

BOARD OF TRUSTEES
Regular Meeting**Thursday, April 18, 2024**

Meeting: 3:30pm – 6:30pm

In Person: Gateway Hall, Room 352, 6600 196th Street SW, Lynnwood, WA**Zoom:** <https://us02web.zoom.us/j/83095456760>**Join by telephone:** (253) 215-8782 | **Meeting ID:** 830 9545 6760**AGENDA**

- 3:30pm **1. Call to Order** Chair Dave Earling
- 3:32pm **2. Land Acknowledgement**
- 3:34pm **3. Introduction of Guests** Chair Dave Earling
- 3:37pm **4. Approval of Meeting Minutes** Chair Dave Earling
page 3 a. March 5, 2024 – Special Joint Study Session with Edmonds School District
page 5 b. March 18, 2024 – Regular Meeting
- 3:39pm **5. Next Meeting** Chair Dave Earling
Thursday, May 9, 2024, 9:00am
- 3:40pm **6. Transforming Lives – Student Testimonials**
- 3:50pm **7. Public Comment** Chair Dave Earling
To make a public comment, you may submit it in writing to publiccomment@edmonds.edu no later than Wednesday, April 17, 2024, at 5pm. Written comments should be no more than 300 words in length, include your name and affiliation with the college, and will be read into the record, time permitting. Public comments may also be made in person at the meeting. All virtual participants who wish to make a public comment should submit one in writing as outlined above.
- 4:00pm **8. President’s Report** Dr. Amit Singh
- 4:15pm **9. Informational & Monitoring Reports**
a. DEI Art Installation Update (20) Dr. Yvonne Terrell-Powell,
Chris Szarek, Matt Lane

- | | | |
|---------|----------------------------------------------------------------|---------------------------------------------------|
| 4:35pm | 10. Old Business: Second Consideration and Final Action | |
| page 12 | a. Approval of Tenure Status for Taylor Smith | Dr. Kim Chapman |
| page 14 | RESOLUTION #24-4-1 | |
| page 15 | b. Approval of Continuing Tenure Probationary Status | Dr. Kim Chapman |
| page 25 | RESOLUTION #24-4-2 | |
| page 27 | c. Approval of Candidates for Professional Leave | Dr. Kim Chapman |
| page 29 | RESOLUTION #24-4-3 | |
| page 30 | d. Approval of New Program: | Dr. Kim Chapman |
| page 35 | Pre-Healthcare Certificate in Allied Health | |
| page 36 | RESOLUTION #24-4-4 | |
| page 38 | e. Approval of ASEC 2024-25 Fee Budget | Kayli Short |
| page 39 | RESOLUTION #24-4-5 | |
| page 40 | f. Approval of Real Estate Acquisition: Rainier Place | Dr. Jorge de la Torre |
| page 40 | RESOLUTION #24-4-6 | |
| 5:05pm | 11. Break (10) | |
| 5:15pm | 12. Representative Reports | |
| | a. Student Government Representative (5) | Eshcol Mulugeta |
| | b. Classified Staff Representative (5) | Lia Andrews |
| | c. Faculty Representative (5) | Scott Haddock |
| 5:30pm | 13. Foundation Report | Tom Bull |
| page 41 | | |
| 5:35pm | 14. Board DEI Committee Update | Trustee Wally Webster,
Trustee Courtney Wooten |
| 5:40pm | 15. Board Discussion | Chair Dave Earling |
| | a. Trustee Updates | |
| | b. Other | |
| 5:45pm | 16. Study Session – MESA & STEM Study Room | Cassandra Schmitt, Abigail
Ulofoshio |
| 6:15pm | 17. Executive Session (15) | Chair Dave Earling |
| 6:30pm | 18. Adjournment | Chair Dave Earling |

Next Regular Meeting: Thursday, May 9, 2024, 9:00am

Times are estimates only and subject to change.

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action may be taken, if necessary, as a result of items discussed in the Executive Session.

Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President: kristen.nyquist@edmonds.edu

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BOARD OF TRUSTEES

Special Joint Study Session with Edmonds School District Board

March 5, 2024 | 5:15pm

Location: Edmonds School District Educational Service Center, 20420 68th Ave W, Lynnwood, WA

Draft Minutes

Edmonds College Trustees Present: Carl Zapora, Vice Chair; Bryanna Artellano; Adrienne Wagner; Wally Webster; Courtney Wooten

Edmonds College Trustees Excused: Dave Earling, Chair

Edmonds School District Board Members Present: Nancy Katims, President; Deborah Kilgore, Vice-President; Carin Chase, Legislative Rep; Keith Smith; Hawk Cramer

Edmonds School District Board Members Excused: None

Others Present:

Dr. Amit Singh, President, Edmonds College

Dr. Rebecca Miner, Superintendent, Edmonds School District

Leadership team members from Edmonds College and Edmonds School District

Various members of the community

CALL TO ORDER

President Katims called the meeting to order at 5:15pm, and welcomed those present.

LAND ACKNOWLEDGEMENT

President Katims read a statement acknowledging the original native inhabitants of the land we work on.

INTRODUCTIONS

Dr. Miner and President Katims led introductions around the table, of the Edmonds School District Board of Directors and Leadership Team, Edmonds College Board of Trustees and Leadership Team, and several students who had joined.

LIMITLESS LEARNING INITIATIVE

The Limitless Learning grant was awarded by the Gates Foundation to address the downward trend of students going on to receive training after high school. The team working on this between Edmonds College, Edmonds School District and the ESD Foundation is focusing on increasing post-HS enrollment of our graduates the year after high school, and increasing FAFSA completion rates.

STUDENT VOICES - RUNNING START

Two Running Start students, Sophie Carnes and Jesse Guasch, were invited to share their experience with the dual enrollment program.

STUDENT VOICES - T-MOBILE INTERNSHIP

Anne Penny from Edmonds College’s Career Action Center, gave an overview of the T-Mobile Explorer Prep Program, and then invited four students to share their experiences in the internship program.

ONWARD LEARNING

Dr. Singh shared information about the Onward Learning Partnership with Edmonds College, Edmonds School District, Housing Hope and Cocoon House, which provides students who are aging out of the foster care system with housing on the EC campus and services to help transition them from high school to college.

ADJOURNMENT

President Katims thanked everyone for their presentations and for partnering for the success of students. She adjourned the meeting at 6:26pm.

Dave Earling, Chair

Date Approved

ATTEST:

Dr. Amit B. Singh, Secretary

BOARD OF TRUSTEES

Regular Meeting: March 21, 2024

Location: Edmonds College, Gateway Hall 352: 6600 196th Street SW, Lynnwood, WA
Virtual Participation via Zoom

Draft Minutes

Trustees Present: Dave Earling, Chair; Carl Zapora, Vice Chair; Bryanna Artellano; Adrienne Wagner; Wally Webster; Courtney Wooten

Trustees Excused: None

Others Present:

Dr. Amit Singh, President
Sara King, Assistant Attorney General
Scott Haddock, Faculty Union Representative
Eshcol Mulugeta, Associated Students of Edmonds College Representative
Lia Andrews, Classified Staff Union Representative
Dr. Mari Acob-Nash, Vice President for Enrollment and Student Services
Tom Bull, Executive Director of the Edmonds College Foundation
Kim Chapman, Vice President for Instruction
Dr. Jorge de la Torre, Vice President for Student Engagement & Support, and Special Assistant to the President

Karen Magarelli, Executive Director for Marketing & PIO
Suzanne Moreau, Vice President for Human Resources
Jim Mulik, Vice President for Finance, Grants, and Institutional Effectiveness
Kristen NyQuist, Director of Planning and Operations
Eva Smith, Chief Information Officer
Dr. Yvonne Terrell-Powell, Vice President for Equity, Inclusion and Belonging

Various members of the campus community and public

CALL TO ORDER

Chair Earling called the meeting to order at 3:30pm, and welcomed those present.

INTRODUCTIONS

Chair Earling led the introduction of the Trustees; Dr. Singh led introductions of the President's Leadership Team and AAG Sara King.

APPROVAL OF MEETING MINUTES

Chair Earling called for a motion to approve the minutes from the February 15, 2024 meeting, which was made by Trustee Wagner and seconded by Trustee Webster. Dr. Singh offered a correction to the WPEA Report, noting that it was given by Lia Andrews. Chair Earling called the vote noting that correction, and the minutes were approved.

Approved

NEXT MEETING

The next meeting will be held on Thursday, April 18, 2024 at 3:30pm in Gateway Hall 352.

PUBLIC COMMENTS

No comments were received in writing or delivered in person.

PRESIDENT'S REPORT

Dr. Singh reported on the recent event held with the Society of Manufacturing Engineers (SME), to help prepare more manufacturing workforce. The initial meeting was well attended by industry partners, and was very successful. The partnership with SME has garnered a lot of press, as we are the only college on the west coast to be participating in the initiative. In addition there was a recent story in CCDaily, a national publication, about the Triton Resource Hub. Dr. Singh thanked everyone for their good work, which is getting a lot of attention.

INFORMATIONAL & MONITORING REPORTS

Year-7 Accreditation Visit

James Mulik, the Vice President for Finance, Grants, and Institutional Effectiveness is also the college's Accreditation Liaison Officer, and as such is overseeing the upcoming year-7 accreditation visit. He presented slides to the Board, covering the following:

- Accreditation is a process of recognizing educational institutions for performance, integrity, and quality, which encourages continued self-study and improvement, and provides expert analysis by peer evaluators
- There is a 7-year cycle, which includes:
 - Annual Report - Each Year
 - Mid-Cycle Report - Year 3
 - Policies, Regulations, and Finances Review - Year 6
 - Evaluation of Institutional Effectiveness - Year 7
- There are 23 eligibility requirements and two standards that each institution is assessed against.
- The Northwest Commission of Colleges and Universities requires approximately 16 things from the Board, of which the college is meeting all except the requirement for an annual audit, which must be completed within 15 months of the end of each fiscal year. We are behind on our current audit due to complications from the ctcLink migration, and also the inability to schedule with the State Auditor's Office in time to meet the requirement. The college is now interviewing private auditing firms and will move forward to get the audit done as soon as possible.
- The year-7 visit will take place April 10-12, 2024 with a 6-member evaluation team
- The evaluators will meet with the Board Chair and Vice Chair during the visit.

OLD BUSINESS: SECOND CONSIDERATION AND FINAL ACTION

Course Fee Changes - AMMET

Kim Chapman, VP for Instruction, presented a request for second consideration to approve fees relating to the Advanced Manufacturing Materials and Engineering Technology Bachelor of Applied Science Degree (AMMET) courses. These fees have not been charged since the program was introduced two years ago, and in order to provide the materials the students need, the administration requests the fees be assessed starting in Fall 2024.

Chair Earling called for a motion to approve Resolution #24-3-1, *Approval of New Course Fees and Course Fee Changes*, which was made by Trustee Wagner, seconded by Trustee Wooten, and unanimously approved.

Approved

Land Acknowledgement

Dr. Singh noted that at the last Board meeting, there was a request to make changes to the resolution that had been presented along with the Land Acknowledgement. After that meeting, he and staff met with

Trustees Webster and Wooten and changes were made to the resolution but not the Land Acknowledgement statement itself.

Chair Earling called for a motion to approve Resolution #24-3-2, *Approval of Land Acknowledgement to be Read at Board of Trustees Meetings*, which was made by Trustee Wagner, seconded by Trustee Webster, and unanimously approved.

Approved

BREAK

At 4:00pm, Chair Earling adjourned the meeting to a 10-minute break, returning at 4:10pm.

At 4:10pm Chair Earling reconvened the meeting in open session.

NEW BUSINESS: FIRST CONSIDERATION

Consideration of Candidate for Tenure

Ms. Chapman presented one candidate, Taylor Smith, for consideration of tenure. Ms. Smith submitted an electronic tenure portfolio link in the Board materials and will be present at the April Board meeting to discuss with Trustees.

Consideration of Continuing Tenure Probationary Status

Ms. Chapman presented multiple candidates for first and second year continuing tenure probationary status as follows:

Second Year Appointments

Rachel Phillips (College Prep)
Leslie Rossman (Communication)
Hsinmei (May) Lin (English)
Allison Kuklok (Philosophy)
Ted Chen (Paralegal)
Roxanne Green (Social and Human Services)
Jaehan Park (English Language Acquisition)
Uzair Muhammad (Mathematics)
Pablo Pedrosa Diaz (Advanced Manufacturing and Materials Engineering Technology)
Yiren Yue (Biology)
Jesse Moore (Engineering Technology)
Frank Kadwell (Information Technology Application Development)

First Year Appointments

Yoon Han (Accounting)
Anna Truss (Computer Information Systems)
Maria de Zuviria Padlock (Computer Science)
Julio Garibay (Computer Science)
Jackie Sheppard (English Language Acquisition)
Lily Fox (High School Completion)
Sarah Gray (Library)
Jennifer Casperson (Nursing)
Penny Watridge (Nursing)
Nina Kunimoto (Sociology)

They will be presented for approval at the April Board meeting.

Consideration of Candidates for Professional Leave

Ms. Chapman presented information on three candidates to be considered for professional leave, along with their proposals, as follows: Michelle Hubbard, 2 quarters; Steven Hailey, 2 quarters; Jeannie Nieman, 1 quarter.

Consideration of New Program: Pre-Healthcare Certificate in Allied Health

Karen Townsend, Dean of Health and Human Services Division, presented a proposal for a new program. The Pre-Healthcare Certificate consists of 65 credits and is intended for students who are taking pre-requisites for a variety of healthcare pathways. They currently declare the 90-credit Associate in Pre-Nursing, but then do not finish, which keeps completion numbers artificially low. This program will also give them the professional-technical proficiencies they need to service patients, in the area of CNA or EKG, which will allow them to get experience in the field while still exploring which field they want to pursue.

This program leads right into the Pre-Nursing DTA, and was formed due to a partnership between advising, STEM, and Allied Health. The program will be presented for approval at the April Board meeting.

Consideration of ASEC 2024-25 Fee

Kayli Short, Executive Officer of Budget and Finance for the Associated Students of Edmonds College (ASEC) presented proposed fees for the 2024-25 academic year as follows:

- S&A Fee increase by approximately 3%, which matches the state board's tuition rate increase
- Assessment Fee, Student Center M&O Fee, Sustainability Fee, and Bus Pass User Fee remain the same - no increase
- Triton Field Fee increase by \$0.25 per credit in order to offset rental revenue loss and to find a dedicated reserve account for complete turf replacement

There was discussion on how students can offset the burden of fees through assistance from Pell Grants, the Washington College Grant.

The proposed fees will be presented for approval at the April Board meeting.

Consideration of Real Estate Acquisition - Rainier Place

Dr. Jorge de la Torre, Vice President for Student Engagement and Support and Special Assistant to the President, presented information on the proposed acquisition of Rainier Place, a 180-bed dormitory on campus, which was built in 2009 and has been financed and owned by ECCP Properties. The bonds need to be refinanced in January 2026 with another 15 years added to the lease, and ECCO and college leadership have been in discussion for about a year on what it would look like for the college to take ownership of the building. Dr. de la Torre presented three financial scenarios with variable occupancy rates, annual rent increases, and interest rates.

Dr. Singh noted that the college would have a \$3.5M pay off, to be financed by the capital account reserve and the general reserve account, which would leave \$9M to be financed by Certificate of Participation issuance over 20 years.

There was discussion about the financial scenarios and the variables of each, as well as the likelihood of interest rates rising or falling prior to the period where they could be locked in. The Board asked for scenarios to be projected for more than five years.

The proposed real estate acquisition will be presented for approval at the April Board meeting.

REPRESENTATIVE REPORTS

ASEC Representative - Eshcol Mulugeta

Ms. Mulugeta reported that attending the AACC Conference in Washington D.C. was great, and the student government attendees got to meet with Senator Patty Murray as well as Representatives Suzan DelBene and Rick Larsen. They will be following up by writing to these legislators.

WPEA Representative - Lia Andrews

Ms. Andrews reported that the WPEA shop stewards were working to get classified staff engaged with the accreditation visit preparation. An all-staff meeting had been held during winter quarter and another would be held during spring quarter. WPEA is gearing up to bargain the 2025-27 contract, and EC's own Manda Pelly will be part of the bargaining team. Additionally, the Scholarship Committee of the WPEA Executive Board has expanded the program for 2024. It includes Lifetime Labor Leader Scholarships and a new and larger award, the WPEA Future Labor Leader Scholarship.

AFT Representative - Scott Haddock

Mr. Haddock reported that the collective bargaining agreement, on the agenda for Board approval, had received 93% ratification from the 78% of AFT members who voted. He shared that the bargaining teams worked well together over 18 months.

FOUNDATION REPORT

Tom Bull, Executive Director of the Foundation reported that the April 27th INSPIRE event has a goal of \$300K and 300 attendees. \$80K in sponsorships has already been received. Mr. Bull thanked the ASEC student government for their leadership gift, noting that when students fund the Foundation, it inspires others to do so as well. Fundraising year-to-date is \$591K on an overall goal of \$1.2M. Verdant has awarded the college \$165K to support mental health programs, and notes that the college is one of their strongest partners. In terms of scholarships, Complete The Dream scholarships closed with 17 applications; general scholarship applications are open until March 23, 2024.

BREAK

At 5:02pm, Chair Earling adjourned the meeting to a 10-minute break, returning at 5:12pm.

At 5:14pm Chair Earling reconvened the meeting in open session.

BOARD DISCUSSION

Trustee Updates

Chair Earling shared that he had been pleased to see such great Edmonds College representation at the recent Foundation for Edmonds School District gala event, and that he looks forward to the Edmonds College Foundation gala in April.

Trustee Wooten thanked Dr. Singh and Dr. Yvonne Terrell-Powell for their collaboration in crafting the Land Acknowledgement resolution. She noted the importance of the Verdant grant for mental health, reminding the attendees that studies show that one adult who cares can prevent self-harm in students.

Vice Chair Zapora shared that he and Dr. Singh will be visiting with the statewide 211 director when they attend the ACT Conference in Yakima in May, and encouraged other trustees to join the meeting if they are available.

Trustee Webster noted the recent actions by the Alabama Governor prohibiting DEI programs and said that he would like the Board meeting agenda to reflect a separate DEI agenda item.

Appointment of DEI Committee Members

Chair Earling, pointing to the DEI Committee Charter in the packet, appointed Trustees Webster and Wooten to that committee and thanked them for their willingness to serve.

EXECUTIVE SESSION

At 5:23pm, Chair Earling called an executive session for 20 minutes, returning at 5:43pm, to discuss the following topics: a potential personnel matter; a real estate matter; and the collective bargaining agreement with the faculty union.

At 5:43pm, Chair Earling reconvened the meeting in open session.

APPROVAL OF FACULTY COLLECTIVE BARGAINING AGREEMENT

Vice Chair Zapora made a motion to approve Resolution #24-3-3, *Approval of Faculty Collective Bargaining Agreement*, which was seconded by Trustee Wagner. Chair Earling called the vote, and the motion passed, with Student Trustee Artellano abstaining.

Approved

STUDY SESSION

Assistant Attorney General Sara King gave a training presentation on the Open Public Meetings Act (OPMA), the Public Records Act, and Ethics in Public Service. Trustees on public boards are required to have periodic training on the OPMA.

Her presentation covered the following:

Public Records Act

- Public records are defined broadly, and could be anything prepared or used for EC business.
- There are some exemptions, but the law favors disclosure
- She advises to keep all EC-related communications in a separate folder

Ethics in Public Service

- General ethics principles (state officers should not have a financial interest; may not use position to secure special privileges; may not receive compensation from anyone other than the state for performing duties)
- Basic rules for gifts (state officers may not receive a gift reasonably expected to influence their performance; may not receive gifts from any one person in excess of \$50 a year; there are exceptions)
- Honoraria may not be received unless authorized by the officer's agency
- Use of state resources (state officer may not use state resource for personal benefit or to benefit another; de minimus rule)
- Political campaigns (state officers may not use state resources to campaigns including knowing acquiescence)
- Confidential information (a state officer may not disclose confidential information to an unauthorized person or for personal benefit, and cannot accept employment if it might be reasonably expenses to require the disclosure of confidential information)
- Employing former state employees (there are conditions for a one year restriction and a two year restriction).

Open Public Meetings Act

- Public agencies exist to conduct business on behalf of the people
- Actions and deliberations should be open and transparent
- Public agencies do not have the right to decide what is good for the people to know and what is not good for them to know
- People need to be informed so they may retain control over the agencies they have created
- All meetings of the board shall be open and public (a meeting is a gathering where action is taken, and action is defined broadly to include all deliberations and discussions, whether formal or informal); there is an exception for travel, provided that the Board take no action as defined by the law
- Minutes must be recorded and open to public inspection
- Must have a meeting agenda available online 24-hours in advance of the meeting
- Secret ballots are not allowed
- Final action must be taken in public event if deliberations happened in closed session
- Public comment time is required at each meeting
- Interruptions and disruptions -- the OPMA provides a procedure for dealing with situations where meetings are interrupted.
- Executive sessions may be called for a limited set of topics provided for in the law. The end time of the session must be announced to the public at the beginning, but the session may be extended by the presiding officer

- No conditions may be placed on the public to attend the meeting
- Reasonable rules of conduct can be set
- The Board can adopt conditions determined to be reasonably necessary to protect public health or protect against interruptions
- Agencies are encouraged to provide remote access that does not require additional cost
- Penalties for violating the OPMA include fines, fees, action is nullified, media attention

AAG King recapped her presentation as follows:

- Open Meetings—Everything is action
- Public Records—Everything is a public record
- Don't accept gifts
- Seek approval for honoraria early
- Don't make personal use of state resources
- Don't use state resources for political campaigns
- Don't accept compensation for outside activities related to your work as a state employee
- Don't assist in state transactions you influence
- Avoid financial interest in state transactions you influence
- Don't disclose confidential information
- Plan employment following state service to avoid conflict
- When in doubt, call AAG

There was a period of discussion. The trustees thanked AAG King for her presentation.

ADJOURNMENT

The meeting was adjourned by Chair Earling at 6:39pm.

Next Meeting: The next regular Board meeting will be held April 18, 2024 at 3:30pm.

Dave Earling, Chair

Date Approved

ATTEST:

Dr. Amit B. Singh, Secretary

BACKGROUND CONSIDERATION OF TENURE

Subject

Consideration of tenure for: [Taylor Smith](#), Nursing

Background

Per BOT Policy 2.0 - Job Description, the Board of Trustees, with the exception of the Student Trustee, retains the non-delegable duty of granting or denying tenure to faculty. Per the collective bargaining agreement with the American Federation of Teachers, the Board is required to consider the award or denial of tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding summer quarters and approved leaves of absence.

Taylor Smith has successfully completed her three-year probationary period. The Appointment Review Committee and administration recommend approval of tenure status.

Ms. Smith has submitted an electronic tenure packet this year. This is a Google Site with navigation that will guide you through the required sections of her tenure portfolio. **Please click on the hyperlinked name above to review the packet.**

Recommendation

The administration recommends that the Board of Trustees consider tenure for Taylor Smith at the March 21, 2024 meeting and approve tenure for this faculty member at the April 18, 2024 meeting.

April 18, 2024

Tenure Candidate Bio: Taylor Smith, Nursing

Taylor Smith holds an Associates in Nursing from Anne Arundel Community College and a BSN from American Public University. She was enrolled in a Doctor of Nursing Practice program at Gonzaga but changed her focus and has received a Master of Nursing-Educator degree from UW. She has worked in a number of fast paced clinical areas including recovery room, pediatric and adult ICU, and critical care transport. She was also the infection preventionist at LifeCare of Kirkland as they were recovering after the Covid outbreak. She is certified by the CDC as a Nursing Home Infection Preventionist.

This is Taylor's third year at the college and also her third year of formal teaching in nursing education. She has been a clinical preceptor at the hospitals where she worked. She realized the happiest she was in her career was when she was involved in teaching and that led her to teach at Edmonds College. She currently teaches in our fundamentals courses, pediatrics, medical surgical nursing, and in our capstone courses. She teaches online, in the skills lab, and in clinical. She brings a great deal of energy and enthusiasm to our program. Taylor is an equestrienne and competes in shows regularly with her horse Bella.

**RESOLUTION #24-4-1
APPROVAL OF TENURE FOR
TAYLOR SMITH**

WHEREAS, the State Legislature, in RCW 28B.50.850, has vested the authority and non-delegable duty of granting faculty tenure to the Board of Trustees; and

WHEREAS, the appointment review committee has met their responsibilities under the law and the negotiated agreement to review the appointment of the above-named faculty member; and

WHEREAS, the appointment review committee has recommended that tenure status be granted to Taylor Smith, Nursing;

WHEREAS, Taylor Smith provided an electronic tenure packet to the Board for their consideration;

NOW THEREFORE BE IT RESOLVED that Edmonds College Board of Trustees grants tenure status to Taylor Smith and welcomes her to a tenured faculty position at Edmonds College.

David Earling, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND

CONSIDERATION OF CONTINUING TENURE PROBATIONARY STATUS

Subject

Board of Trustee consideration of renewal or non-renewal of tenure probationary appointments for academic employees.

Background

4.1.1 Tenure. The purpose of tenure is to protect academic employee employment rights and academic employee involvement in the establishment and protection of these rights, and to define a reasonable and orderly process for the appointment of academic employees to tenure status and for the non-renewal of probationary academic employees. This Article follows the definitions and conditions set out in RCW 28B.50.850 through 28B.50.869 for faculty tenure as it now exists or is hereafter amended.

4.2.6 Duties and Responsibilities. The general duty and responsibility of the Appointment Review Committees shall be to evaluate the probationers, to advise them of their strengths and weaknesses, and to develop with them programs to overcome their deficiencies. The evaluation process shall place primary importance upon the probationer's effectiveness in the appointment. The Appointment Review Committee shall be responsible for making a recommendation, in accordance with the procedures in Sections 4.2.11 and 4.3.2 as to whether the probationer shall be granted tenure, be given an additional probationary year, or be terminated by the non-renewal of his/her probationary status.

The Board of Trustees is required to decide whether or not to renew probationary appointments based on recommendations presented by the end of winter quarter of the academic year. Faculty members under consideration for probationary appointment renewal are:

Second Year Appointments

Rachel Phillips (College Prep)
Leslie Rossman (Communication)
Hsinmei (May) Lin (English)
Allison Kuklok (Philosophy)
Ted Chen (Paralegal)
Roxanne Green (Social and Human Services)
Jaehan Park (English Language Acquisition)
Uzair Muhammad (Mathematics)
Pablo Pedrosa Diaz (Advanced Manufacturing and
Materials Engineering Technology)
Yiren Yue (Biology)
Jesse Moore (Engineering Technology)
Frank Kadwell (Information Technology Application
Development)

First Year Appointments

Yoon Han (Accounting)
Anna Truss (Computer Information Systems)
Maria de Zuviria Padlock (Computer Science)
Julio Garibay (Computer Science)
Jackie Sheppard (English Language Acquisition)
Lily Fox (High School Completion)
Sarah Gray (Library)
Jennifer Casperson (Nursing)
Penny Watridge (Nursing)
Nina Kunimoto (Sociology)

Recommendation

Information is presented to the Board of Trustees for their review and consideration.

BIOGRAPHIES FIRST YEAR PROBATIONERS – TENURE TRACK

Pre-College

Lily Fox - High School Completion

Lily Fox serves as a history instructor in the High School Completion program at Edmonds College. Ms. Fox holds a Master of Arts in history from Western Washington University, where her academic studies focused on U.S. history and U.S. Latin American relations. Ms. Fox began teaching as an adjunct instructor in the history department at Western Washington University. She expanded her teaching portfolio to include various U.S. and regional history courses at Everett Community College. Ms. Fox's passion for community college education stems from personal experience as a first-generation student. As a community college student, she found confidence in her academic and intellectual abilities and discovered an intense love for politics and our historical past. This transformative experience inspired her career aspirations and continues shaping her teaching philosophy.

Ms. Fox has consistently demonstrated a steadfast dedication and enthusiasm for teaching at the community college level. Her passion lies in broadening access to opportunity through education and instilling a love for learning, particularly in the realm of history. Each course Ms. Fox teaches incorporates inclusive course design to serve the needs of students from diverse backgrounds. Her teaching objective is to encourage active learning wherein students spend significant time evaluating arguments about the past and drawing connections to contemporary events and problems. Anti-racist pedagogy informs her teaching by encouraging diverse voices and discussions of power and inequality. Students assume a central role in shaping assignments to align with their interests and strengths, placing them at the center of their education experience.

Ms. Fox's dedication to the community college mission expands beyond teaching to include a commitment to campus service. Ms. Fox was a faculty senate representative within Everett Community College's shared governance council. She participated in various task forces to revise campus policies to promote equity, reform pathway distributions, and update teaching evaluations. Additionally, Ms. Fox served as an advising mentor. Ms. Fox is excited to join the Edmonds College community and dedicate her time and passion to supporting its students and mission. She looks forward to serving on the Faculty Professional Development Committee and as a representative to the Faculty Senate. Most of all, she is eager to teach the unique and inspiring students in the Pre-College Department.

Humanities and Social Sciences

Nina Kunimoto - Sociology

Nina Kunimoto grew up in Japan, Germany, Los Angeles, and New York City in the United States. Since her early college career, she has taught internationally in refugee camps, nonprofit settings, public schools, and a graduate teacher education program. These experiences gave her broad experiences that have helped her cultivate a dynamic classroom that supports all students. She earned her doctoral degree at the University of Massachusetts Boston - Urban Education, Leadership and Policy Studies Program; her study used a unique methodology to study how a teacher education program prepares teachers to become justice-oriented K-12 teachers. She also taught sociology courses at the Community College of Vermont during her doctoral research. Additionally, she co-developed a foundations of equity course for the college and co-facilitated the first pilot with the President and her colleagues in the President's office.

Her scholarship is guided by equity and justice. She has co-authored a number of articles and chapters that focus on equity and justice in education and teacher education. She is very excited to be part of a book project that honors the Black feminist scholar bell hooks, where she has been invited to write a chapter as a solo author. These scholarly pursuits translate to her classroom. Her classroom is engaging because she brings bits and pieces of scholarly items into the curriculum and classroom discussions, which engage students intellectually as well as practically.

Health and Human Services

Jennifer Casperson - Nursing

Jennifer Casperson has a BSN from Seattle University and an MSN from Northwest Nazarene University. She has extensive clinical experience in pediatric nursing in acute and chronic care.

As a nursing instructor for over 10 years in both ADN and PN programs she has revised and developed curricula as well as provided interim program administrative support. She is a simulation innovator and maintains certification as a healthcare simulation educator and pediatric nurse. She is active in national simulation and pediatric nursing organizations.

Jennifer taught in the PN Program at Edmonds as a part time faculty starting in 2014 and returned to teach in a full-time temporary capacity in 2022 prior to her current tenure track appointment. During her time at Edmonds, she spearheaded a complete curriculum revision, has been working with community practice partners and state leaders to develop a nursing assistant to LPN apprenticeship program, has become the director of our simulation program, has joined the Faculty Professional Development Committee, and the Collaborative for Equity a DEI focused committee. Her continued goal as nursing educator is to improve diversity and equity in our healthcare system through changes to curriculum and access to resources at all levels of nursing education.

Penny Watridge - Nursing

Penny Watridge holds a nursing degree from the Royal Isle Wight School of Nursing and a diploma in counseling from the Portsmouth College of Health Sciences in the UK. She has a BSN from Bellevue College and an MSN from Western Governors University. She is board certified in Medical Surgical Nursing, Care Coordination and Transition Management, and Infection Control. Penny's clinical nursing experience ranges from women's health to care coordination, to primary care.

Prior to her full-time tenure track appointment in Fall 2023, Penny taught part time at Edmonds in our nursing assistant and other allied health courses starting in 2021. She is currently teaching clinical and lab courses in our new curriculum. She is working to support our pre-nursing and nursing students as the faculty advisor of the Student Nurses Organization and is an active member on the committee planning our Health Care Fair.

International Division

Jackie Sheppard - English Language Acquisition

Jackie Sheppard holds a Master's in TESOL from the University of Washington. She has worked as an ELA instructor for over 15 years, having taught domestically in California and Washington, as well as overseas in Japan and Spain. Most recently she has spent the last 8 years working at Shoreline Community College in both the ESL Department and the Trajal Hospitality & Tourism College contracted program. She has also regularly taught short-term study abroad programs at Central Washington University, the University of Washington, North Seattle College, and Shoreline Community College. In addition, she is the lead curriculum designer and instructor for the non-profit Khenpo Gyamtso Rinpoche Foundation language instruction pilot program supporting Buddhist nuns in Bhutan.

In addition to her teaching, she has also had the pleasure of supporting her previous institutions as a Study-Abroad Program Manager, Curriculum Designer, Learning Center Coordinator, Business Analyst, and Technology Support Specialist. Her passion is for understanding the needs of students and programs holistically, from the first point of contact with the student through job placement or college-transfer. She has specialized knowledge in Slate, a customer relationship management system designed for higher education. In addition, she has extensive supervisory experience through yearly hiring, training, and supervising 9-15 employees through her positions at Shoreline. Her strengths include integrating learning and teaching technologies, building greater accessibility and retention strategies into programs, and identifying and resolving gaps in student support services.

Jackie also commits to being a lifelong learner, pursuing research in equitable and culturally sustaining pedagogies, giving presentations on literature through feminist and queer studies lenses, and exploring the intersections between language and culture through pursuing a second MA degree in Germanic Philology.

STEM Division

Maria de Zuviria-Padlock - Computer Science

Maria de Zuviria Padlock has a Bachelor of Science in Computer Science from Utah Valley University and is completing her Masters degree in Secondary Education specializing in Mathematics at Western Governors University. Before coming to Edmonds Maria taught courses as an adjunct faculty member at Weber State University and worked in industry as a Software Engineer.

Julio Garibay - Computer Science

Julio Garibay has a PhD in Business Administration from Alliant International University, a Master of Science in Telecommunications Systems Management from National University, and a Bachelor of Science in Computer Science from University of BC.

Prior to joining the Edmonds faculty, he taught as an adjunct faculty member at several colleges in California and spent time as an Assistant Professor at USU. Julio has also spent time in industry and has experience working in several different roles and at a variety of companies.

Business Division

Anna Truss - Computer Science

Anna Truss is the CIS Faculty at Edmonds College. She is a seasoned professional in the fields of web development and digital forensics, with over two decades of experience bridging the technical and investigative aspects of information technology. She began her career as a web developer, where she honed her skills in creating user-centric, responsive websites. Her expertise encompasses a wide range of programming languages, including HTML, CSS, JavaScript, and PHP, as well as experience with popular content management systems like WordPress, Drupal and Joomla.

Driven by a passion for cybersecurity and digital investigations, Anna transitioned into the realm of digital forensics. In this capacity, she has worked extensively in the collection, analysis, and preservation of digital evidence. Her work has supported both private sector and law enforcement agencies in solving complex cybercrimes and understanding digital footprints. Anna also worked for Deloitte & Touche as an Incident Response Manager prior to joining Edmonds College.

Anna is a volunteer and training for IACIS, where she is a chair/developer/trainer for the Applied Scripting Forensics Techniques course and a developer/trainer for the Mobile Device Forensics course. She also teaches cyber security, web development and scripting courses at several colleges.

Anna's academic journey began at Edmonds College, where she earned Associate of Science (AS) in Computer Science and Associate of Technical Arts (ATA) in Information Security and Digital Forensics degrees. Subsequently, she advanced her education at Excelsior University, securing a Bachelor's degree in Information Technology and a Master's degree in Cybersecurity. This progression underscores her profound academic groundwork in her fields of expertise.

Throughout her career, Anna has demonstrated a unique ability to adapt to the rapidly evolving tech landscape, making her a valuable asset in any investigative or development team. Her work has not only contributed to safer digital environments but has also paved the way for innovative approaches to understanding and utilizing digital data. Anna continues to share her knowledge through workshops and seminars, inspiring the next generation of web developers and digital forensic investigators.

Yoon Shik Han - Accounting

Yoon Shik Han, DBA, MBA, CPA, CGMA, CFE is an Accounting Faculty at Edmonds College. Since 2006 at three universities, he taught Auditing, Principles of Accounting, Financial Accounting, Intermediate Accounting, Managerial Accounting, Advanced Accounting in both US GAAP and IFRS. He also taught Internal Auditing, and Fraud Examination for electives.

Prior to arriving in Edmonds College, he taught at Bemidji State University, MN and KIMEP University in Almaty, Kazakhstan, Sogang Graduate School of International Studies in Seoul, Korea, and enjoyed a successful career as a CEO of investment advisory companies specializing in private equity and corporate restructuring. He started his career as an auditor with Deloitte & Touche in NY until he moved to a controller position with one of his clients in California. After he came back to Korea, he worked for Samsung Group as an executive staff of Chairman and for POSCO group as a venture capitalist before he

was scouted as a CEO of Corporate Restructuring Company (CRC) of Aju Group. He also established his own investment advisory company with his partners and investors. Therefore, he has a wealth of perspectives as an auditor, preparer, and user of financial statements, with substantial experiences in diverse finance and investment sectors.

He is an active member of the California Society of CPAs and Association of Fraud Examiners. He completed his doctoral degree in Accounting at Metropolitan State University in St. Paul, MN and MBA at Rutgers, The State University of New Jersey in the USA. He completed his first degree at Yonsei University in Seoul, Korea. His dissertation was "Infusing Data Analytics into Accounting Programs."

Library Resources Division

Sarah Gray - Library

Sarah Gray is the Systems and Collections Librarian at Edmonds College Library. Born and raised in Seattle, Washington, she received her graduate education in Honolulu, Hawai'i and honed her library skills at Windward Community College in Kāne'ohe, Hawai'i while serving students of the Ko'olau region of O'ahu Island. She holds a Bachelor of Arts in Psychology from the University of Washington and a Master of Library and Information Science from the University of Hawai'i at Mānoa. She brings ten years of academic library reference, instruction, systems, and collection management experience to her work at Edmonds College.

Sarah is driven by her mission to reduce barriers to accessing information, particularly for students from historically excluded groups. She finds library work to be incredibly interesting and rewarding, and firmly believes every student should be treated with kindness and respect. Her professional interests include examining how library systems and technology impact information finding and retrieval, and analyzing data in order to improve the library experience for users. In her free time, she enjoys sewing, thrifting, roller skating, and hiking (weather permitting).

