



EDMONDS COLLEGE

ASSOCIATED STUDENTS

**Executive Board 2020 - 2021**  
**Assistant Hiring Committee Meeting**  
**Monday, November 6th, 2020**  
**5:00 p.m. - 6:00 p.m.**  
**Chair - Jeanice Janlie**

**Minutes**

- 1. The Assistant Hiring Committee will review the rest of the applicants together as a committee**
  - The assistant hiring committee has finished to review all the applicants and the applicants' grades are available in a spreadsheet shared in a google drive
- 2. The Assistant Hiring Committee will discuss the interview logistics and process**
  - A shared spreadsheet within the committee has been created which lists out the availability of each member
  - Interview times will be held from 9th to 13th November 2020
  - Interview times has been made and shared to the applicants for their interview next week
  - The interview times will have at least 3 officers present and these will be recorded so other board members can review them