



# EDMONDS COMMUNITY COLLEGE ASSOCIATED STUDENTS

Executive Board 2020-2021

Regular Meeting

11/6/2020

12:30-2:00pm

[Online Meeting Link](#)

## Minutes

### **I. Call to Order (12:33pm)**

Zambak Colak – Executive Officer for Administration

### **II. Roll Call (12:30pm)**

Wayne Anthony	Director of CSEL
Zambak Colak	Executive Officer for Administration
Jeanice Janlie	Executive Officer for Academics
Not Present	Executive Officer for Budget & Finance
William To	Executive Officer for Clubs
Shayne Strey	Executive Officer for Community Relations
Jiyeon Song	Executive Officer for Diversity
Gary Yan Xuan	Executive Officer for Student Relations
Not Present	Executive Officer for Technology
Not Present	Assistant to the Executive Board
Tran Le	Communications Assistant

### **III. Introduction of Guests (12:31pm)**

CMRN Waff (real name unknown)

Tinh Vo - Executive Officer for Technology

**IV. Open Floor (12:32pm)**

**V. Approval of Minutes (12:33pm)**

1. Approving last week's Meeting Minutes
  - a. Gary moves to approve the October 23rd minutes
  - b. Seconded by Jiyeon
    1. Vote passed by roll call (5-0-0)
      1. Jeanice - yes
      2. William - yes
      3. Shayne - yes
      4. Jiyeon - yes
      5. Gary - yes

**VI. Correspondence (12:35pm)**

Zambak Colak

- 1) Working with the Foundation to highlight student government on their Community Report

**VII. Reports (12:40pm)**

Wayne

- 1) Retreat will be on Dec 14th from 1-5pm
- 2) Veterans Day is on Wednesday (no classes or work)

Jeanice

- 1) Assistant interviews and tenure committee interviews will start next week (11/9-13)

William

- 1) Club chartering process first round (funding) has started, moving to second phase, 14 registered clubs

Shayne

- 1) First Foundation Board meeting will be on Tuesday, Nov. 10th, Shayne will be giving a report
- 2) First-Generation Committee is holding a dinner on November 12th and a drive-by event at a date that is still TBD
- 3) It would be helpful if people could communicate with her more about website updates, so that she is not rushing to get things uploaded at the last minute

Jiyeon

- 1) Searching for Indigenous People's Talk presenter candidates

Gary

- 1) Student Services Committee met for the first time to brainstorm services (resource weekly, community chat, student gov hangout room) more details will be given during the board discussion

Trina

- 1) Marketing committee met to discuss new social media policy and procedures and the possibility of social media takeovers

**VIII. Unfinished Business (12:50pm)**

None

**IX. New Business (12:50pm)**

- 1) Child Care Agreement Presentation - Lisa Neumann (12:50-1:30pm)
  - a) Projected budget on March 5th, closed 18th- July 2nd, ended with a \$10,000
  - b) It is too early to determine exactly how much funding will be needed this year
  - c) Current projections show an extreme loss in revenue due to lack of enrollment and increase in expenses (COVID training, sanitization supplies, etc.)
  - d) Lisa will come back to speak with the Board and give updates once a quarter
- 2) Zambak will stepping back from her duties Executive Officer for Administration (1:30-1:45)
  - a) Her last day will be Friday Nov. 13th
  - b) Board will have to figure out how to replace her
    - i) Wayne suggests that a current member step into the Admin position and then search for a replacement for that board member's position

**X. Board Discussion (1:45-1:53pm)**

Zambak

- 1) Financial code needs to be finalized
- 2) Working with the President's Leadership Team to find a date to meet with the Executive Board

Gary

- 1) Student Services Committee
  - a) Resource weekly beginning this quarter
  - b) Goal of holding at least one Community Chat and one hang out room this quarter

Trina

- 1) Instagram takeovers

**XI. Announcements (1:53pm)**

**XII. Adjournment (1:53pm)**

This document was signed on the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_.

Presiding Chair Signature: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_