BIOGRAPHIES

SECOND YEAR PROBATIONERS – TENURE TRACK

Pre-College

Rachel Phillips - College Prep

Rachel earned both a Bachelor of Science degree in Nutrition and a Master's of Arts Degree in Adult Education, Communications, and Sociology from Oregon State University. While at Oregon State, Rachel worked as a study facilitator and tutor for the university's athletics department and taught communications and academic success courses as a graduate student.

Rachel joined Edmonds College as associate faculty member in 2014 and has taught in multiple divisions and departments across campus. Rachel utilizes multiple approaches to teaching and learning, such as contextualization, active learning, student-driven learning, and reading apprenticeship, in order to support student engagement and success. As a first generation college student, Rachel understands the transformative value that education provides and connects with students by sharing her academic journey. Understanding the importance of creating equitable learning environments for the diverse student body at Edmonds College, Rachel utilizes culturally responsive teaching principles and participates in anti-racism professional development opportunities.

Humanities and Social Science

Leslie Rossman - Communication

Dr. Rossman was an Assistant Professor of Communication at Graceland University, Lecturer of Communication Studies, and Director of Students for Violence Prevention place-based learning community at Cal Poly Humboldt. They received their Ph.D. in Rhetoric and Communication Ethics at the University of Denver and earned an MA in Political Studies at the University of Illinois, Springfield. Their research interests include rhetoric and political economy, rhetorical mediations of labor and globalization, precarity in academic labor, in addition to intersectional feminism in women's professional soccer, queer representations in sapphic novels, and gender and sexuality in media more broadly. They teach two Communications, Public Speaking, and Interpersonal Communication, classes.

Hsinmei (May) Lin - English

Dr. Lin was born and raised in Taiwan, where she obtained her BA and MA before earning her Doctorate in English at the UW in 2019. She specializes in 19th-century American poetry, 20th-century Sinophone poetry, world literature, translation studies, critical animal studies, and environmental humanities. Her teaching focuses on collaborative learning, school-life connection, and community building. She designs her curricula to include multilingual and multicultural populations by approaching writing as an act of identity-(trans)formation, relation-building, and collective creation. When teaching writing and literature courses, she encourages students to create multimodal, interdisciplinary, and exploratory projects that enable them to establish a personal, unconventional world with their unique perspectives. Currently, she is teaching an English 101 section and two English 102 sections (all are all full).

Allison Kuklok - Philosophy

Allison Kuklok is teaching online and hybrid sections of Intro to Philosophy as well as an online section Contemporary Moral Issues. She grew up in the Pacific Northwest and attended Portland Community College before transferring to Wellesley College. Allison has a Ph.D. in Philosophy from Harvard University and was formerly an Associate Professor of Philosophy at Saint Michael's College in Colchester, Vermont, where she taught an introductory philosophy course and courses in the history of philosophy.

Health and Human Services

Ted Chen - Paralegal

Edward (Ted) Chen holds a J.D. from Washington University School of Law, and has been a member of the Washington State Bar since 2016. Ted taught for Edmonds College for nearly ten years as associate faculty, both in the Paralegal and ELA departments. Prior to that, Ted worked in industry, including as a law clerk at the Washington State Court of Appeals in Seattle and at the American Civil Liberties Union of Eastern Missouri in St. Louis. He also served as regulatory counsel and medical reviewer for Western Institutional Review Board, working with paralegals.

While at Edmonds College, Ted was a co-presenter for “Putting Equity-Mindedness to Practice in the Classroom,” and he currently serves as one of the co-chairs for the Faculty Senate’s Equity and Inclusion Committee. He also serves on the college’s Diversity, Equity, and Inclusion Council (DEIC). In his role as faculty in ELA, Ted designed an elective course, Law for Everyday Life, focusing on legal life skills for nonnative speakers. Ted was also an early adopter for the flexible learning format, and currently teaches legal courses in a hyflex or dual delivery model, increasing student access by allowing them to attend on campus or virtually.

Roxanne Green - Social and Human Services

Dr. Roxanne Green holds a Ph.D. in Holistic Nutrition from Kingdom University. In addition, she earned master’s degrees in Family Psychology from North Central University and in Human Development from the University of Houston. She is a licensed chemical dependency counselor, and has certifications in special education and family studies. Dr. Green’s career includes serving in the military, including eight years in the United States Army Reserve. At Edmonds College, Dr. Green is currently serving on the Diversity, Equity, and Inclusion Council (DEIC) and supporting the work of the Faculty Senate’s Equity and Inclusion Committee by facilitating discussion and training for the Health and Human Services division.

Before coming to Edmonds College, Dr. Green taught at a number of other institutions, such as Wright College, Lone Star Community College, and Houston Community College. Her work in industry includes providing individual and group counseling, evaluations, and other support services to those in recovery from substance abuse in probation and other settings. Dr. Green has also published a book, *Understanding the Importance of the Family Narrative: How the Family Narrative Shapes Our Lives*.

International Division

Jaehan Park - English Language Acquisition

Jaehan Park is an ELA instructor in the International Education Division. A South Korean native, he has received education in both South Korea and the United States and has taught in Korea, Mongolia, and five states in the U.S. He holds a Master's and Ph.D. from Indiana University School of Education. As a researcher, he has published work in the areas of online pedagogy, teacher professional development,

and language immersion education. Jaehan has taught at Indiana University, Penn State University, Chicago State University, and Everett Community College. He brings over 10 years of administrative leadership experience to his role as an instructor, having served as a program coordinator or director in the past.

Jaehan finds the greatest joy in his classroom, where he teaches English to immigrant and refugee students. He is busy learning about his students and is committed to using innovative pedagogy and technology to enhance his teaching and improve student retention. He has participated in the Flexible Learning course and teaches his ELA Level 1 class in a dual delivery mode. He is impressed by the dedication and collaboration of his colleagues in the ELA Department and International Education Division and is grateful for the support of his tenure committee and Dean Christine Kobayashi who continually encourages him to do his best work.

STEM Division

Uzair Muhammad - Mathematics

Uzair Muhammad holds a Bachelor of Science in actuarial science from Purdue University and a Master of Science in statistics from Texas Tech University. Prior to joining Edmonds College, Uzair taught as a lecturer of mathematics at Texas Tech University and as an associate professor of mathematics at Odessa College. In his role at Edmonds, he teaches a variety of mathematics and statistics courses in all modes (in person, online and hybrid). He has developed curriculum for the mathematics department by creating a corequisite statistics course that helps underprepared students enroll concurrently in a college-level statistics class. Uzair is an active member of the Edmonds College community, regularly assisting students in the STEM Study Room and actively participating in the STEM Journal Club. He is off to a great start and we look forward to working with him through the tenure process.

Pablo Pedrosa Diaz - Advanced Manufacturing and Materials Engineering Technology

Pablo Pedrosa Diaz holds multiple Bachelor and Master of Science degrees in applied mathematics, mathematics education, aerospace science and technology, and mechanics of materials. He is a certified principal program manager and business development Director with more than 15 years of international experience managing large Aerospace Programs and leading multidisciplinary R&D projects. He has multiple industry certifications and is continuing his education as a doctoral student in spacecraft structures and propulsion. His industry experience, academic knowledge, and ability to communicate are evident in his role at the college as he has developed curriculum and is teaching the first cohort of AMMET BAS students who began in Fall of 2022. He is off to a great start and we are enjoying working with him through the tenure process.

Yiren Yue - Biology

Dr. Yiren Yue obtained a B.S. in Food Science and Engineering from Beijing Forestry University in China and a Ph.D. in Food Science at the University of Massachusetts. As a researcher, she co-authored several publications; investigated food-based bioactives for disease prevention and treatment associated with obesity and aging; developed an invertebrate in vivo model system for anti-obesity and anti-aging agents screening, and evaluated the effects of environmental pollutants on obesity development and reproductive health. Before joining EC as a tenure track faculty, she was working in the pharmaceutical company and was an instructor and a research mentor during her tenure at the University of Massachusetts (Amherst). Yiren's passion for food science and her commitment to student success are evident in the way she interacts with students and prepares curriculum to engage students in the

learning process. We welcome Yiren to Washington and enjoy working with her through the tenure process. She is off to an excellent start.

Jesse Moore - Engineering Technology

Jesse has nearly a decade of experience on manufacturing floors in machine operator, QA, and supervisory roles including assisting technicians working on automated production equipment. In addition to my employment history, he has a strong education background in the same fields. Jesse completed two AAS degrees in Computer Information Technology and Networking and he recently completed an Applied Bachelor's of Applied Science in Mechatronics Engineering Technology and Automation from Clover Park Technical College in Lakewood. Jesse's extensive background in manufacturing and technology are rooted in his lifelong interest to understand how things work and how things are made. We are glad he has chosen to pursue this interest in the ETEC department at Edmonds College.

Business Division

Frank Kadwell - Information Technology Application Development

Frank Kadwell, PhD, has been an IT consultant for over twenty years, where he serves as a data management specialist. Throughout his career, Dr. Kadwell has worked in numerous information technology areas, including strategy, architecture, and application development. His expertise also includes stints in many corporate vertical departments, including financial services, retail, manufacturing, and health care. In these capacities he has helped companies improve their bottom line and overall quality of data through innovative architectural enhancements and application development. Dr. Kadwell serves on Data Management International (DAMA-I) state and local chapter boards in Minnesota.

Dr. Kadwell enjoys researching machine learning (ML), artificial intelligence (AI), and specifically, AI ethics, which he has spoken about at various IT functions and conferences. His research with machine learning includes supervised and unsupervised learning and finding better ways to understand our world through machine learning. Dr. Kadwell holds a Bachelor of Science degree in Computer Science from the University of Minnesota-Twin Cities, a Master of Science degree in Software Design and Programming from Capella University, and a PhD in Information Technology also from Capella University.

