



EDMONDS COLLEGE

# ASSOCIATED STUDENTS

Executive Board 2020-2021

Special Meeting

Friday, October 2, 2020

12:30 pm - 2:30 pm

[Meeting Link](#)

## Minutes

### **Call to Order (12:30 pm)**

Zambak Colak

Executive Officer for Administration

### **I. Call to Order (12:30pm)**

Zambak Colak

Executive Officer for Administration

### **II. Roll Call (12:30pm)**

Wayne Anthony

Director for CSEL

Zambak Colak

Executive Officer for Administration

Jeanice Janlie

Executive Officer for Academics

Not Present

Executive Officer for Budget & Finance

William To

Executive Officer for Clubs

Shayne Strey

Executive Officer for Community Relations

Jiyeon Song

Executive Officer for Diversity

Gary Yan Xuan

Executive Officer for Student Relations

Not Present

Executive Officer for Technology

Jolie Elliott

Assistant to the Executive Board

Not Present

Communication Assistant

**III. Introduction of Guests (12:31)**

**IV. Open Floor (12:32)**

**V. Approval of Minutes (12:35)**

None

**VI. Correspondence (12:35)**

Zambak

1. Approval of new large technology fund

Jeanice

1. Student email discussing the creation of a “non-racism” course

Gary

1. Email received from Jasmine from the Graphic Team, will discuss in future meeting in more detail.

**VII. Reports (12:39)**

Wayne

1. Total of required computers identified, work still needed to identify supported computer models
2. At least 1 more quarter of online classes will be conducted.

William

1. New system for clubs, called “affinity clubs” that recharter every year and have a positive impact on the community
  - a. Must have 2 advisors rather than 1, but otherwise there is very little difference compared to regular clubs
2. “Placement Tokens” are for clubs that do not have a minimum of 5 people to charter.
  - a. Executive board members may volunteer to be a part of the club in order for the club to meet the minimum requirements to charter, without an expectation of participation
3. Virtual Club Fair should take place before the end of the month.

Shayne

1. Have a couple of videos for social media to encourage voter registration. Will be posted soon, including on the Lynnwood Library website.

Gary

1. Ad-hoc Marketing Committee meeting from 9-10am on Friday, Oct 2nd.
  - a. Discussed ideas on how to advertise for new students.

**VIII. Unfinished Business (12:45)**

None

**IX. New Business (12:50)**

1. MESA Budget Reallocation Request (12:50 - 1:15)
  - a. Rather than fund 3-4 students for travel for conferences, MESA would like to reallocate the money towards registration of more students for conferences.
  - b. Amounts total: \$1,950 \$2,792 \$2,048 for various conferences, totaling \$6,990 moving from object code G (travel) to object code EG (registration).
  - c. Gary moves to reallocate \$6,990 from object code G to object code EG
    1. Seconded by Shayne
    2. Motion passed (5-0-0)
      1. Jeanice      yes
      2. William     yes
      3. Shayne     yes
      4. Jiyeon      yes
      5. Gary        yes
2. Campus Green Fund Budget Reallocation Funding Request (1:15 - 1:40)
  - a. Funds allocated for the Campus Green Fund (\$4700) were not used before the end of the fiscal year, moving the surplus to the “Fund Balance”
  - b. Requesting \$4,708.20 to be moved to the Campus Green Fund “Sustainability Budget” (Account # 522-264-8977)
    1. Gary moves to reallocate \$4,708.20 to “Climate Change Across the Curriculum” from Executive Board Fund Balance.
    2. Seconded by Shayne
      1. Motion passed (5-0-0)
        1. Janice            yes
        2. William            yes
        3. Shayne            yes
        4. Jiyeon            yes
        5. Gary              yes

3. Approval of Fall regular Meeting Schedule (1:40 - 1:45)
  - a. Starting Oct 9th from 12:30-2:30, ending on December 4th
    1. Regular Meetings: 10/16 10/23 11/5 11/12 11/19 12/4
    2. Work Session: 10/30
      1. Shayne motions to approve Fall Regular Meeting Schedule
      2. Seconded by Gary
      3. Motion approved (5-0-0)
        1. Janice            yes
        2. William                yes
        3. Shayne            yes
        4. Jiyeon            yes
        5. Gary            yes

**X. Board Discussion (1:45)**

1. Ad-hoc Marketing Committee discussed best means of communication with students
  - a. Brainstorming possibility of student feedback on online learning as a Google Survey.
  - b. Ad-hoc Marketing Committee cannot be made into an official committee until the next Regular Meeting.
2. Executive Board needs to approve 2020-2021 goals at next meeting
  - a. \*add to agenda, 30 min\*
  - b. Create Goal Committee at next Regular meeting if work isn't completed
3. Reminder to upload your individual Welcome videos to the "Marketing Committee" folder. Hope to post by Monday.

**XI. Announcements (2:15)**

1. Shayne will share video encouraging voter registration before posting to social media
  - a. Contacted the College Promise Coalition requesting our involvement with their organization.
    - i. Students interested in sharing a video of their struggles as a student of color or a 1st generation college student are encouraged to do so, which will be used to advocate for accessibility.
2. Gary will inform the board when the Welcome Video is edited and ready to approve/post.

**XII. Adjournment (2:20)**

This document was signed on the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_.

Presiding Chair Signature: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_