

Student Release of Records - FERPA Authorization Form

(Family Educational Rights and Privacy Act)

Student Name		
Last (Surname)	First	Middle
ctcLink ID Number	Birthdate	MM-DD-YYYY
TO BE FILLED OUT BY THE STUD	DENT ONLY.	
l hereby authorize Edmonds College to ।	release my educational records, as indica	ated below, for the purpose of:
☐ Academic Assistance ☐	Payment of Tuition $\ \square$ Verification of Er	nrollment/Progress
☐ Other:		
	hy you wish to release these records)	
<u>Initial</u> on the lines below to indicate which re	•	
	ecords include: status of file, award and disbursen information, and any other information containe	
	ecords (records include: transcripts, admission ales, Satisfactory Academic Progress status, resider cademic records).	
and fees, refund information, reco	(records include: amounts due for tuition and f rds hold information as it relates to parking ticket ts receivable information contained in student ac	ts, library fines, financial aid
available. Please note: instructors records which make up the final g	rds (records include: attendance, progress report are not required to take attendance or provide pr rade. FERPA pertains to the release of records. In agress with anyone other than the student).	rogress reports, and retain only those
Other (Please Specify)		
Please Note: Counseling Cent	er and Services for Students with Disabilitien nder FERPA rules. A separate release form in the second seco	
	ized to access the information indicated abo	ove (PLEASE PRINT FULL NAME)
Spouse	Mother/Stepmother	
Agency	Father/Stepfather	
Other (Specify name and relationship)		
these records. I also understand that this	to release this information, I am giving my conser s release remains in effect for one calendar year f e Enrollment Services Office at Edmonds College.	rom the date signed, unless I revoke
	picture ID is required to verify authenticity of this i son. Otherwise, please make sure a copy is attache	
SSN # Sign (These records are stored in a data system which use.	nature of Student_ s the SSN as system identifiers. SSN# is strongly recomme	Date
FERPA pertains to the release of records	only It does not give others the Offic	ce Use Only Date Initials

FERPA pertains to the release of records only. It does not give others the right to act on your behalf or to change your records.

Email this form *and* **photo ID to registration@edmonds.edu** or you may submit both in-person or via mail to Enrollment Services.

Upon request, confirmation of this release will be sent to the appropriate campus

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Processed:
Acceptance Ltr:
Renewal Ltr:
Archived:
Expires: