

ZOOM ETIQUETTE

- **Be mindful of background noise**

If the class preference is to remain muted or there is a noise distraction on your end, please remain muted or re-mute after speaking.

When your microphone is not muted, avoid activities that could create additional noise, such as shuffling papers.

- **Position your camera properly**

If you choose to use a web camera, be sure it is in a stable position and focused at eye level, if possible. Doing so helps create a more direct sense of engagement with other participants.

Please turn off your video if you have interruptions at your location that might distract others.

- **Be sure that your audio and video are working before class starts**

Check your access to Zoom and your settings before class begins. Zoom test can be found at zoom.us/test.

ENJOY YOUR CLASS!