

BOARD OF TRUSTEES**Regular Meeting****March 12, 2020 4:30pm****Gateway Hall 352****AGENDA**

- 4:30pm **1. Call to Order** Chair Yim
- 4:32pm **2. Introduction of Guests** Chair Yim
- 4:35pm **3. Public Comment (3 min. each)** Chair Yim
- 4:45pm **4. Approval of Meeting Minutes** Chair Yim
February 20, 2020 – Regular Meeting (pg. 3)
- 4:47pm **5. Next Meetings** Chair Yim
a. Date Change: April 13, 2020 at 4:30pm – Regular Board Meeting, Gateway 352
b. Date Change: May 7, 2020 at 3:30pm – Regular Board Meeting, Gateway 352
- 4:50pm **6. Informational & Monitoring Reports**
a. Starfish Christina Castorena,
Dr. Steve Woodard
b. Building Opening Celebration Marketing Plans Marisa Pierce
- 5:20pm **7. Old Business: Second Consideration, Final Action**
a. Approval of Candidates for Tenure Status (pg. 9) Dr. Charlie Crawford
RESOLUTION #20-3-1
b. Approval of Candidates for Continuing Tenure Probationary Status (pg. 12)
RESOLUTION #20-3-2
c. Approval of Candidates for Continuing Permanent Status (pg. 17)
RESOLUTION #20-3-3
- 5:30pm **8. New Business: First Consideration and Requested Final Action**
STEM & Nursing Building Naming (pg. 21) Brad Thomas
RESOLUTION #20-3-4
- 9. New Business: First Consideration**
a. College Name Change (pg. 23) Danielle Carnes
b. Revision to BOT 9.0 Policy & 9.01pr Procedure Chair Yim
- 5:45pm **0. Representative Reports**
a. Faculty Representative Kay Latimer
b. Student Representative Brenda Obonyo
c. Classified Staff Representative Elizabeth Mueth

6:00pm	11. Break		
6:10pm	12. Foundation Report	(pg. 25)	Brad Thomas
6:15pm	13. President's Report	(pg. 26)	Dr. Amit Singh
6:20pm	14. Board Discussion		Chair Yim
	a. Timeline for President's Performance Review		
	b. Other		
6:30pm	15. Executive Session		Chair Yim
6:50pm	16. Study Session:		
	COVID-19 Preparedness		Gregory Hinton, Marisa Pierce, Jade Jeter-Hill, Dr. Charlie Crawford, Christina Castorena, Mushka Rohani
7:30pm	17. Adjournment		Chair Yim

Next Regular Meeting: April 13, 2020, Gateway Hall 352

Times are estimates only and subject to change.

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

Edmonds Community College will schedule meetings in locations that are free of mobility barriers. Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President, 425-640-1516

BOARD OF TRUSTEES

Regular Meeting: February 20, 2020

Edmonds Community College, Gateway Hall 352

Draft Minutes

Trustees Present: Emily Yim, Chair; Carl Zapora, Vice Chair; Dr. Tia Benson Tolle, Adrienne Wagner, Wally Webster

Trustees Excused: None

Others Present: Arlene Anderson, Brenda Obonyo, Elizabeth Meuth, Danielle Carnes, Christina Castorena, Dr. Charlie Crawford, Kevin McKay, Kristen NyQuist, Jim Mulik, Mushka Rohani, Dr. Amit Singh, Eva Smith, Dr. Yvonne Terrell-Powell, Brad Thomas, and members of the staff.

CALL TO ORDER AND WELCOME

Chair Yim called the meeting to order at 4:30pm, and welcomed those present.

INTRODUCTION OF GUESTS

Chair Yim asked each attendee to share their name and affiliation with the college. Dr. Singh introduced the new Vice President of Finance and Operations, Gregory Hinton, and new Dean of Business, Kevin Stewart.

PUBLIC COMMENTS

No public comments were made.

APPROVAL OF MEETING MINUTES

Chair Yim asked for a motion to approve the minutes from the October 29, 2019 joint special meeting with the Edmonds School District, the November 14, 2019 regular Board meeting, and the January 27, 2020 special meeting. Vice Chair Zapora made the motion, which Trustee Webster seconded.

Vice Chair Zapora asked that the minutes from November 14, 2019 reflect that the training provided by Assistant Attorney General Arlene Anderson was sufficient to meet the state requirement for periodic training on the Open Public Meetings Act and the Public Records Act.

With that amendment, Chair Yim called for a vote to approve the three sets of minutes. The Board unanimously approved the minutes with Trustee Webster and Trustee Benson Tolle abstaining from the vote to approve the minutes from the October 29, 2019 meeting.

Approved

NEXT MEETING

The next regular meeting of the Edmonds Community College Board of Trustees is scheduled for March 12, 2020 at 4:30pm in Gateway Hall 352.

INFORMATIONAL & MONITORING REPORTS

International Student Services

Lisa Thompson, Executive Director of International Student Services, delivered an update on the International Student Services division, including a 5-year enrollment and program enrollment review, a snapshot of who our international students are and the top ten countries they come from, reasons for enrollment decline, current strategies for increasing enrollment, new strategies being implemented, and where and how the college is marketed to students abroad.

Ms. Thompson answered questions from the Board.

Quarter 2 Budget update & Fiscal Health Measures Report

Gregory Hinton, Vice President of Finance and Operations, reported that the 2019-2020 College operating revenue, which totals \$58.5M, is made up of the state allocation, tuition, and other revenue, and shared a detailed account of the items that make up the \$17.5M "other revenue" category. He highlighted the fact that uncertainty and decline in our International Student enrollment continues to be the largest budget risk.

Mr. Hinton shared a series of slides showing how Edmonds Community College compares to a group of peer community colleges in the following metrics, as determined and measured by the State Board of Community and Technical College: Operating Funds Cash & Investments Per Operating Expenditures; Operating Revenue to Debt; Local Funds Operating Margin; and Tuition Per FTEs. The data shows that Edmonds CC is financially stable, not heavily leveraged, and doing well as compared to peer colleges.

OLD BUSINESS: SECOND CONSIDERATION, FINAL ACTION

Approval of AMMET BAS Degree Program

Dr. Terry Cox outlined the new Bachelor of Applied Science Degree in Advanced Materials and Manufacturing Engineering Technology, and shared that a lot of hard work had gone into creating this degree program that is the first of its kind. She thanked Trustee Benson Tolle for her work in gathering expertise from The Boeing Company. The degree program has been approved by the State Board.

Chair Yim asked for a motion to approve the Bachelor of Applied Science Degree in Advanced Materials and Manufacturing Engineering Technology degree program, which was made by Trustee Webster and seconded by Trustee Wagner. The motion was unanimously approved.

Approved

NEW BUSINESS: FIRST CONSIDERATION

Candidates for Consideration of Tenure, Continuing Tenure Probationary Status, and Continuing Permanent Status Probationary Status

Dr. Charlie Crawford, referring to the materials distributed in advance of the meeting, reiterated that candidates for consideration for tenure Erin Davison, Brandon Dietrich, Willian Hamp, and Mark Seely had submitted their tenure materials as websites, which had been provided electronically to the Board.

Dr. Crawford outlined the candidates for consideration for renewal of tenure probationary appointments whose bios were included in the meeting materials. Second Year: Lauriel Elsa-Gordon; Third Year: Lorraine Brooks, Monica James, Dan Moore.

Dr. Crawford outlined candidates for consideration for renewal of permanent status probationary appointments whose bios were included in the meeting materials. Second Year: Nancy Nelson; Dean Schlegel; Third Year: Roberto Figueroa.

Dr. Crawford thanked the Board for their consideration and said that a resolution would be brought at the March meeting for their vote.

Third Party Agreement for New Transit Center

Kevin McKay reported that the college had been working with Community Transit to explore moving the current bus loop off campus property, but that the costs associated with the move had been a barrier. However, when Community Transit received federal funding for their new Swift Orange Line, which will terminate on campus, relocating the loop became a financial possibility.

Mr. McKay outlined several other considerations in the transaction, including ceding land for a new terminal, and the funding that Community Transit provides toward student bus passes in the current arrangement.

He reported that an MOU between the college and Community Transit would need to be issued by September and asked the Board for their thoughts on the project. The Board agreed that Mr. McKay and others should continue the conversation with Community Transit, and that details of any agreement would be discussed in executive session at future meetings.

REPRESENTATIVE REPORTS

Student Representative, Brenda Obonyo, gave her report to the Board as outlined in Attachment 1. Classified Staff Representative, Elizabeth Meuth, gave her report to the Board as outlined in Attachment 2.

BREAK

At 5:35pm Chair Yim adjourned the meeting for a 10-minute break, noting that when the meeting reconvened, she would be calling an executive session, after which the Board would proceed with the remainder of the agenda.

At 5:45pm Chair Yim reconvened the meeting.

EXECUTIVE SESSION

At 5:45pm, Chair Yim called an executive session for 15 minutes, to discuss personnel and real estate matters.

At 6:00pm, Chair Yim extended the executive session for 15 minutes, until 6:15pm.

At 6:15pm, Chair Yim reconvened the meeting in open session.

FOUNDATION REPORT

Brad Thomas reported on recent activity of the Edmonds Community College Foundation, including: \$44K received from the leadership campaign; scholarship applications are now being accepted; the Gala will take place on June 6th, and all trustees are encouraged to attend; and the Launch Campaign reception is scheduled for February 25 and all trustees are invited. Mr. Thomas also announced in confidence a generous campaign gift received from the Hazel Miller Foundation and let trustees know it would be formally announced at the February 25 Launch Campaign reception.

PRESIDENT'S REPORT

Dr. Singh pointed the Board to his report in the meeting materials and then shared some data recently received from the Hope Survey (#RealCollege) on national, state, and Edmonds CC-specific numbers of students experiencing food insecurity, housing insecurity and homelessness.

BOARD DISCUSSION

Chair Yim led a discussion on the recent ACT and ACCT legislative conferences in Olympia and Washington D.C. respectively, that trustees had attended.

STUDY SESSION

Members of the President's Leadership Team presented brief updates on the progress of the seven college goals for 2019-2020, as follows:

1. **ctcLink:** Eva Smith gave an update on the progress of moving the college to ctcLink software. As part of Deployment Group 4, we are still on track to go live in February 2021.
2. **STEM & Nursing Building:** Brad Thomas gave an update on the capital campaign funding and encouraged the trustees to join one of the regularly scheduled building tours. Kevin McKay reported that the construction is still on budget although in this period where all contractors are competing for time in the building, the substantial completion date has been moved out 6 weeks to June 1. That contingency had been planned for and so it is not creating much concern at this time.
3. **New Comprehensive Plan:** James Mulik gave a brief update on the planning process, including how input from across the campus had been gathered. The timeline for bringing the plan to the Board for approval is now in April and May.
4. **Continuation of Core Functions:** Danielle Carnes reported that one component of the new comprehensive plan is the operational plan consisting of four goals and twenty-two strategies which are regularly assessed and shared with the Board. The goals will remain in place for next year, and strategies for each will be refreshed.
5. **Realignment: Matching Structure to Strategy:** Dr. Singh gave a brief update, letting the Board know work on this goal is on-going.
6. **Data Metrics and Dashboards:** James Mulik reported that lagging indicators are now tracked on an internal website and new leading indicators are being developed. Chair Yim suggested that a deep dive on leading/lagging indicators be planned for a future meeting.
7. **3-year Strategic Budget:** Kevin McKay reported that the college will do incremental budgeting this year, as well as collect data on budgeting related to the new comprehensive plan initiatives, but wait until the implementation of budgeting tools within ctcLink in 2021 to fully create multi-year strategic budgets.

Chair Yim thanked Dr. Singh and the leadership team for their great work and their commitment to innovation and student care.

ADJOURNMENT

The meeting was adjourned by Chair Yim at 7:00pm.

Next Meeting: The next regular Board meeting will be held March 12, 2020 at Gateway Hall 352.

Emily Yim, Chair

Date Approved

ATTEST:

Dr. Amit B. Singh, Secretary

**Student Government
Board of Trustees Report
February 20th 2020**

1. Student government held its first “Meet Your Professor” dinner and it was a success.
2. Associated students attended the WA-SEN advocacy day in Olympia and thanked the legislators for their investment in higher education.
3. We are joining other associated students for the ASACC conference in Washington DC from March 13th to 17th 2020 to advocate for students at the Federal level.
4. The student Government funded 12 STEM students to the AAAS conference where Bill Gates was the keynote speaker.
5. The student Government-funded The transport of students to the Japanese coming of age ceremony.
6. Hearings for the S&A budget committee for the year 2020-2021.
7. Started the process of nominating the next Student Trustee.
8. The Executive Officer for Diversity resigned and plans are underway to fill the position.

Prepared by :

Brenda Obonyo

Executive Officer for Administration

**WPEA/UFCW Local 365
Board of Trustees Report
February 20th, 2020**

ATTACHMENT 2

- As of January 1st, 2020, Liz Mueth is Chief Shop Steward for WPEA. Frederick Pieters is assisting and is still an active steward.
- House Bill 1888 - Is a bill to protect public employees' personal information from public disclosure. This is beyond a union issue, but affects all public employees. It has passed in the House and now in the Senate. We are advocating for employees to reach out to their senators and voice their opinions.
- Our only grievance to date, has resolved in a settlement between the employee and the college.
- We are starting to assemble our negotiation team and negotiations will begin this summer for our 2021-2023 contract negotiations.
- We continue to encourage employment of classified staff, especially as the workload is increasing with the addition of the SET & Nursing building and the transition to CTC link.

Respectfully submitted by:

Liz Mueth, EdCC WPEA Shop Steward

ELECTRONIC TENURE PACKETS 2020

Our tenure candidates have all submitted electronic tenure packets this year. These are Google Sites with navigation that will guide you through the required sections of their tenure portfolios.

Please click on the names below to review the packets.

[Erin Davison](#) - Communication Studies (Humanities and Social Sciences Division)

[Brandon Dietrich](#) - Chemistry (STEM)

[William Hamp](#) - Engineering (STEM)

[Mark Seely](#) - Psychology (Humanities and Social Sciences Division)

BACKGROUND
CONSIDERATION OF TENURE**Subject**

Consideration of tenure for:

Erin Davison	Communication Studies (Humanities and Social Sciences)
Brandon Dietrich	Chemistry (STEM)
William Hamp	Engineering (STEM)
Mark Seely	Psychology (Humanities and Social Sciences)

Background

The Board of Trustees is required to consider the award or denial of tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding summer quarters and approved leaves of absence. Erin Davison, Brandon Dietrich, William Hamp, and Mark Seely have completed their probationary period, and are recommended for consideration of tenure status.

Recommendation

Consideration of tenure for Erin Davison, Brandon Dietrich, William Hamp, and Mark Seely at the March 2020 Board of Trustees meeting.

RESOLUTION #20-3-1
APPROVAL OF TENURE*Consideration of tenure for:*

Erin Davison	Communication Studies (Humanities and Social Sciences)
Brandon Dietrich	Chemistry (STEM)
William Hamp	Engineering (STEM)
Mark Seely	Psychology (Humanities and Social Sciences)

WHEREAS, the appointment review committees have met their responsibilities under the law and the negotiated agreement to review the appointments of the above-named, and

WHEREAS, the appointment review committees have recommended that tenure status be granted for Erin Davison, Brandon Dietrich, William Hamp, and Mark Seely,

NOW THEREFORE BE IT RESOLVED that Edmonds Community College Board of Trustees grants tenure status to Erin Davison, Brandon Dietrich, William Hamp, and Mark Seely and welcomes them to permanent faculty positions at Edmonds Community College.

Emily Yim, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND
CONSIDERATION OF CONTINUING TENURE PROBATIONARY STATUS

Subject

Board of Trustees consideration of renewal or non-renewal of tenure probationary appointments for academic employees.

Background

The Board of Trustees is required to decide whether or not to renew probationary appointments based on recommendations presented by the end of winter quarter of the academic year. Faculty members under consideration for probationary appointment renewal are:

Second Year Appointments

Lauriel Elsa-Gordon Children, Youth,
and Family Studies (Health & Human Services)

Third Year Appointments

Lorraine Brooks, Horticulture (Business)
Monica James, Art (Humanities & Social Sciences)
Dan Moore, Library (Learning Resources)

Recommendation

Information is presented to the Board of Trustees for their review and consideration. Recommendation is that the Board of Trustees renews the second and third year probationary appointments at their March 2020 meeting.

FIRST YEAR PROBATIONER BIOGRAPHY TENURE TRACK**Lauriel Elsa-Gordon - Child, Youth, and Family Studies**

Lauriel Elsa-Gordon holds a Master's in Education from Pacific Lutheran University and a Master's in Psychology from Antioch University. She has been a Licensed Mental Health Counselor in the State of Washington since 2010. Lauriel also has extensive experience as an educator in Psychology, Human Services, and Business. She has taught at Green River College, Renton Technical College, University of Phoenix, Pacific Lutheran University, and in the Bachelor of Arts in Human Services program at City University of Seattle. She enjoys curriculum development and has created and facilitated professional development workshops such as Intercultural Communication; African American Families: Providing Culturally Relevant Services; and Calming the Storm: A Holistic Approach to Working with Angry Clients.

Lauriel has over 21 years of experience working within social services in various positions—Case Manager, Child and Family Therapist, Crisis Outreach Specialist, Program Manager, and Education Development Specialist. She has worked at DSHS, Catholic Community Services, and the YMCA, to name a few. In addition, she has facilitated anger management and multicultural parenting classes to court-mandated and self-referred individuals for over 10 years.

SECOND YEAR PROBATIONER BIOGRAPHIES TENURE TRACK**Lorraine Brooks – Horticulture**

Lorraine Brooks has been a full-time instructor and Department Head in the Horticulture Program for three years. She previously worked as an Associate faculty in the program for 6 years before leaving the state. She has experience as an educator at Cornell University Cooperative Extension-NYC and University of Hawaii College of Tropical Agriculture and Human Resources. All of this experience has included working with professional and prospective horticulturists. Lorraine teaches a full range of Horticulture courses at Edmonds and in a variety of modes (onsite, online, and hybrid).

Lorraine received her ATA in Ornamental Horticulture from Edmonds Community College which prepared her for work as a landscaper for 12 years. She went on to earn her BS in Environmental Horticulture and Urban Forestry as well as a MS in Forest Resources from the University of Washington. She also holds a Graduate Certificate in Teaching and Learning from University of Hawaii. She recently received a Certificate of Completion for Independent Applying the QM Rubric (APPQMR): (Statewide Systems). Lorraine is currently on the Board for the Snohomish Chapter of Washington Association of Landscape Professionals (WALP) and a member of the Technical Committee for the Washington State Landscape and Nursery Association (WSNLA) EcoPro Certification Program. She is also on the Edmonds CC Syllabus Task Force.

Monica James – Visual Arts

Artist and educator Monica Lynn James comes to Edmonds Community College with a background of twenty years in Arts education; she obtained her Master's Degree in Painting from Savannah College of Art and Design. She started her career in the Arts at a young age when she was selected for the Governor's School for the Arts in Pennsylvania when she was just 16. She went on to study Printmaking at Tyler School of Art in Philadelphia where she received her Bachelor's degree in Fine Arts. She was selected to deliver the speech for her graduating class and her work as an artist has exhibited at The Painted Bride, African American Museum of Philadelphia, Lowe Gallery, The London Art Fair and many more.

Monica brings her creative drive and professional experience into the classroom where she has also procured grants from various sources to create exciting projects for her students. Ms. James went back to school to obtain a teaching certificate for k12 Art in Florida and Virginia, and spent several years working in public high schools as an art teacher and instructor for the International Baccalaureate (IB) program. Monica continues to thrive here at EdCC and has already become an indispensable member of our Fine Arts department.

Dan Moore - Library

Dan earned his BA in Art History at George Mason University and his Masters in Library and Information Science (MLIS) at the University of Illinois at Urbana-Champaign. Currently he serves as the Systems and Collections Librarian at Edmonds Community College. In support of student success, he works to refine the discovery layer, One Search, manages the library's database subscriptions and resource procurement, and helps administer alongside IT technology used in the library's physical and digital spaces. Additionally, he serves as the library's division rep on Faculty Senate Council, as a faculty rep on the Guided Pathways Steering Committee, and on the eLearning Strategy Team. Beyond the college, he serves as a member of the Primo Working Group, tasked with helping to manage the development of our discovery layer software, and is joining other librarians across the SBCTC consortium to design a new, interconnected library program for all Washington state community colleges to enjoy.

Previous library work includes implementing a successful migration to the Primo New User Interface. This involved training, branding, building a kiosk-specific view, optimizing mobile experience, and writing usage customizations. Dan also helped build a Textbook Lending Library for Oregon State University's Human Services Resource Center and served as chair of a task force to draft and implement a data privacy policy to protect users' information and educate the college community on privacy issues in the library.

RESOLUTION #20-3-2
APPROVAL OF CONTINUING TENURE PROBATIONARY STATUS

Consideration of continuing tenure probationary status for:

Second Year Appointments

Lauriel Elsa-Gordon Children, Youth,
and Family Studies (Health & Human Services)

Third Year Appointments

Lorraine Brooks, Horticulture (Business)
Monica James, Art (Humanities & Social
Sciences)
Dan Moore, Library (Learning Resources)

WHEREAS, faculty hired by Edmonds Community College serve a probationary period prior to being considered for tenure status, and

WHEREAS, the faculty-board agreement requires that the recommendation for renewal or non-renewal of these probationary appointments must occur by the end of winter quarter of each academic year, and

WHEREAS, the respective appointment review committees have met their responsibility under the negotiated agreement to review the appointments of those named above and recommend renewal of the tenure probationary contracts of Lauriel Elsa-Gordon, Lorraine Brooks, Monica James, and Dan Moore,

NOW THEREFORE BE IT RESOLVED THAT Edmonds Community College Board of Trustees renews the tenure probationary contracts of Lauriel Elsa-Gordon, Lorraine Brooks, Monica James, and Dan Moore.

Emily Yim, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND**CONSIDERATION OF CONTINUING PERMANENT STATUS PROBATIONARY STATUS****Subject**

Board of Trustees consideration of renewal or non-renewal of permanent status probationary appointments for academic employees.

Background

The Board of Trustees is required to decide whether or not to renew probationary appointments based on recommendations presented by the end of winter quarter of the academic year. Faculty members under consideration for probationary appointment renewal are:

Second Year Appointments

Nancy Nelson, Adult Basic Education (Corrections)
Dean Schlegel, Construction Trades Apprenticeship
Preparation (Corrections)

Third Year Appointments

Roberto Figueroa, Adult Basic Education
(Corrections)

Recommendation

Information is presented to the Board of Trustees for their review and consideration. Recommendation is that the Board of Trustees renews the second probationary appointment at their March 2020 meeting.

FIRST YEAR PROBATIONER BIOGRAPHIES PERMANENT STATUS TRACK**Nancy Nelson**

Nancy Nelson has been a full-time instructor in Corrections since April 2019. She has taught (and continues to teach very part-time) English courses as an associate faculty at Bellingham Technical College since January 2010. She worked as an administrator at Western Washington University for 21 years. Nancy teaches GED and High School+ courses at the Monroe Correctional Complex.

Nancy received her BA in English-Creative Writing from Western Washington University in 1993. She went on to earn her MA in English-Creative Writing from Western Washington University in 2010. She is currently on the Edmonds Community College (EDCC) Faculty Senate Council along with the EDCC Assessment Committee.

Dean Schlegel

Dean has been employed by Edmonds Community College as a part time instructor and full time instructor at Monroe Correctional Complex since January of 2017. All three years have been spent at the satellite campus in Monroe. The first 1-1/2 years were spent teaching the Building Maintenance Technology class (BTM). This class was focused on giving the student a broad knowledge of building construction. This class has now changed its direction as the need for workers has increased. Dean working with other instructors throughout the state from other colleges has created a class that is now called CTAP or Construction Trades Apprenticeship Preparedness. This instruction is based on what the construction trades are looking for in apprentice education.

Dean's background and education began over fifty years ago learning the construction trade from his family business. Dean's father was a General Contractor building homes and constructing light commercial buildings. After graduating from Roosevelt High School in Seattle, Washington, several years were spent in the industry in sales, construction management, and hands on construction projects. During this time period Dean also attended Edmonds Community College for 2-1/2 years in general studies.

SECOND YEAR PROBATIONER BIOGRAPHY PERMANENT STATUS TRACK**Roberto Figueroa**

Roberto Figueroa has been employed by Edmonds Community College since fall quarter, 2018 as adjunct faculty, and then as permanent faculty in 2019 as a Basic Skills Instructor at the Monroe Corrections Complex in Monroe, WA. Prior to that, he taught pre-college writing and Associate of Arts electives and various college courses, as well as Basic Skills and ESL for Walla Walla Community College, inside Coyote Ridge Corrections Center (CRCC) in Eastern Washington from 2009 to 2018. From 2003 to 2009, he taught pre-college and college-level English classes, ESL, and both English and Spanish GED at Columbia Basin College, Pasco, WA.

Roberto Figueroa earned his English Master's Degree from the University of Hawai'i at Mānoa (2002), where he also earned two bachelors, in English (1994) and in Education (Language Arts, 1996) with practicums at the University of Hawaii Teaching Lab School, and at Bernice Pauahi Bishop's Kamehameha Schools (Kapālama High School) in Oahu, Hawaii. He taught for Chaminade International University, as well as served as Test Examiner for US Navy College, Pearl Harbor, Hawaii. Currently, he teaches GED and High School+ at the Minimum Security Unit (MSU), as well as pre-college writing and basic skills/GED at Twin River Unit (TRU) at Monroe Corrections Complex.

RESOLUTION #20-3-3
APPROVAL OF CONTINUING PERMANENT STATUS
PROBATIONARY STATUS

Consideration of continuing permanent status probationary status for:

Second Year Appointments

Nancy Nelson, Adult Basic Education (Corrections)
Dean Schlegel, Construction Trades Apprenticeship
Preparation (Corrections)

Third Year Appointments

Roberto Figueroa, Adult Basic Education
(Corrections)

WHEREAS, faculty hired by Edmonds Community College serve a probationary period prior to being considered for permanent status, and

WHEREAS, the faculty-board agreement requires that the recommendation for renewal or non-renewal of these probationary appointments must occur by the end of winter quarter of each academic year, and

WHEREAS, the respective appointment review committees have met their responsibility under the negotiated agreement to review the appointments of those named above, and

WHEREAS, the the appointment review committees recommend the renewal of the permanent status probationary contracts of Nancy Nelson, Dean Schlegel, and Roberto Figueroa,

NOW THEREFORE BE IT RESOLVED THAT Edmonds Community College Board of Trustees renews the permanent status probationary contracts of Nancy Nelson, Dean Schlegel, and Roberto Figueroa.

