



Washington Community College District 23  
Lynnwood, Washington

**Agenda  
Special Meeting  
November 3, 2014  
Gateway Hall 352  
4:30 p.m.**

*Mission: Edmonds Community College strengthens our diverse community by helping students access educational and career opportunities in a supportive environment that encourages success, innovation, service and lifelong learning.*

- |         |   |                 |
|---------|---|-----------------|
| 4:30 PM | A. Call to Order  | Emily Yim       |
|         | B. Introduction of Guests   | Emily Yim       |
| 4:35 PM | C. Public Comments (2 minutes each)   | Emily Yim       |
| 4:45 PM | D. Community Conversation   | Emily Yim       |
|         | 1. Mr. Jerry Smith, Mayor, Mountlake Terrace  |                 |
| 5:10 PM | E. Approval of Meeting Minutes: October 9, 2014                                       | Emily Yim       |
|         | F. Next meeting: February 5, 2015, 4:30 p.m.  |                 |
| 5:15 PM | G. Old Business – Action  |                 |
|         | 1. Approval of Foundation Contract Revisions (RN 14-11-1)                             | Dr. Tonya Drake |
|         | 2. Approval of 2014 Board of Trustees Meeting Schedule (RN 14-11-2)                   | Emily Yim       |
| 5:25 PM | H. New Business – Action  |                 |
|         | 1. Approval of Program Elimination (RN 14-11-3)                                       | Gail Miulli     |
|         | 2. Approval of Permanent Status (RN 14-11-4)  | Gail Miulli     |
|         | 3. Approval of Competency Based Education (CBE) NWCCU Substantive Change (RN 14-11-5) | Susan Loreen    |
| 6:00 PM | I. Monitoring Report  |                 |
|         | 1. Capital Projects Update  | Kevin McKay     |
| 6:20 PM | J. Board Updates  |                 |
|         | 1. Faculty  | Margaret West   |
|         | 2. Student  | Max Chen        |
|         | 3. Classified Staff   | Patti Pollardo  |
| 6:30 PM | K. Foundation Report  | Diana Clay      |

(continued)

**EDMONDS COMMUNITY COLLEGE  
WASHINGTON COMMUNITY COLLEGE DISTRICT 23  
BOARD OF TRUSTEES – AGENDA  
NOVEMBER 3, 2014  
PAGE 2**

6:35 PM	L. President's Report	Dr. Jean Hernandez
6:40 PM	M. Board Discussion	Emily Yim
7:00 PM	N. Executive Session	Emily Yim
7:30 PM	O. Adjournment	Emily Yim

*Times are estimates only and subject to change.*

*The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.*

*Edmonds Community College will schedule meetings in locations that are free of mobility barriers. Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President, 425-640-1516.*



## Board of Trustees

Washington Community College District 23

### Regular Meeting Minutes October 9, 2014

#### ***DRAFT***

Trustees Present: Girish Chummun, Diana Clay, Quentin Powers, Dick Van Hollebeke, Emily Yim, and Carl Zapora

Others Present: Mark Cassidy, Max Chen, Dr. Tonya Drake, Dan Guererro, Dr. Jean Hernandez, John Jessop, Susan Loreen, Patty Michajla, Gail Miulli, and Margaret West

#### **CALL TO ORDER**

Diana Clay, Board Chair, called the meeting to order at 4:35 p.m. and asked for self-introductions.

#### **PUBLIC COMMENTS**

No public comments

#### **APPROVAL OF MINUTES**

Attachments A and B

The meeting minutes from June 12, 2014 and August 7, 2014 were presented for approval.

**Motion:** Trustee Van Hollebeke moved and Trustee Powers seconded the approval of the June 12, 2014 meeting minutes.

***Approved***

**Motion:** Trustee Powers moved and Trustee Van Hollebeke seconded the approval of the August 7, 2014 special meeting minutes.

Discussion: President Jean Hernandez stated that she will decline the Trustees' offer to provide her with a 3% annual increase to her salary of \$210,000.

***Approved***

Trustee Yim abstained as she did not attend the August 7, 2014 meeting.

#### **NEXT MEETING**

Monday, November 3, 4:30 p.m., Gateway Hall 352.

#### **OLD BUSINESS – ACTION**

##### **Approval of Amendment to President's Employment Agreement (Resolution No. 14-10-1) – Diana Clay**

Attachment C

The President's current employment agreement has been amended through an addendum to increase her annual salary to \$210,000 annually effective August 8, 2014. The employment agreement will be extended through June 30, 2019. The addendum has been modified to remove an annual 3% increase.

**Motion:** Trustee Van Hollebeke moved and Trustee Yim seconded the approval of Resolution No. 14-10-1.

*Approved*

**Approval of Revised Foundation Agreement (Resolution No. 14-10-2) – Dr. Tonya Drake**  
Attachment D

Dr. Tonya Drake, Interim Vice President of College Relations, presented the revised Edmonds Community College Foundation Agreement with Edmonds Community College. The Foundation Board of Directors reviewed the document during their July retreat and provided recommendations for revisions. This longstanding agreement will now be reviewed on an annual basis.

Trustee Powers suggested that a provision should be added for a formal attestation or notation in the Foundation's minutes or official records that the Foundation has returned more to the College than it has received in services. He also suggested that it should state that an audit will take place on an annual basis.

**Motion:** Trustee Powers moved and Trustee Van Hollebeke seconded the motion to table the approval of the revised Foundation Agreement until the November 3, 2014 meeting. Further revisions will be made to the document prior to that meeting and will be reviewed again by AAG Arlene Anderson.

*Approved*

**NEW BUSINESS – FIRST CONSIDERATION**

**Consideration of 2015 Board of Trustees Meeting Schedule – Diana Clay**

Attachment E

The 2015 Board of Trustees meeting schedule was presented for first consideration. The Trustees reviewed the schedule and provided input on conflicts regarding a few of the proposed dates, including the March, May and August meetings. The calendar will be revised and presented again at the November 3, 2014 meeting.

**MONITORING REPORTS**

**Human Resources Update – Mark Cassidy**

Mark Cassidy, Vice President of Human Resources, provided an update on the Human Resources department. Highlights included:

- Recruitment update. There has been a dramatic increase in staff and faculty recruitments. 30% of the candidate pool is of an ethnic background.
- Background checks have been reinitiated for all new employees.
- A recruiting video has been developed entitled “Why Come to Edmonds Community College?”
- A management staff climate survey was conducted this summer. Survey outcome included: Exempt employees have not had a wage increase since 2008; salary inequity with counterparts; lack of value; low morale. Needs improvement: Workload equity; supervisor feedback; and salary equity.
- The Employee Assistant Plan has been reinstated.
- The supervisor training program is going well. This is going to be a state model that Mr. Cassidy will present to a statewide group.
- Organizational Development and Employee Training (ODET) – Compliance and wellness program
- Faculty negotiations will begin winter quarter.
- Update on separations, retirements, and resignations.

Trustee Yim asked if job satisfaction, stress, workload issue, and compensation are systemwide issues or specific to Edmonds Community College. Mr. Cassidy responded that it is a systemwide issue and that Human Resources is working through the issues in part through the supervisory training program. President Hernandez added that the statewide compensation issue is one of the five top initiatives that will be discussed with the legislature. The presidents are all aware and plan to pursue this statewide issue. She added that the supervisory training has helped with issues around performance expectations.

### **Competency Based Education Update – Susan Loreen**

Attachment F

Vice President Susan Loreen presented information on Competency Based Education (CBE), which is a model of education that uses learning, not time, as the metric of student success. This model focuses on competencies derived from the skills proven to be the most relevant by educators and employers. Students demonstrate existing and newly acquired competencies in a self-paced, online environment. Our college has approximately 200 students involved in CBE. The model is retention-oriented and our rate is high at 85%.