RESOLUTION #24-4-2

APPROVAL OF CONTINUING TENURE PROBATIONARY STATUS

First Year Appointments

Yoon Han (Accounting)
Anna Truss (Computer Information Systems)
Maria de Zuviria Padlock (Computer Science)
Julio Garibay (Computer Science)
Jackie Sheppard (English Language Acquisition)
Lily Fox (High School Completion)
Sarah Gray (Library)
Jennifer Casperson (Nursing)
Penny Watridge (Nursing)
Nina Kunimoto (Sociology)

Second Year Appointments

Rachel Phillips (College Prep)
Leslie Rossman (Communication)
Hsinmei (May) Lin (English)
Allison Kuklok (Philosophy)
Ted Chen (Paralegal)
Roxanne Green (Social and Human Services)
Jaehan Park (English Language Acquisition)
Uzair Muhammad (Mathematics)
Pablo Pedrosa Diaz (Advanced Manufacturing
and Materials Engineering Technology)
Yiren Yue (Biology)
Jesse Moore (Engineering Technology)
Frank Kadwell (Information Technology
Application Development)

WHEREAS, faculty hired by Edmonds College serve a probationary period prior to being considered for tenure status; and

WHEREAS, the faculty-Board agreement requires that the recommendation for renewal or non-renewal of these probationary appointments must occur by the end of winter quarter of each academic year; and

WHEREAS, the respective appointment review committees have met their responsibility under the negotiated agreement to review the appointments of those named above and recommend renewal of the tenure probationary contracts of Yoon Han, Anna Truss, Maria de Zuviria Padlock, Julio Garibay, Jackie Sheppard, Lily Fox, Sarah Gray, Jennifer Casperson, Penny Watridge, Nina Kunimoto, Rachel Phillips, Leslie Rossman, Hsinmei (May) Lin, Allison Kuklok, Ted Chen, Roxanne Green, Jaehan Park, Uzair Muhammad, Pablo Pedrosa Diaz, Yiren Yue, Jesse Moore, and Frank Kadwell;

NOW THEREFORE BE IT RESOLVED THAT the Edmonds College Board of Trustees renews the tenure probationary contracts of Yoon Han, Anna Truss, Maria de Zuviria Padlock, Julio Garibay, Jackie Sheppard, Lily Fox, Sarah Gray, Jennifer Casperson, Penny Watridge, Nina Kunimoto, Rachel Phillips, Leslie Rossman, Hsinmei (May) Lin, Allison Kuklok, Ted Chen, Roxanne Green, Jaehan Park, Uzair Muhammad, Pablo Pedrosa Diaz, Yiren Yue, Jesse Moore, and Frank Kadwell.

David Earling, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

PROFESSIONAL LEAVE REQUESTS FOR 2024-2025 ACADEMIC YEAR – TENURED FACULTY

Subject

Board of Trustees consideration of faculty professional leave requests for the 2024-2025 academic year.

Background

The negotiated agreement between the Board of Trustees of Washington Community College District 23 and the Edmonds College Federation of Teachers, Local 4254 AFT, AFL/CIO, specifies the process whereby the Board of Trustees may consider and grant professional leave to eligible faculty up to a maximum of four percent of the state-funded Full-Time Equivalent Faculty load. The Federation appointed a Professional Leave Committee to review and rank eligible faculties' professional leave proposals for the Board's consideration.

The new agreement states that each professional leave recipient will receive 100 percent of the employee's step placement during the period of time he or she is on professional leave.

The Professional Leave Committee recommended to the President that the following faculty members receive leave:

<u>Faculty Member</u>	<u>Professional Leave Recommended</u>	<u>Annualized FTEF</u>
Michelle Hubbard	2 Quarters	.666
Steven Hailey	2 Quarters	.666
Jeannie Nieman	1 Quarter	.333

Leave proposals from each of the aforementioned faculty members have been attached following this page.

Recommendation

The administration recommends that the Board of Trustees consider the requests above for faculty professional leave for the 2024-25 academic year at the March 21, 2024 meeting and approve the requests at the April 18, 2024 Board of Trustees meeting.

2024-2025 Professional Leave Applicant Proposal Synopsis

Michelle Hubbard - Full-Time Faculty, College and Career Prep

In the Prep department, we have exactly two full-time faculty members and a complete suite of classes for adult students to earn each of the 24 credits for their high school diploma. Both full-time faculty members (myself included) have backgrounds teaching English, which lends itself well to teaching most of the subjects required for high school graduation. Math, however, comprises several of the required high school credits and is a field neither one of us has studied or learned how to teach.

I am requesting professional leave to learn how to teach five of the math classes in our adult high school diploma program that are entirely new to me: Math Foundations, Pre-Algebra, Algebra 1, Geometry, and Personal Finance. The last math class I took was 25 years ago. It is going to take time and courage to learn and prepare to teach each of these five math classes. I will also be examining our high school math curriculum with a DEI lens to make suggestions for improvement in equity and inclusion.

Steven Hailey - Full-Time Faculty, Computer Information Systems

Cybersecurity and digital forensics are the fastest-growing and changing fields within information technology. During the past 25 years, I have developed and maintained the state-of-the-art cybersecurity and digital forensics offerings at Edmonds. If this is to remain the status quo and I am to keep up with technological advances in my areas of expertise, I need some dedicated time away from the classroom for volunteering and job shadowing activities with other experts, advanced formal training, self-paced training, and the ability to experiment with new technologies.

Jeannie Nieman - Full-Time Faculty, Physical Education

This professional leave will help me in rejuvenating my spirit and my curriculum for another decade of instruction. This professional leave will benefit all of the aspects of Edmonds College's mission. Through collaborating with the community, exploring and creating new educational opportunities and infusing our continued sustainability in education. Research and development of classes in the fitness and nutrition areas will significantly help our student population. Seeing the evolution in physical education and nutrition; this leave would assist me in enhancing my classes, creating new curriculum and assisting our students with their success in education.

**RESOLUTION #24-4-3
PROFESSIONAL LEAVE REQUESTS FOR
2024-2025 ACADEMIC YEAR – TENURED FACULTY**

WHEREAS, the Board of Trustees of Edmonds College District 23 has a policy for consideration and granting of professional leaves for faculty; and

WHEREAS, the Board of Trustees has received a ranked list from the Professional Leave Committee for faculty who have requested leave for the 2024-25 academic year; and

WHEREAS, the college grants professional leave to full-time faculty, compensated at a minimum rate of 100% of the individual employee's step placement; and

WHEREAS, the Board of Trustees is committed to the continued professional growth of the Edmonds College faculty even in difficult financial times; and

WHEREAS, the recipients of professional leave must submit a one-page, written summary to the Board of Trustees at the end of the quarter following their leave (excluding summer quarter);

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Edmonds College awards professional leave for the following faculty:

(State supported programs)

<u>Faculty Member</u>	<u>Professional Leave Recommended</u>	<u>Annualized FTEF</u>
Michelle Hubbard	2 Quarters	.666
Steven Hailey	2 Quarters	.666
Jeannie Nieman	1 Quarter	.333

David Earling, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND

Pre-Healthcare Certificate

Subject

Board of Trustees consideration of approval of the Pre-Healthcare Certificate.

Background

Allied Health Education - Pre-Healthcare Certificate

Program Description: The Pre-Healthcare Certificate program is meant to assist students who are taking prerequisite courses in order to apply to a variety of healthcare pathways. Currently, these students typically declare the 90 credit Associate in Pre-Nursing - Direct Transfer Agreement, but because it contains more credits than are needed for admission to the intended healthcare programs, many students do not finish it. In addition, this new program provides students with a way to obtain direct patient care proficiency, by completing either the Certified Nursing Assistant (CNA) courses or the Electrocardiography (EKG) Technician courses. This experience in the field is a vital part of admission to healthcare programs, and students often cannot fit these courses into the Associate in Pre-Nursing - Direct Transfer Agreement.

This certificate requires successful completion of a minimum of 65 credits as outlined, and courses can be applied to completion of the Allied Health Associate in Applied Science Transfer, the Associate in Pre-Nursing - Direct Transfer Agreement or the Integrated Healthcare Bachelor of Applied Science. Depending on the specific choice of electives, graduates will be eligible to apply for admission to nursing (RN/LPN) and related healthcare programs including, but not limited to, the following: Medical Imaging (Radiography, Diagnostic Sonography), Dental Hygiene, Respiratory Therapy, Occupational Therapy Assistant, Physical Therapy Assistant, and Surgical Technologist.

Completing professional-technical proficiency in the area of CNA or EKG allows students to further explore the field of healthcare while gaining experience in the field. Getting on the pathway to these enhanced healthcare careers leads to increased income. For example, CNAs earn approximately \$20.00 an hour, while the trajectory for careers such as ultrasound or respiratory technician increases the pay to \$40.00 an hour as a starting wage. With ongoing significant shortages in the healthcare workforce, the career demand is very high and jobs are plentiful upon graduation.

Recommendation

The administration recommends that the Board of Trustees review the new Pre-Healthcare Certificate at the March 21, 2024 meeting, and approve it at the April 18, 2024 meeting.

Pre-Healthcare Certificate Program Requirements

Catalog: 2024 - 2025 Undergraduate Catalog

Program Description

The Pre-Healthcare certificate offers students the opportunity to obtain a work ready credential to enter the healthcare workforce and advance their career in the health professions through completion of science and general education courses required for admission to nursing (RN/LPN) and related healthcare programs including but not limited to: Medical Imaging (Radiography, Diagnostic Sonography), Dental Hygiene, Respiratory Therapy, Occupational Therapy Assistant, Physical Therapy Assistant, and Surgical Technologist. This certificate requires successful completion of a **minimum of 65 credits as outlined**.