Emily Yim, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND

Naming of STEM & Nursing Building

Subject

The Edmonds CC Foundation has launched a \$2 million STEM and Nursing campaign to raise funds for the new building, technology, programs and scholarships.

Background

The Foundation board of directors, campaign steering committee and Foundation staff are recommending that we offer building naming opportunities for our new STEM & Nursing building to inspire those individuals, companies and Foundations that would appreciate this type of donor recognition for their \$50,000+ gifts of class rooms, conference rooms, labs, spaces, departments, programs and buildings.

Recommendation

The Foundation recommends that the Board grant authority to designate the new STEM and Nursing building as Hazel Miller Hall in recognition of the Hazel Miller Foundation's gift commitment of \$1,500,000, as outlined in the following resolution. Due to construction timelines and donor considerations, we respectfully ask that the Board take final action and approve the following resolution at first consideration, at the March 12, 2020 Board meeting.

RESOLUTION # 20-3-4
APPROVAL OF NEW BUILDING NAMING

WHEREAS, naming of facility structures such as conference rooms, classrooms, buildings, etc. may be named after a donor, and

WHEREAS, the President's Leadership Team has made a recommendation to offer building naming opportunities for the new STEM & Nursing Building as part of the \$2 million STEM and Nursing campaign and,

WHEREAS, the naming of the STEM and Nursing Building recognizes the Hazel Miller Foundation's \$1,500,000 pledge of support (pending formal execution of the Gift and Naming Rights Agreement between EDCC Foundation and the Hazel Miller Foundation),

NOW THEREFORE BE IT RESOLVED, The Edmonds Community College Board of Trustees grants authority to the college administration to designate the new STEM and Nursing Building as Hazel Miller Hall.

Emily Yim, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND

College Name Change

Subject

Consideration of renaming the college from Edmonds Community College to Edmonds College.

Background

The college has been exploring a name change from Edmonds Community College to Edmonds College. We believe becoming Edmonds College would better serve our external stakeholders: students, employers, industry, and our community. As with any change of this magnitude, the college has been seeking input from all of our valued partners, staff, faculty, students, organizations, and community members. The college is deeply committed to the community in which we serve and this will not change.

Our mission is Teaching | Learning | Community

With our intentional investment in the development of Bachelor of Applied Science degrees, we have now become and are accredited by the Northwest Commission on Colleges and Universities (NWCCU) as a four-year degree granting institution. The college currently offers one Bachelor of Applied Science (BAS) degree, with a second approved for fall enrollment and continues to expand its offering. There are two more programs in the development and approval process. Culturally, “community college” most often refers to colleges awarding two-year degrees and certificates. Changing the college name to release the word “community” allows for a more comprehensive and inclusive understanding of what we offer. In the SBCTC, 20 of the 34 colleges have already shifted accordingly as they add BAS degrees to their offerings. There are only 9 remaining colleges that still have “community” in their title in Washington.

As employers and industry seek a higher-skilled workforce, students need advanced training that has not previously been available. Until recently, a professional-technical degree was considered a terminal degree within the trades--there was not an option to continue mastery of work. With the launch of the Bachelor of Applied Science degree, a four-year pathway for professional-technical fields was created that had never existed. It serves students seeking next level growth and it serves employers looking for more highly-skilled employees.

Our students have unanimously supported the transition to becoming Edmonds College. They have shared examples of having to justify their community college experience and learning because of negative stigma as less-than, or second-choice. They were eager to be able to say they go to Edmonds College, or they graduated from Edmonds College. While we have all worked tirelessly to challenge these stigmas, we must also acknowledge that they still do damage in various ways.

Internationally, there is much confusion about the concept of community colleges. It is a uniquely American educational system, and is also incorrectly perceived to be less legitimate than colleges and universities. The words “community college” are less understood globally and make it more difficult to market internationally.

In fact, some countries do not transfer in credit from community colleges, or can deny study visas for this reason. With Edmonds CC supporting the third largest international student population in Washington and 12th in the nation, we must take international perception under serious consideration.

The name change will also allow the college to stay relevant. Edmonds will be the 21st out of 34 CTCs to drop “community” from its name.