The Northwest Commission on Colleges and Universities gave the College a one-year “pilot” waiver for the PACE-IT program. The College will need approval from the Board of Trustees for a larger expansion of CBE and must submit a Substantive Change responding to specific questions from the Northwest Commission. This will be brought to the Board for approval.

## **BOARD UPDATES**

### **Student Representative – Max Chen**

Attachment G

### **Classified Representative – Patti Pollardo**

No report

### **Faculty Representative – Margaret West**

Attachment H

### **FOUNDATION REPORT – Diana Clay**

- The Foundation is concentrating on the public portion of the Boots to Books and Beyond campaign. A house party will be held at the home of Mike and Wendy Popke on October 16. This will be a social event where people can hear about the campaign.
- On October 20, two separate gatherings will be held on campus in support of the veterans campaign. The campus will be invited to attend an afternoon cookies and coffee with the President, or evening wine and cheese with the President. Both events will be held at the Veterans Resource Center.
- There is a search in process for the new Executive Director of the Edmonds Community College Foundation position.
- The final numbers are not in yet for the September Foundation golf tournament fundraising event.

### **PRESIDENT’S REPORT – Dr. Jean Hernandez**

Attachment I

In addition to the attached President’s report, Dr. Jean Hernandez provided an update on the following:

- As an informational item to the Board, President Hernandez distributed a list of some transfer degrees that are not allowed as majors and will be removed from the College’s overall list. The list has been in place for some time and is undergoing revisions to make it current.

- The State Board eliminated a program, Associate in Elementary Education Direct Transfer Agreement/Major Related Program, effective winter quarter 2014. The Board of Trustees will be asked to approve the elimination of this instructional program at the November 3<sup>rd</sup> meeting.
- The new entrance to Gateway Hall, including the large corner sign, should be completed by November 30.
- The third floor of Snohomish Hall will be remodeled this year to provide new space for the International Student Services office. The Vice President of Workforce Development and Vice President of Instruction offices will also be remodeled and co-located in that same area.
- The veterans Boots to Books and Beyond campaign is still approximately \$150K short of its goal and they are working to complete the campaign.
- The Trustees were encouraged to attend the November 10<sup>th</sup> veterans celebration at the Edmonds Center for the Arts, involving the Boots to Books and Beyond campaign.

**BOARD DISCUSSION – Diana Clay**

- The Board discussed their involvement at the Statewide TACTC meetings. Trustees Van Hollebeke and Yim are planning to attend the November 13-14 TACTC Fall Conference. Trustee Van Hollebeke is the primary representative for EdCC on the Legislative Action Committee and Trustee Clay is the alternate representative.
- The Board term for Trustee Yim will be extended by the Governor’s office until 2019, two additional years, if she is appointed to an executive committee position on the national board of the Association of Community Colleges Trustees (ACCT).
- A dinner involving all of the ACCT participants in Chicago will be arranged by Trustee Zapora.

**Election of 2014-2015 Board officers**

**Motion:** It was moved by Trustee Van Hollebeke and seconded by Trustee Zapora to elect Trustee Yim as Chair and Trustee Powers as Vice Chair for the 2014-2015 year.

*Approved*

Trustee Clay was recognized by the other Trustees and college staff with the presentation of a gavel plaque in appreciation of her year of service as Board Chair.

**EXECUTIVE SESSION**

At 6:32 p.m. the Board entered into Executive Session for the purpose of discussing real estate. No action resulted from the Executive Session. At 6:55 p.m. the Board entered into open session.

**ADJOURNMENT**

The meeting was adjourned by newly elected Chair Emily Yim at 6:58 p.m.