Advising Note: This program requirements sheet is not a substitute for meeting with an academic advisor. Meeting the requirements to graduate with an Edmonds College certificate or degree is ultimately the responsibility of the student.

General Education Requirements [15 Credits]

Communication Skills

Outcome: Communicate and interact effectively through a variety of methods appropriate to audience, context, purpose, and field/discipline.

Course Name	Credits	Qtr Taken
ENGL& 101: English Composition I	5.0	

Quantitative Analysis/Symbolic Reasoning

Outcome: Reason clearly using academic or professional modes of inquiry; using quantitative or symbolic reasoning; and/or using other discipline/field specific methods to explore and create ideas; identify information needs; process, evaluate, and use information; and recognize, analyze, and solve problems.

Course Name	Credits	Qtr Taken
MATH& 146: Introduction to Statistics	5.0	

Human Relations

Outcome: Act responsibly in applying professional and academic standards associated with success in educational, workplace, community, and group settings.

Course Name	Credits	Qtr Taken
CMST& 210: Interpersonal Communications	5.0	
OR		
COMM 101: Intercultural Communication	5.0	

Cultural Diversity Skills

Outcome: Explore and apply multiple perspectives in order to examine cultural differences and influences; maintain effective professional/working relationships; and/or interact effectively in multicultural settings.

Cultural Diversity Requirement Met

Career and College Success [3 Credits]

Outcome: Develop professional and academic skills and strategies for career and college success.

Course Name	Credits	Qtr Taken
AHE 100 Career and College Success: Healthcare	3.0	
OR		
STEM 100 Career and College Success: STEM	3.0	

Program Requirements [25 Credits]

Outcomes:

On completion of the program as outlined, the student will be able to:

1. Successfully pass credentialing exams and apply for entry level employment as a Nursing Assistant - Certified, Electrocardiography (EKG) Technician or Monitor/Telemetry Technician.
2. Apply for admission into a variety of health care programs including but not limited to: LPN, RN (associate degree), dental hygiene, medical imaging, respiratory therapy, physical and occupational therapy assistant and surgical technologist in Washington state.
3. Continue towards the completion of an Associate in Arts DTA, Associate in Pre-nursing DTA, or Allied Health Education Associate in Applied Science-Transfer degree to advance their careers in the health professions.

Course Name	Credits	Qtr Taken
BIOL& 211: Majors Cellular w/ lab	5.0	
BIOL& 241: Human Anatomy & Physiology I w/ lab	5.0	
BIOL& 242: Human Anatomy & Physiology II w/ lab	5.0	
CHEM& 121: Introduction to Chemistry with lab	5.0	
PSYC 100: General Psychology	5.0	

Proficiency [6 - 7 Credits]

Outcome: Demonstrate proficiency skills in an allied health career field.

Course Name	Credits	Qtr Taken
NURS 101: Certified Nursing Assistant*	3.0	
AND		
NURS 102: Certified Nursing Assistant Lab*	2.0	
AND		
NURS 103: CNA Clinical Externship*	2.0	
OR		
AHE 112 EKG/Cardiac Monitoring/Telemetry	5.0	
AND		
AHE 119 Electrocardiography Technician Externship	1.0	

*NOTE: Students who hold a current certification as a Washington State Nursing assistant (CNA) can substitute approved electives for NURS 101, NURS 102, and NURS 103.

Electives [15 - 16 to complete 65 total Credits]

Course Name	Credits	Qtr Taken
AHE 115 CPR: Allied Health	1.0	
BIOL 210: Problem Solving for Majors Cellular Biology	1.0	
BIOL 251: Problem Solving Anatomy & Physiology I	1.0	
BIOL 252: Problem Solving Anatomy & Physiology II	1.0	
BIOL& 260: Microbiology w/ lab	5.0	
ENGL& 102: Composition II	5.0	
HCA 104: Medical Terminology	3.0	
NUTR& 101: Nutrition	5.0	
PHYS& 110: Physics for Non-Science Majors w/ lab	5.0	
PSYC& 200: Lifespan Psychology	5.0	
SOC& 101: Introduction to Sociology	5.0	

Program Notes

The Program Code for this Certificate is _____. For financial aid, advising, and other reasons, students should work with their advisor to ensure this code is properly recorded on their academic record.

- Students who hold a current certification as a Washington State Nursing Assistant (CNA) can substitute approved electives for NURS 101, NURS 102, and NURS103.

- Participation in NURS 103 and AHE 119 requires documentation of current vaccinations, TB status, and criminal background status prior to registering for those classes. Students are advised that clinical placement may be denied if vaccination records, and CPR are not current or if there is a criminal history that the facility considers unacceptable. Students will be required to set up an account with CastleBranch (www.castlebranch.com) to store vaccination documentation and complete a criminal background check for a fee.

The department advisors for this program are:

- Julia Erickson | julia.erickson@edmonds.edu | 425.640.1623
- Cathy Dominguez | cathy.dominguez@edmonds.edu | 425.640.1242

The faculty advisors for this program are:

- Terri Glazewski | terri.glazewski@edmonds.edu | 425.640.1691
- Lori Hays | lori.hays@edmonds.edu | 425.640.1864

Department Website: Allied Health Education | edmonds.edu/ahe

Certificate General Information

Program of Study Outcomes Edmonds College's four General Education Outcomes [Communicate, Act Responsibly, Reason, and Explore] are promoted throughout the college's programs. Instructional programs of 45 credits or more foster learning in all four General Education Outcomes. Student achievement is assessed in the general and program specific outcomes via the courses and course objectives that align with those outcomes. More information about program outcomes and course objectives can be found on the [Using Program Requirement Sheets](#) page.

Credit/Grade Requirements

A minimum of 30 credits or one-third of the required college level [100-level or above] credits, whichever is less, must be earned at Edmonds College. Students are required to maintain a minimum cumulative grade point average of 2.0 in all college level courses.

Students Are Advised To

- Plan your schedule several quarters in advance in order to accommodate courses that are offered only once or twice a year;
- Review the college catalog for required course prerequisites and include these in schedule planning;
- Communicate with an academic advisor and/or a faculty advisor; and
- At least three quarters before you plan to graduate, contact any college[s] where you have earned credits and have your official transcript[s] sent to Edmonds College. Then, submit an [Evaluation Request - Transfer Credits Form](#) [available in Enrollment Services] to activate the process of transferring credits to Edmonds College.

Graduation Application

A completed Graduation Application form must be [submitted online](#) by the 10th day of the quarter in which the student expects to graduate. Note: Applications for summer quarter are due by the 8th day of the quarter.

Advising Note

This program requirement sheet is not a substitute for meeting with an academic advisor. Meeting the requirements to graduate with an Edmonds College certificate or degree is ultimately the responsibility of the student.

Transferring to Another University or College

- Admission application deadlines vary, students must meet the deadline for the university or college to which they plan to apply for admission to transfer.
- Consultation with the appropriate department or an advisor at the intended transfer school is highly recommended.

Common Course Numbering

Please refer to www.edmonds.edu/ccn for more information.

Cultural Diversity Requirement All students earning a degree or certificate of 45 credits or more must meet a cultural diversity [CD] requirement by taking at least five [5] credits of CD courses. To learn more, go to [Academic Information – Cultural Diversity Requirement](#) in the online academic catalog.

College Resources

- College Website | www.edmonds.edu
- How to Enroll | <https://www.edmonds.edu/es/>
- Transfer Center | www.edmonds.edu/transfer
- College Bookstore | <https://www.bkstr.com/edmondsstore/home>
- Advising Appointments | 425.640.1458 | advising@edmonds.edu

Internal Coding

- Plan/Stack:
- Total Credits: 65
- CIP Code: 51.0000

RESOLUTION #24-4-4
APPROVAL OF NEW ACADEMIC PROGRAM:
Allied Health Education - Pre-Healthcare Certificate

WHEREAS, the Board of Trustees reserves unto itself the final approval of departmental degree and certificate programs of 20 or more credits; and

WHEREAS, the new education program has been developed to satisfy industry requirements designated for the Pre-Healthcare Certificate;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves the granting of the Allied Health Education - Pre-Healthcare Certificate.

David Earling, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND
FISCAL YEAR 2024 - 2025
SERVICES & ACTIVITIES FEE; STUDENT CENTER M&O FEE; ASSESSMENT FEE;
SUSTAINABILITY FEE; TRITON FIELD FEE; BUS PASS USER FEE

Subject

Proposed ASEC Services and Activities and self-assessed local fees for Fiscal Year (FY) 2024-25.

Background

The ASEC budget development process is outlined in the ASEC Financial Code and RCW 28B.15.045. The ASEC Executive Board is responsible for determining fee levels within the guidelines that the State Legislature and the State Board of Community and Technical Colleges have set.

The following fees are submitted for consideration.

The Associated Students recommend to the Board of Trustees fee levels for the following six fees: the Services and Activities Fee and five local voluntary self-assessed fees. The State Board sets the Services and Activities Fee maximum for Community and Technical Colleges, and the Associated Students Executive Board sets the five local voluntary self-assessed fees. The State Legislature has given authority to each college to determine local fees. The ASEC Executive Board voted for four fees to remain the same for 2024-25, and for changes to be made for the Services and Activities Fee as well as the Triton Field Fee.

Current ASEC FeesServices and Activities (S&A) Fee

The Services and Activities Fee is included as part of the tuition a student pays.

S&A Fee 2023-24	\$12.71/credit (credits 1-10)	\$7.36/credit (credits 11-18)
S&A Fee 2024-25	\$13.12/credit (credits 1-10)	\$7.59/credit (credits 11-18)

Assessment Fee

The Associated Students took action to assess a fee to fund the Brier Triton Student Center and subsidize the bus pass program with Community Transit.

