - L.J. Adams

NOW THEREFORE BE IT RESOLVED, that Edmonds Community College recognizes Mary Pat Dennis-Andre's unique contributions as a leader, a contributor and a valued colleague and member of the college community for 18 years, and

BE IT FURTHER RESOLVED, that the Edmonds Community College Board of Trustees wishes that Mary Pat and her husband all good things in her retirement and expresses the hope that she will cherish memories of her association with Edmonds Community College, its faculty and staff.

Quentin Powers, Chair

Date Approved

ATTEST:

Jack Oharah, Secretary



Board of Trustees

Washington Community College District 23

Resolution 09-9-2

RECOGNITION OF SERVICE

WHEREAS, Edmonds Community College has grown and prospered through the talented and dedicated employees who have made contributions in many unique and caring ways, and

WHEREAS, Jerry Huri has been a devoted faculty member of Edmonds Community College for thirteen years serving as a technician in the computer labs and as a full-time member of the Computer Science Department in the Math/Science Division, and

WHEREAS, Jerry Huri has been a leader in curriculum development innovative and interactive classroom teaching practices, and

WHEREAS, Jerry Huri has advised and assisted hundreds of students in computer studies, and

WHEREAS, Jerry Huri has been a dedicated, valued colleague and a compassionate and caring person, and

WHEREAS, the Board of Trustees of Edmonds Community College acknowledges his contribution with deep appreciation for his years of dedicated service,

NOW THEREFORE BE IT RESOLVED that the Edmonds Community College Board of Trustees wishes to extend many years of happiness and fulfillment to Jerry Huri in his retirement years and expresses the hope that he will cherish the memories of his association with Edmonds Community College.

Quentin Powers, Chair

Date Approved

ATTEST:

Jack Oharah, Secretary



Board of Trustees

Washington Community College District 23

Resolution No. 09-9-3

RECOGNITION OF SERVICE

WHEREAS, Edmonds Community College has grown and prospered through the talented and dedicated employees who have made contributions in many unique and caring ways, and

WHEREAS, Charles Ardary has been a devoted faculty member of Edmonds Community College for twenty five years serving as a full-time member of the Physics Department in the Math/Science Division, and

WHEREAS, Charles Ardary has been a leader in curriculum and laboratory development and innovative classroom teaching practices, and

WHEREAS, Charles Ardary has advised and assisted hundreds of transfer students in science and engineering and

WHEREAS, Charles Ardary has been a dedicated, valued colleague and a compassionate and caring person, and

WHEREAS, the Board of Trustees of Edmonds Community College acknowledges his contribution with deep appreciation for his years of dedicated service,

NOW THEREFORE BE IT RESOLVED that the Edmonds Community College Board of Trustees wishes to extend many years of happiness and fulfillment to Charles Ardary in his retirement years and expresses the hope that he will cherish the memories of his association with Edmonds Community College.

Quentin Powers, Chair

Date Approved

ATTEST:

Jack Oharah, Secretary



Board of Trustees

Washington Community College District 23

Background

WASHINGTON PUBLIC EMPLOYMENT RELATIONS COMMISSION (PERC) RULING

Subject

Reading and posting of the Washington Public Employment Relations Commission (PERC) Ruling, AFT Edmonds v. Community College District 23. Case 22084-U-08-5624

Background

As a result of Edmonds Community College's decision to not offer a quarterly employment contract to Ms. Margaret West in the spring of 2008, the faculty union filed an unfair labor practice charge. Ms. West was and is the President of the faculty union, AFT Local 4254. The Washington Public Employment Relations Commission conducted a hearing in which all parties presented evidence and arguments. The Commission ruled that the Edmonds Community College committed an unfair labor practice in violation of the State's collective bargaining laws.

The College was ordered to post – for 60 calendar days – a notice of the findings and to have the College's admission and statement of remedy be read into the record at the next regular Board of Trustees meeting. The order was posted on July 24, 2009.

Recommendation

The Washington Public Employment Relations Commission (PERC) Ruling for Case 22084-U-08-5624 will be posted on the Edmonds Community College campus for a period of 60 days beginning July 24, 2009, and will be read during the open public meeting of the Board of Trustees, September 28, 2009. Copies of the meeting minutes will be forwarded to the PERC compliance officer.



Board of Trustees

Washington Community College District 23

Background

ESCO FACILITY IMPROVEMENT PROPOSAL

Subject

Consideration and approval of financing of ESCO energy conservation and facility improvement project.

Background

Being as Edmonds Community College wishes to become a “green” campus by not only reducing energy consumption but also by reducing production of carbon emissions into the atmosphere, the College contracted with an Energy Services Company (ESCO), working in partnership with State of Washington General Administration (G.A.) office, to conduct a preliminary greenhouse gas emissions inventory and self-funding facility improvements plan. This facility improvement plan has now been presented to the College, has been favorably reviewed by the G.A. office, had the estimated energy savings calculations verified by both Snohomish PUD and Washington Energy Services, and been reviewed by the college Business Office.