**ATTACHMENTS AVAILABLE UPON REQUEST**

ATTEST:

\_\_\_\_\_  
Ms. Emily Yim, Chair

\_\_\_\_\_  
Dr. Jean Hernandez, Secretary

\_\_\_\_\_  
Date Approved

## ATTACHMENT G

### BOARD OF TRUSTEES

#### Monthly Meeting Report

#### Student Government

October 9, 2014

#### COMPLETED

- o 09-19-2014 – **Student Leadership Training:** Student leaders from the Executive Board, Student Activities Board, Green Team, Wellness Center, Resident Assistants, and Peer Advocates, completed their summer training. Trainings included Service Learning and Sustainability, Equity and Inclusion, and Dependable Strengths. Student leaders also attended Convocation for a warm welcome and kick-off for the year!
- o 09-13-2014 - **Triton Jumpstart New Student Orientation:** Student leaders participated in welcoming new students and assisted with orientation. Students were paired up with faculty facilitators, assisted with the resource fair, and engaged with the EdCC community participating in this orientation.
- o 09-22-2014 - **Triton Welcome Week:** Students were engaged with the Resource Fair, Welcome Back BBQ, Campus Connectors, and Movie Night.
- o 10-08-2014 – **Brown Bag Lecture Series - Kip Fulbeck:** Kip Fulbeck is a pioneering artist, spoken word performer, and filmmaker exploring intersections of identity, media, race, sex, and politics. We were ecstatic for Kip’s lecture as he was a phenomenal speaker at the 2014 Students of Color Conference. Zamzam Hufane, Executive Officer for Diversity, was the M.C. and did a post-event interview of Kip Fulbeck.
- o 10-08-2014 – **Japan Festival:** Japanese students from the HTESL program hosted Japan Festival in the Courtyard. Students enjoyed green tea, sushi, origami, karaoke, and calligraphy. The Japanese students always bring fresh energy and are very excited and engaged to showcase their culture.
- o 09-24-2014 – **Student Textbook Sale:** The Executive Board hosted the fall quarter Student Textbook Sale. This was an event to allow students to buy and sell their used textbooks to students. Our purpose was to acquire student feedback through electronic surveys to better understand the textbook needs of students. We will be working on revising this event so that we can better serve our students and support the issue of textbook prices agreed upon by last year’s White Paper, from the 34 Community and Technical Colleges at the Voice Academy.
- o 10-09-2014 – **What Does a Vibrant City of the Future Look Like and Workshop:** Max Chen, Executive Officer for Administrative Liaison, attended a private presentation and workshop with attendees by Community Transit and local city staff. This workshop included a brainstorming session for alternative uses of parking lots, cars and new ideas for the utilization of alternative transportation. There was an evening session that was open to the public and attendees included Nicola Smith, Mayor of Lynnwood.
- o 09-03-2014 - **Oso Landslide Relief Fund Thank You Letter:** Last year’s Executive Board brought awareness to the Oso Landslide and gathered donations for the relief fund.

Students received a letter from the Cascade Valley Hospital Foundation thank Edmonds Community College for their contribution to the Oso Landslide Relief fund. The hospital has received nearly \$2,000,000 in donations.

### **IN PROGRESS**

- o **Honey Extraction:** EdCC Bee Keeping Club and Mary Whitfield extracted honey from the EdCC beehives on Oct. 3rd. The extraction will involve putting the frames of honey into a hand-crank centrifuge and then spinning the frames around so the honey flies out. She is coordinating the bottling and sale of the Honey samples.
- o **Athletics:** Men and Women's Soccer are in position to play in the Northern Region of the Northwest Athletic Conference (NWAC) playoffs. EdCC Volleyball recorded a 3-0 sweep of Skagit Valley College. Men's Basketball will have their first official practice on October 20th. Go Tritons!
- o **ASEdCC Intramural:** Students formed indoor soccer, basketball, and volleyball teams. Intramurals are especially popular with international students and the program has been showing increased interest with the leadership of Dzmitry Biahanski as the Intramural Programmer.