Assessment Fee 2023-24	\$4.37/credit
Assessment Fee 2024-25	\$4.37/credit

Student Center Maintenance and Operation (M&O) Fee

The Associated Students took action to assess a Student Center M&O Fee. The fee was instituted in 2005-06 to support a dedicated fund for the M&O of the student center. Currently, the State does not fund M&O for buildings constructed with Certificates of Participation (COP). This fee ensures a dedicated revenue source for the operation of the student center. It has not been changed since FY 17-18.

Student Center M&O Fee 2023-24	\$0.65/credit
Student Center M&O Fee 2024-25	\$0.65/credit

Sustainability Fee

The Associated Students took action to assess a Sustainability Fee. This fee began in the fall quarter of 2011 to provide dedicated funding to enhance sustainability on campus. The fee provides funding for the Campus Green Fund, which funds student positions known as “Green Team”, who educates the campus community about sustainability practices.

Sustainability Fee 2023-24	\$0.45/credit
Sustainability Fee 2024-25	\$0.45/credit

Triton Field Fee

The Associated Student Executive Board took action to assess the Triton Field Fee beginning fall quarter of 2019. The purpose of the fee is to provide dedicated funding for ongoing maintenance, field improvements, and turf replacement.

Triton Field Fee 2023-24	\$0.75/credit
Triton Field Fee 2024-25	\$1.00/credit

Bus Pass User Fee

The Bus Pass User Fee was issued by the Associated Students in the summer quarter of 2010 to help subsidize the bus contract with Community Transit. This fee only applies to students 19 years and older who wish to ride Community Transit for free, and does not apply to students under the age of 19, as they are permitted to ride all public transportation for free under Washington State law.

Bus Pass User Fee 2023-24	\$26.00/quarter
Bus Pass User Fee 2024-25	\$26.00/quarter

Recommendation

The ASEC Executive Board recommends that the Board of Trustees consider the proposed ASEC self-assessed fees for the 2024-25 FY: Assessment Fee, Student Center M&O Fee, Sustainability Fee, the Bus Pass User Fee, and the increase to the Services and Activities Fee and the Triton Field Fee as submitted at the March 21, 2024 Board of Trustees meeting, and approve the proposed fees at the April 18, 2024 Board of Trustees meeting.

**RESOLUTION #24-4-5
APPROVAL OF ASEC SERVICES AND ACTIVITIES and
SELF-ASSESSED FEE RATES FY 2024-25**

WHEREAS, the State Board for Community and Technical Colleges set the tuition and fee rates for Fiscal Year (FY) 2024-25; and

WHEREAS, the Board of Trustees of Community College District 23, possesses the authority to set the Services and Activities Fee (S&A Fee) portion of the tuition and fee rate for FY 2024-25; and

WHEREAS, the ASEC Executive Board has approved the following fees for FY 2024-25:

- S&A Fee \$13.12/credit (credits 1-10) and \$7.59/credit (credits 11-18)
- Assessment Fee \$4.37 per credit (no change from prior year)
- Student Center Maintenance and Operation Fee \$0.65 per credit (no change from prior year)
- Sustainability Fee \$0.45 per credit (no change from prior year)
- Triton Field Fee \$1.00 per credit
- Bus Pass User Fee \$26.00 per quarter (no change from prior year)

NOW, THEREFORE BE IT RESOLVED that the Edmonds College Board of Trustees approves the proposed FY 2024-25 S&A Fee, Assessment Fee, Student Center Maintenance and Operation Fee, Sustainability Fee, Triton Field Fee, and Bus Pass User Fee.

David Earling, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

BACKGROUND

Consideration of Real Estate Acquisition - Rainier Place

Subject

The acquisition of Rainier Place, an on-campus residence hall located at 19920 68th Ave W, Lynnwood, WA 98036.

Background

Prior to 2008, Edmonds College addressed its students' housing needs through leased off-campus apartments and home-stay arrangements. To meet growing needs, the College enlisted ECCO Properties, a Washington nonprofit subsidiary of the National Development Council (NDC, now known as Grow America), to build additional housing on campus, financed through tax-exempt bonds. This construction, a 180-bed dormitory named Rainier Place, was completed in 2009.

In 2015, ECCO properties refinanced the bonds and subsequently transferred them to Align Finance Partners, LLC. In 2019, the bonds were converted to a fixed rate of 5.30% until January 1, 2026, when they will become subject to mandatory repurchase with a principal amount due of \$12.5M.

Since 2009, the College has worked with ECCO Properties, and its property management company, Blanton Turner, in the operation of Rainier Place. At its own expense, the College has provided staffing for rent collection, student placement, event programming, and Resident Assistant oversight. Currently, the only income generated for the College is through a \$275 application fee. All other income goes directly to ECCO Properties.

Over the past year, the College and ECCO Properties have explored the feasibility of bond retirement and College ownership, via Certificates of Participation (CoP) issuance. Representing the College in these discussions include the President, the Vice President of Finance, Grants, and Institutional Effectiveness, the Vice President of Student Engagement and Support, the Director of Housing, and the Director of Finance; Grow America/ ECCO representatives include the Senior Director and Asset Manager. These discussions have focused on refinancing options, future operational needs, and financial modeling.

Projections, as presented at the March 21, 2024 Board of Trustees meeting, indicate that College ownership would yield positive cash flow as well as enable greater operational control.

In the proposal to the Board in the March 21, 2024 meeting, the bond would be retired on December 31, 2025 and Rainier Place will be conveyed, with no additional fees, to Edmonds College per the ground lease agreement entered upon in 2009.

Recommendation

The College administration recommends that the Board of Trustees review the real estate acquisition proposal at its March 21, 2024 meeting and subsequently vote to authorize the College President, Dr. Amit B. Singh, to enter into an agreement with ECCO properties to acquire Rainier Place, assuming ownership effective January 1, 2026, at its April 18, 2024 meeting.

RESOLUTION #24-4-6
APPROVAL OF REAL ESTATE ACQUISITION: RAINIER PLACE

WHEREAS, Rainier Place, an on-campus residence hall located at 19920 68th Ave W, Lynnwood, WA 98036, was constructed in 2009 to address the housing needs of Edmonds College students, financed by ECCO properties through tax-exempt bonds; and

WHEREAS, the College has collaborated with ECCO Properties and property management company Blanton Turner in the operation of Rainier Place since its inception, providing staffing for various services at its own expense; and

WHEREAS, ongoing discussions between the College and ECCO Properties have focused on the feasibility of bond retirement and College ownership; and

WHEREAS, projections indicate positive cash flow and would allow greater operational control under College ownership,

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees, having reviewed the real estate acquisition proposal at its March 21, 2024 meeting, and again at the April 18, 2024 meeting, hereby authorizes the College President, Dr. Amit B. Singh, to enter into an agreement with ECCO Properties to acquire Rainier Place, assuming ownership effective January 1, 2026, as recommended by the College administration.

Dave Earling, Chair

Date Approved _____

ATTEST:

Dr. Amit B. Singh

FOUNDATION REPORT

- **Fundraising Results Through February:**

The total funds raised amounts to **\$632,569**, contributed by 1,607 donors including individuals, corporations, and foundations. This total includes \$199,645 allocated for scholarship donations. Unsolicited funds contribution equals \$154,210. Grant totals \$99,015.

- **INSPIRE 2024 Event Details:**

As we eagerly anticipate the Inspire event, our efforts to broaden our participant base are in full swing. We're delighted to report that we've welcomed 101 guests through registrations as of April 1st. Our sights are set on reaching a target of 300 attendees, with a stretch goal of 350, to make this event a remarkable success.

- We're thrilled to announce that we've secured commitments from 8 of the required 11 table sponsors, demonstrating the strong support of our community and partners. Moreover, we've successfully filled all 12 event sponsorship opportunities, with our Student Government, Fortive, and Boeing leading as our major sponsors—their contributions totaling \$89,550.
- The excitement extends to our online auction, boasting over 25 unique items, and our live auction, featuring ten exclusive offerings. We've added a silent wine auction this year, presenting ten exquisitely curated wine packages. The Dessert Dash will also be a highlight, featuring 25 beautifully crafted cakes from our Culinary Arts department, promising a feast for the eyes.
- The festivities begin at 6 PM, and guests will be welcomed by our food truck serving delectable treats. Our red carpet experience, complete with sparkling wine and water, promises a grand entrance. Moreover, we're introducing a signature drink, adding an exclusive touch to the evening's offerings.
- Our student showcase will spotlight the talents of 15 representatives from various student groups, providing a platform to celebrate our community's diverse and remarkable skills.

- **Foundation Scholarship Programs ("Complete the Dream" and General Scholarship):**
More than 300 + students have applied. As a reminder, our efforts reached approximately 11,000 students within the Edmonds Greater Community, with 40% being specific to Edmonds College. Spring scholarship applications are now closed. We are awarding scholarships for next year.
 - **Total Applications Received:** 507 students applied for the scholarships.
 - **Applications Completed:** 307 students completed their application process, indicating a completion rate of about 60.55%.
 - **Scholarships Awarded So Far:** \$24,000 has already been awarded to students for next year's scholarships.
 - **Remaining Funds:** There is \$333,000 left to be awarded.

Other Foundation activities:

We are currently in a pivotal phase at the Foundation, actively engaged in both broadening our leadership and enhancing our operational frameworks. As we bid farewell to departing board members in their routine transition, we recruited four new members to bring fresh perspectives and energy to our team. Concurrently, we're dedicating efforts to a comprehensive review of our policies, procedures, and agreements to ensure they align with our mission and the communities we serve. A vital part of this review includes selecting a new investment manager, a decision critical to stewardship of our resources and our long-term impact.