The ESCO facility improvement plan will meet the following college goals and values:

- Reduce energy costs ongoing
- Address high priority facility needs
- Maximizing systems life and reliability for critical college facilities infrastructure
- Provide a greenhouse gas emissions audit to serve as a baseline for emission reduction planning
- Provide a 100% self-funding and budget neutral package

Specific elements of the facility improvement plan are:

- Campus lighting replacement in Alderwood Hall, Seaview Gym and the Triton Union Building
- Install adjustable frequency drive on broken chiller compressor
- Repair outdoor air dampers in Lynnwood Hall
- Direct digital controls for North Brier Hall HVAC system
- Replace Central Plant old single condensing boiler with new staged boilers
- Optimize Central Plan chilled water
- Provide variable frequency drives to control Snohomish Hall supply fans
- Migrate server room to virtual servers

Project costs and benefits:

- Cost will be \$2,007,000 via State Certificate of Participation (COP)
 - less approximately \$550,000 incentives/rebates from SnoPUD & PSE
 - 10 year payback schedule

- 15 year lifecycle benefit (net, after debt service) to the college of >\$1,530,000
- Utility cost reductions of over \$120k per year
- Eliminates current financial risk of old systems, otherwise unfunded for replacement/repairs
- Reduces College Carbon Dioxide emissions by over 2.1 million pounds annually
 - Equal to roughly the annual energy consumption of 133 houses

Recommendation

Edmonds Community College recommends that the Board of Trustees adopt this resolution by approving the ESCO facility improvement proposal and financing plan.



Board of Trustees

Washington Community College District 23

Background

2010 SCHEDULE OF BOARD OF TRUSTEES MEETINGS

Subject

To establish and approve the 2010 schedule of Edmonds Community College Board of Trustees meetings.

Background

In compliance with *RCW 42.30.075*, it is necessary that the Edmonds Community College Board of Trustees adopt a meeting schedule to be kept on file in the Office of the Code Reviser in Olympia.

Regularly scheduled meetings are held on the second Thursday of the month or as established on the 2010 schedule of Board of Trustees meetings. Each meeting date will be confirmed at the previous month's Board meeting. If a date or time other than what is listed on the 2010 meeting schedule is chosen, then the Board will hold a *special* rather than a *regular* meeting. Any change to the schedule will be communicated to the media and Washington State Code Reviser's Office.

In accordance with *Board Policy B 3.2, Board of Trustees Bylaws, Section 2.1. Meetings*, the Board of Trustees will hold a minimum of six regular meetings and four study sessions during the calendar year.

Recommendation

The Trustees are asked to review the attached 2010 schedule of Board of Trustees meeting dates, along with any other personal commitments they have throughout the year. Any conflicts will be presented and discussed at the November 12, 2009, Board of Trustees meeting when approval will be requested.



Board of Trustees

Washington Community College District 23

Resolution No. 09-11-1

2010 Schedule of Board of Trustees Meetings

WHEREAS, in compliance with *RCW 42.30.075*, it is necessary that the Edmonds Community College Board of Trustees adopt a meeting schedule to be kept on file in the Office of the Code Reviser in Olympia, and

WHEREAS, in accordance with Board *Policy B 3.2, Board of Trustees Bylaws, Section 2.1, Meetings*, the Board will hold a minimum of six regular or special meetings during the calendar year. Additional regular or special meetings may be held when requested by the Chairperson of the Board or by a majority of the Trustees, and

WHEREAS, the Board of Trustees has determined that four special study sessions will be held during each calendar year where no action will be taken;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Edmonds Community College adopts the following schedule for its 2010 meetings, and directs the President or designee to file this schedule in the Washington State Code Reviser’s Office.

2010 Edmonds Community College Board of Trustees Meeting Schedule

January – NO MEETING			
February 11	Thursday	4:30 p.m.	Study Session & Regular Meeting
March 11	Thursday	4:30 p.m.	Regular Meeting
April 8	Thursday	4:30 p.m.	Study Session & Regular Meeting
May 13	Thursday	4:30 p.m.	Regular Meeting
June 18	Friday	4:00 p.m.	Special Meeting
July – NO MEETING			
August 19 & 20	Thursday & Friday	All Day	Summer Study Session
September 9	Thursday	4:30 p.m.	Regular Meeting
October 14	Thursday	4:30 p.m.	Study Session
November 11	Thursday	4:30 p.m.	Regular Meeting
December – NO MEETING			

Jeannette Wood, Chair

Date Approved

ATTEST:

Jack Oharah, Secretary