**Submitted by: Max Chen, Executive Officer for Administrative Liaison**



**ATTACHMENT H**  
**BOARD OF TRUSTEES**  
**Monthly Meeting Report**  
**AFT Local 4254 EdCC Faculty**

**October 9, 2014**

We are all very busy organizing committees and establishing our classes for this quarter. We have 13 new tenure track faculty; their committees must all get underway quickly.

And amazing as it seems, negotiations are beginning in 2015. Mark and I are talking about beginning earlier – perhaps as soon as the second half of winter quarter - in an attempt to finish before the current contract expires. This would probably be a first for the college.

Thank you.

Margaret West  
President  
Local 4254  
Edmonds Community College Federation of Teachers



**President's Report  
October 9, 2014**

**ATTACHMENT I**

**President Jean Hernandez  
Event Highlights for July 1 – October 2, 2014**

In early August, I was honored to be one of 40 community and technical college presidents from around the USA to be invited to the convening session at the White House on remediation. It was wonderful to hear key leaders in education, like Secretary Arne Duncan, acknowledge our great work and express President Obama's commitment to higher education and the completion agenda. I even got a chance to sit close to and talk to former Secretary of Education Martha Kanter. I was also able to connect with individuals from a number of agencies who were panelists and discuss ways that we might work together.

Our annual Convocation was held on September 15 at the Edmonds Center for the Arts. Board Chair Diana Clay and student Trustee, Girish Chumman, were on hand to represent the Board. College faculty and staff celebrated the kick-off of another exciting academic year.

On September 26, I attended a business roundtable discussion with Congresswoman Suzan DelBene sponsored by the WSU Everett University Center. The purpose of the Congresswoman's visit was to meet regional stakeholders, academic partners, and the University Center leadership. They discussed the growth of the Center in providing STEM-based degrees and the great partnerships already working with community stakeholders to provide higher education degrees that align with real job needs in the area. Because of the community engagement and the collaboration between the academic institutions and the public and private sectors in the North Puget Sound region, there is a unified effort to identify the workforce needs and find the educational solutions to match curriculum and instruction to the skills and knowledge desired by employers.

The Veteran's "Boots to Books and Beyond" fundraising campaign is nearing the end. I have continued in my efforts to meet with our Veterans Campaign Steering Committee, community leaders, and university partners. Trustee Zapora has joined me as a member of the Campaign Steering Committee on several visits. Currently, we are \$126,000 from reaching our \$1M goal.



## Board of Trustees

Washington Community College District 23

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### Background

#### *AGREEMENT BETWEEN EDMONDS COMMUNITY COLLEGE AND EDMONDS COMMUNITY COLLEGE FOUNDATION*

#### **SUBJECT**

Approval of the Agreement between the Edmonds Community College and Edmonds Community College Foundation.

#### **BACKGROUND**

The Edmonds Community College Foundation was formed by community leaders with a shared interest in helping the College enhance a variety of programs and supporting students beyond the state funded allocations. The Foundation is a charitable nonprofit corporation that was established in 1982.

The Agreement between Edmonds Community College and Edmonds Community College Foundation is reviewed and updated as needed. Minor changes are being proposed to the current 2004 Agreement. The revised Agreement is attached for the Board of Trustees to review and consider for approval.

The Agreement outlines three articles (separate obligations, accounting and auditing, and other agreements). The Edmonds Community College Foundation Board of Directors reviewed and approved the updated Agreement at its summer retreat in July 2014 and the Board of Trustees reviewed and made recommended changes to the agreement at the October 9, 2014 Board meeting.

#### **RECOMMENDATION**

The Board of Trustees approves the Agreement between Edmonds Community College and Edmonds Community College Foundation as submitted.



## Board of Trustees

Washington Community College District 23

### Resolution No. 14-11-1

***APPROVAL OF THE AGREEMENT BETWEEN  
THE EDMONDS COMMUNITY COLLEGE AND  
EDMONDS COMMUNITY COLLEGE FOUNDATION***

**WHEREAS**, the Edmonds Community College Foundation was formed by community leaders with a shared interest in helping the College enhance a variety of programs and supporting students beyond the state funded allocations, and

**WHEREAS**, the Foundation is a charitable nonprofit corporation that was established in 1982, and

**WHEREAS**, the Agreement between Edmonds Community College and Edmonds Community College Foundation is reviewed and updated as needed, and

**WHEREAS**, minor changes are being proposed to the current 2004 Agreement and the revised Agreement is attached for the Board of Trustees to review and consider for approval, and

**WHEREAS**, the Edmonds Community College Foundation Board of Directors reviewed and approved the updated Agreement at its summer retreat in July 2014 and the Board of Trustees reviewed and made recommended changes to the agreement at the October 9, 2014 Board meeting,

**NOW THEREFORE BE IT RESOLVED** that the Edmonds Community College Board of Trustees approves the Agreement between the Edmonds Community College and Edmonds Community College Foundation.

\_\_\_\_\_  
Ms. Emily Yim, Chair

\_\_\_\_\_  
Date Approved

ATTEST:

\_\_\_\_\_  
Dr. Jean Hernandez, Secretary



## Board of Trustees

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Washington Community College District 23

### Background

#### ***2015 SCHEDULE OF BOARD OF TRUSTEES MEETINGS***

##### **Subject**

To establish and approve the 2015 schedule of Edmonds Community College Board of Trustees meetings.

##### **Background**

In compliance with *RCW 42.30.075*, it is necessary that the Edmonds Community College Board of Trustees adopt a meeting schedule to be kept on file in the Office of the Code Reviser in Olympia.

Regularly scheduled meetings are held on the second Thursday of the month or as established on the 2015 schedule of Board of Trustees meetings. Each meeting date will be confirmed at the previous month's Board meeting. If a date or time other than what is listed on the 2015 meeting schedule is chosen, then the Board will hold a *special* rather than a *regular* meeting. Any change to the schedule will be communicated to the media and the Washington State Code Reviser's Office.

In accordance with *Board Policy B 3.2, Board of Trustees Bylaws, Section 2.1. Meetings*, the Board of Trustees will hold a minimum of six regular meetings and four study sessions during the calendar year.

##### **Recommendation**

The Trustees are asked to review the 2015 schedule of Board of Trustees meeting dates, along with any other personal commitments they have throughout the year. Any conflicts will be presented and discussed at the November 3, 2014, Board of Trustees meeting when approval will be requested.

**February 5, 2015**

**March 5, 2015**

**April 9, 2015**

**May 19, 2015 (Tuesday)**

**June 11, 2015**

**August 13, 2015 – (Retreat)**

**September 10, 2015**

**October 8, 2015**

**November 12, 2015**



# Board of Trustees

Washington Community College District 23

## Resolution No. 14-11-2

### 2015 Schedule of Board of Trustees Meetings

**WHEREAS**, in compliance with *RCW 42.30.075*, it is necessary that the Edmonds Community College Board of Trustees adopt a meeting schedule to be kept on file in the Office of the Code Reviser in Olympia, and

**WHEREAS**, in accordance with Board *Policy B 3.2, Board of Trustees Bylaws, Section 2.1, Meetings*, the Board will hold a minimum of six regular or special meetings during the calendar year. Additional regular or special meetings may be held when requested by the Chairperson of the Board or by a majority of the Trustees, and

**WHEREAS**, the Board of Trustees has determined that four special study sessions will be held during each calendar year where no action will be taken;

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of Edmonds Community College adopts the following schedule for its 2015 meetings, and directs the President or designee to file this schedule in the Washington State Code Reviser’s Office.

#### 2015 Edmonds Community College Board of Trustees Meeting Schedule

January – <b>NO MEETING</b>			
February 5	Thursday	4:30 p.m.	Study Session & Regular Meeting
March 5	Thursday	4:30 p.m.	Regular Meeting
April 9	Thursday	4:30 p.m.	Study Session & Regular Meeting
May 19	Tuesday	4:30 p.m.	Regular Meeting
June 11	Thursday	4:30 p.m.	Regular Meeting
July – <b>NO MEETING</b>			
August 13	Thursday	8:00 a.m.	Summer Study Session
September 10	Thursday	4:30 p.m.	Regular Meeting
October 8	Thursday	4:30 p.m.	Study Session
November 12	Thursday	4:30 p.m.	Regular Meeting
December – <b>NO MEETING</b>			

\_\_\_\_\_  
Ms. Emily Yim, Chair

ATTEST:

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Dr. Jean Hernandez, Secretary



## Board of Trustees

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Washington Community College District 23

### Background

### *INSTRUCTIONAL PROGRAM PROPOSED FOR ELIMINATION*

#### **Subject**

Board of Trustees approval to eliminate one instructional program.

#### **Background**

Listed below is one instructional program elimination being submitted to the Board for their review and approval.

This program was discontinued by the State Board effective winter 2014. There is little uniformity in the elementary education programs among the four-year universities or colleges. Each four-year college requires different entrance courses into their teacher education programs, and the MRP (major related program) was not working for community college students. Students are advised to take the AA degree.

#### **Direct Transfer Agreement**

Associate in Elementary Education Direct Transfer Agreement/Major Related Program

#### **Recommendation**

Approval to eliminate the Associate in Elementary Education Direct Transfer Agreement/Major Related Program at the November 3, 2014 Board of Trustees meeting.



**Board of Trustees**

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Washington Community College District 23

**Resolution No. 14-11-3**

***APPROVAL OF ELIMINATION  
OF INSTRUCTIONAL PROGRAM***

WHEREAS, the Board of Trustees reserves unto itself the final approval to eliminate instructional programs, and

WHEREAS, the college is meeting educational needs of students in a timely manner by eliminating programs students are no longer participating in, and

WHEREAS, the college is keeping current with its degree and certificate program offerings

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves elimination of the Associate in Elementary Education Direct Transfer Agreement/Major Related Program.

\_\_\_\_\_  
Ms. Emily Yim, Chair

\_\_\_\_\_  
Date Approved

ATTEST:

\_\_\_\_\_  
Dr. Jean Hernandez, Secretary





## Board of Trustees

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Washington Community College District 23

### Background

#### *CONSIDERATION OF PERMANENT STATUS*

#### **Subject**

*Consideration of permanent status for*

David Beckman Carpentry (Corrections)

#### **Background**

The Board of Trustees is required to consider the award or denial of permanent status following a probationary period not to exceed nine (9) consecutive quarters, excluding summer quarters and approved leaves of absence. David Beckman has completed his probationary periods and is recommended for consideration of permanent status.

#### **Recommendation**

Approval of permanent status for David Beckman be granted at the November 3, 2014 Board of Trustees meeting.



## Board of Trustees

Washington Community College District 23

### Resolution No. 14-11-4

#### *APPROVAL OF PERMANENT STATUS*

*Consideration of permanent status for*

David Beckman

Carpentry (Corrections)

WHEREAS, the appointment review committee has met their responsibilities under the law and the negotiated agreement to review the appointments of the above-named and have recommended that permanent status be granted, and

WHEREAS, the administration has received the recommendation of the appointment review committee and recommends David Beckman be granted permanent status,

NOW THEREFORE BE IT RESOLVED that the Edmonds Community College Board of Trustees grants permanent status to David Beckman and welcomes him to permanent faculty positions at Edmonds Community College.

\_\_\_\_\_  
Ms. Emily Yim, Chair

\_\_\_\_\_  
Date Approved

ATTEST:

\_\_\_\_\_  
Dr. Jean Hernandez, Secretary



## Board of Trustees

Washington Community College District 23

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### Background

#### *SUBSTANTIVE CHANGE REQUEST FROM EDMONDS COMMUNITY COLLEGE TO THE NORTHWEST COMMISSION ON COLLEGES AND UNIVERSITIES*

#### **SUBJECT**

Approval of a Substantive Change request to expand Competency-based Education at Edmonds Community College.

