

APARTMENT AGREEMENT

Apartment Number: _____ Deadline: _____ RA Names: _____

Resident Names: _____

The purpose of this Apartment Agreement is to provide a communication tool for roommates to discuss their personal habits and to have a dialogue on creating a positive apartment environment for all of the roommates. Agreements should be equitable and roommate rights must not be violated. If you would like assistance in filling out this agreement, you can contact the RAs on your floor.

Decisions made in this Apartment Agreement must not conflict with Edmonds College Housing or Student Code of Conduct policies. As a reminder, the following policies are always expected:

- Quiet hours are 10pm-10am on weeknights and 12am-10am on Fridays and Saturdays
- Quiet hours are 24/7 during Finals Week
- Up to 3 guests at a time may be hosted by any resident; apartments have a maximum occupancy of 10
- Overnight guests are allowed only up to 3 nights in a row and 7 nights total per quarter
- Residents are responsible for their guests' behavior and should inform guests of Housing policies

Guests

Day Guests: Describe how often guests can visit during the daytime. What times are OK for guests to come over? Consider how "social" you want your room to be. Also, what happens if damage occurs in the room? Who is responsible?

Night Guests: Are overnight guests acceptable? Consider guests of various genders. How much advanced notice do the other roommates need if a guest is going to stay over? List any activities that you find inappropriate to do in the apartment. (Any agreement needs to be within the Housing policy that overnight guests are only allowed to stay a maximum of 3 nights in a row and 7 nights per quarter.)

The Apartment

Studying: Describe times when the room should be used for studying. How quiet does it need to be? Consider the use of music, television, guests and use of lights in the apartment at night. Where can people study in the building or on campus?

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Quiet Hours: When does it need to be quiet in the apartment? What does quiet mean? The Edmonds College Housing policy states that Quiet Hours for the building begin at 10pm Sunday-Thursday night and 12am (midnight) on Friday and Saturday.

Our Stuff: How will we share our belongings? Will we share silverware, electronics, food, clothes, etc? Can other roommates use your stuff whenever they want or do they need to ask you first or not at all?

Food: How will we handle food as an apartment? Will we share our food with each other or will we be responsible for purchasing our own and not sharing? How will you handle someone eating food that doesn't belong to them?

Cleanliness: What does it mean to be "clean"? How will we share this responsibility of keeping the apartment clean? How should the kitchen, bathroom, and common areas look on a daily basis? How will you communicate if something is not "clean enough" with each other?

We recommend listing exact details for which cleaning tasks/chores for common spaces (like the kitchen, living room, and bathroom) should be done, when they should be completed, and who should complete them. You may find a "chore wheel" to be helpful for deciding how to split the cleaning tasks: this can be created by putting your names on a circle and taking turns each day or week in terms of who is responsible for the chores.

By signing below you agree to the Apartment Agreement and will uphold this agreement in collaboration with all roommates in the Apartment. Revisions can be made periodically throughout the year or as necessary; contact the RAs on your floor if you'd like to revise your agreement or want to request a mediation session.