Recommendation

Approval to officially rename the college from Edmonds Community College to Edmonds College.



**BOARD OF TRUSTEES
Monthly Report
EDMONDS CC FOUNDATION
March 12, 2020**

FUNDRAISING & FOUNDATION ACTIVITY

TRANSFORMING LIVES GALA

- The 2020 “INSPIRE: Transformational Impact” Gala committee is co-chaired by Meg Rankin and Carol Christiansen. We have 19 corporate sponsors renewed to-date for a total of \$83,500 on our way to a \$175,000 sponsorship goal. This year’s gala will be Saturday, June 6th at the Seattle Hyatt Regency and now is a great time to start creating your gala table invitee list. The event kickoff is on April 22nd at Point Edwards, hosted by Gala Co-Chair Carol Christiansen.

STEM CAMPAIGN UPDATE

- Thank you Trustee Zapora for attending the 2nd “LAUNCH-the Future Powered By You” campaign reception on Tuesday, February 25th at the home of Wendy and Mike Popke. Thirty-one donors and prospects attended. Both campaign co-chairs spoke, along with Dr. Singh, Dr. Carey Schroyer and Trixie, one of our outstanding STEM students. Chris Goettling, a representative from Kassel Construction gave a presentation on the building. Maria Montalvo and Diana White, Hazel Miller Foundation board members, announced the \$1.5 million gift from the Hazel Miller Foundation. They received a standing ovation.
- Dr. Singh is hosting STEM & Nursing Building tours, followed with VIP lunches from 12:00 to 1:30 pm on March 10, April 7, and April 14. Please join us for one of these tour dates.
- The LAUNCH: The Future Powered By You co-chairs (Wendy Popke: Foundation Board Member and Treasurer, and owner of Lynnwood Honda and Dr. Steven Carter: Director of Global Alliances with Juno Therapeutics) are doing a great job engaging steering committee members and prospective supporters in the campaign cultivation activities listed above.
- Foundation board members, Bob Terwilliger & friends, Whitney Cornell, Janette Turner, Maria Montalvo, Wendy Popke, Libby Lewis, Doug Fair, Meg Rankin, John Sanchez, Jack Tawney and our College President, Dr. Singh have made gift commitments. In addition, we have campaign gifts from Anelique Leone, Jean Hernandez, Jean Sittauer & Fred Gouge, Steve Carter, Dave Wescott and Virginia Mayer & Tom Westover totaling \$1.9 million in campaign gift commitments on our way to our \$2 million campaign goal.
- A total of 45 couples, individuals, and families have toured the new STEM & Nursing Building and we have 17 individuals, couples and foundation proposals out for a total of \$2.8 million. We hope to secure the final campaign commitments by the time the building is completed.

Submitted by: Brad Thomas, Executive Director

PRESIDENT'S REPORT

HIGHLIGHTS: Winter Quarter

COVID-19 Response

On Friday, February 28th, I gathered a team of leaders from across campus to formalize and coordinate Edmonds Community College's response efforts to the coronavirus COVID-19. The team encompasses each of the division leaders along with personnel from Safety, Security, and Emergency Preparedness, Facilities, and the Public Information Office.

We are working directly with the Snohomish County Department of Health on a daily basis and I am issuing regular updates to the the staff, faculty, students, and Board as our response team monitors and adapts to the rapidly changing situation.

Our mission is to keep our students, faculty and staff safe, and to maintain ongoing operations as much as possible.

Some of the initiatives we are working to get in place immediately are:

- Making all student support services available online
- Rapid training of faculty to offer classes online
- Assessing student, faculty and staff technology needs and putting systems in place to fill those needs
- Communicating the option for alternate coursework arrangements for students who are ill
- Putting ad hoc teleworking agreements in place for all staff
- Addressing concerns with host families of international students
- Contracting with companies specializing in deep cleaning/infectious disease control
- Ordering and disseminating supplies shown to slow the spread of infectious disease (hand sanitizer, sanitizing wipes, tissues, etc)
- Reinforcing the science-based messaging from the CDC about the importance of hygiene, cleaning public and high-touch surfaces, staying home if you are ill, and covering coughs and sneezes
- Staying in close touch with our community partners, including high schools and those who rent and use our facilities
- Reevaluating the necessity of internal large-group events

Crafting and implementing an organization-wide response when so many factors are rapidly changing and many things are still unknown takes a lot of effort on the part of many people. I'd like to thank the COVID-19 response team who continues to work around the clock to put campus safety above all else, with special thanks to Marisa Pierce, Director of Communications and Public Information Officer.