#### **BACKGROUND**

Edmonds Community College received approval from the Northwest Commission to offer a competency-based certificate program at the College.

Through a \$3 million Department of Labor grant received in 2012, Edmonds Community College designed and implemented a successful competency-based learning program in Information Technology.

Edmonds Community College would like to expand competency-based education programs and has completed the Substantive Change form required by the Northwest Commission on Colleges and Universities. The expansion will include developing new courses, certificates and degrees.

Approval of the Substantive Change request from the Edmonds Community College Board of Trustees is requested.

#### **RECOMMENDATION**

The Board of Trustees approves the Substantive Change Request from Edmonds Community College to the Northwest Commission on Colleges and Universities.



## Board of Trustees

Washington Community College District 23

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### Resolution No. 14-11-5

***APPROVAL OF THE SUBSTANTIVE CHANGE REQUEST FROM  
EDMONDS COMMUNITY COLLEGE TO THE NORTHWEST  
COMMISSION ON COLLEGES AND UNIVERSITIES***

**WHEREAS**, Edmonds Community College received a Department of Labor grant in 2012 to develop a Competency-Based Learning program at Edmonds Community, and

**WHEREAS**, that Competency-Based Learning program is aligned with the Mission and Goals of the College, and

**WHEREAS**, Edmonds Community College seeks to expand its successful Competency-Based Learning program and is, therefore, required to submit a Substantive Change Request to the Northwest Commission on Colleges and Universities, and

**WHEREAS**, Edmonds Community College has completed a Substantive Change Request attached for the Board of Trustees to review and consider for approval,

**NOW THEREFORE BE IT RESOLVED** that the Edmonds Community College Board of Trustees approves the Substantive Change Request to expand Competency-Based Learning programs at Edmonds Community College.

\_\_\_\_\_  
Ms. Emily Yim, Chair

\_\_\_\_\_  
Date Approved

ATTEST:

\_\_\_\_\_  
Dr. Jean Hernandez, Secretary

## President's Report November 3, 2014

### PRESIDENT JEAN HERNANDEZ

#### EVENT HIGHLIGHTS FOR OCTOBER 10 – 21

- I joined Dr. Tonya Drake, interim Vice President of College Relations, for a meeting with the Everett Herald Editorial Board. Josh O'Connor and Jon Bauer met us, along with Dr. David Beyer and Jon Olson. I was very pleased to have an opinion editorial written on higher education this month after our visit.
- I introduced Dr. Jim Gaudino, CWU President, to Joe McIlwain, Executive Director of the Edmonds Center for the Arts, so that they could discuss future partnerships with Central Washington University. In addition, Dr. Gaudino met with d'Elaine Johnson to learn more about her art and explore the possibility of CWU hosting an art show of Ms. Johnson's art work.
- Several events have been taking place as the Veterans fundraising campaign draws nears the end. A fundraising social was held at the home of Mike and Wendy Popke, and two campus informational/fundraising events were held at the Veteran's Resource Center for college employees – coffee and cookies with the President, and wine and cheese with the President. We have received very strong support from our local American Legion and Veterans of Foreign Wars organizations.
- I joined Gail Miulli, interim Executive Vice President of Instruction, and Kristyn Whisman, Dean of Corrections Education, out at the Monroe Correctional Complex for three classroom visits and conversations with the students following lunch with the Corrections division faculty and staff.
- We continue to strengthen our partnership with the Economic Alliance of Snohomish County (EASC). Edmonds Community College hosted a joint South Snohomish County reception for business and government leaders with EASC. Over 70 guests attended. In addition, Dr. Drake and I attended the Economic Alliance of Snohomish County's Public Officials Reception and were pleased to see a number of City, County, Port, and Washington Representatives and Senators, as well as Congressional leaders there.