



# Homestay Refund Request Form

*Host to retain a copy of completed form for tax purposes.*

**Vacation Dates - From:** \_\_\_\_\_ (mm/dd/yyyy) **To:** \_\_\_\_\_ (mm/dd/yyyy)

**A. Number of nights away:** \_\_\_\_\_

**B. Amount of refund per night:** \$ \_\_\_\_\_

**C. Total refund requested: A \* B = \$** \_\_\_\_\_

**Student's Full Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(mm/dd/yyyy)

*Stop until payment has been processed*

*Fill out this section once payment has been processed.*

**Date Refund was Paid:** \_\_\_\_\_ (mm/dd/yyyy)

**Total Amount Paid:** \_\_\_\_\_

"I received the amount of refund I requested"

**Student Signature:** \_\_\_\_\_

### **Vacation Policy**

If a student is out of town on vacation for at least 10 consecutive nights or more, the host family will return \$15.38 per night to the student. This is to refund the food and utility expenses that the student will not be consuming. This only applies to students' vacations, not when they move out. This only applies to students going out of town, not when they stay somewhere else in the area. Rate is in effect for the nights of 6/30/25 through 6/30/2026